

**St. Charles County  
Community Assistance Board**

Habitat for Humanity  
2041 Trade Center Dr St. Peters, MO 63376

**Meeting Agenda**

February 13, 2024

7:00 pm

**Meeting Facilitator: Melinda McAliney, Chair**

- I. Call to order
  - a. Welcome and Introductions
- II. Pledge of Allegiance
- III. Public Comment
- IV. Approval of December 12, 2023 Minutes
- V. New Business
  - a. Agency funding change requests (see next page)
    - i. Tri-County Probation & Parole - 2024 grant
    - ii. LINC - 2024 grant
    - iii. Sts. Joachim & Ann (confirm Chair's approval) - 2023 grant
  - b. Audit recommendations
    - i. Recruit new Board members
    - ii. Agency compliance with grant criteria
    - iii. Agency compliance with reporting requirements
    - iv. Allocation of actual vs projected funds
  - c. Strategic Plan implementation
  - d. Agency Tour at Turning Point
- VI. Adjournment

Next Meeting Date: **Tuesday, March 12, 2024**

Location: **Connections to Success**

**Tri-county Probation & Parole Request: 2024 Grant**

Tri-County Probation & Parole	2024 Revised Budget	Budget Revision Request 1
2. Motel/Temporary Housing	\$833.33	\$750.00
4. Rental Assistance	\$833.33	\$750.00
11. Counseling	\$8,333.33	\$8,500.00
<b>Total</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>

**LINC: 2024 Grant**

LINC ST CHARLES COUNTY	Revised Budget	Budget Request 1
2. Motel/Temporary Housing	\$1,820.00	
3. Permanent Housing	\$780.00	
4. Rental Assistance	\$5,200.00	\$9,100.00
5. Mortgage Assistance	\$780.00	
6. Utility Assistance	\$2,600.00	
8. Case Management (up to 30%)	\$1,820.00	\$3,900.00
<b>Total</b>	<b>\$13,000.00</b>	<b>\$13,000.00</b>

**Sts. Joachim & Ann Request: 2023 Grant**

Sts. Joachim and Ann Care Service	Application	Revised Budget	Revision Request 1 (01.15.24)	Revision Request 2 (02.06.24)	Difference
2. Motel/Temporary Housing	\$12,000.00	\$3,942.86	\$3,942.86	\$809.78	\$3,133.08
4. Rental Assistance	\$63,600.00	\$20,897.14	\$24,897.14	\$20,580.62	\$4,316.52
5. Mortgage Assistance	\$2,400.00	\$788.57	\$788.57	\$788.57	\$0.00
6. Utility Assistance	\$27,500.00	\$9,035.71	\$5,035.71	\$3,735.32	\$1,300.39
8. Case Management (up to 30%)	\$32,500.00	\$10,678.57	\$10,678.57	\$10,678.57	\$0.00
9. Transportation (gas, car, repair services)	\$2,000.00	\$657.14	\$657.14	\$657.14	\$0.00
					\$0.00
<b>Total</b>	<b>\$140,000.00</b>	<b>\$46,000.00</b>	<b>\$46,000.00</b>	<b>\$37,250.00</b>	