

**ST. CHARLES COUNTY
PORT AUTHORITY MEETING**

**MARCH 10, 2022
8:00 AM**

**ST. CHARLES COUNTY ADMINISTRATION BUILDING
ROOM 116
201 NORTH SECOND STREET
SAINT CHARLES, MO 63301**

**Tentative
Agenda**

CALL TO ORDER

ROLL CALL

APPROVAL OF THE FEBRUARY 10, 2022 MEETING MINUTES

Documents:

[02.10.22 PORT AUTHORITY MEETING MINUTES - DRAFT.PDF](#)

PUBLIC COMMENT

OLD BUSINESS

NONE

NEW BUSINESS

ECONOMIC DEVELOPMENT UPDATE (SCOTT DRACHNIK)

ANNOUNCEMENTS/MISCELLANEOUS

AGENDA SUGGESTIONS FOR NEXT MEETING - APRIL 14, 2022

MEETING ADJOURNMENT

**MINUTES OF REGULAR MEETING
ST. CHARLES COUNTY PORT AUTHORITY BOARD**

DATE: JANUARY 13, 2022

TIME: 8:00 A.M.

LOCATION: VIRTUAL MEETING VIA ZOOM

MEMBERS PRESENT: Ken Dobbins; Jeff Rothermich; Don Boehmer; Roger Ellis; Monica Combest; Tammy Holen; and Hyatt Bangert

MEMBERS ABSENT: None

SUPPORT STAFF PRESENT: Sallie Hemenway, board consultant with Nexus Group; Jennifer George, Assistant Director of Administration; John Greifzu, Assistant Director of Administration; Bryan Wise, Associate County Counselor; Michael Hurlbert, Director of Community Development; and Sheila Weiss, Recording Secretary

➤ **CALL TO ORDER**

Chairman Roger Ellis called the meeting to order at 8:00 a.m. and roll call was taken.

➤ **APPROVAL OF THE JANUARY 13, 2022 MEETING MINUTES**

Chairman Roger Ellis asked for a motion to approve the meeting minutes from the January 13, 2022 meeting. Don Boehmer made such motion, and the motion was seconded by Ken Dobbins. The minutes were approved by unanimous voice acclamation.

➤ **PUBLIC COMMENTS**

There were no public speakers.

➤ **OLD BUSINESS**

Strategic Plan summary and discussion

Sallie Hemenway did a summary and discussion regarding the final draft of the Strategic Plan, which outlines the priority goals and objectives for the Port Authority and their plan of operations moving forward.

Action Item 1 - Resolution 22-01; Adopting the Procurement Policies and Procedures for the St. Charles County Port Authority

Chairman Roger Ellis asked for a motion to approve Resolution 22-03, adopting the St. Charles County Port Authority Strategic Plan. Ken Dobbins made such motion, and the motion was seconded by Don Boehmer. A roll call vote was taken and the vote on the motion was as follows: Don Boehmer - yes, Monica Combest - yes, Ken Dobbins - yes, Tammy Holen - yes, Jeff Rothermich – yes, Hyatt Bangert – yes, Roger Ellis – yes. Resolution 22-03 was approved 7-0.

NEW BUSINESS

Presentation regarding business attractions and project status updates

Subash Alias, CEO of Missouri Partnership, did a presentation for the board regarding business attractions in Missouri. Items discussed included economic development key program areas, items evaluated by companies, new jobs recruited in Missouri during FY15 – FY21, and 2021 site selection data.

The presentation was followed by questions from the board members.

Discussion regarding the steps required to create Advanced Industrial Manufacturing (AIM) Zones

Sallie Hemenway did a refresher presentation outlining the process for establishing Advanced Industrial Manufacturing (AIM) Zones for the board members.

Presentation regarding upcoming potential Advanced Industrial Manufacturing (AIM) Zones

Michael Hurlbert did a presentation for the board regarding four Advanced Industrial Manufacturing (AIM) Zone areas that have been identified within St. Charles County. He stated that the Strategic Plan has identified that two of those four previously identified areas, the General Motors AIM Zone, and the Missouri Riverfront AIM Zone, appear to have a higher level of readiness at this time.

After some discussion, Chairman Roger Ellis asked for a motion for the Port Authority to proceed with creating a resolution and notice of intent to form two AIM zones within St. Charles County, including one in the General Motors area and one in the Missouri Riverfront area. Don Boehmer made such motion, and the motion was seconded by Ken Dobbins. The motion passed by unanimous voice acclamation.

ANNOUNCEMENTS / MISCELLANEOUS

Don Boehmer thanked Jennifer George for all of her hard work and leadership in helping to get the Port Authority up and running, and the board members all wished her well as she leaves St. Charles County and moves on to her next career opportunity.

AGENDA SUGGESTIONS FOR NEXT MEETING – MARCH 10, 2022

Chairman Roger Ellis stated that the March meeting will be held in-person. He asked if there were any suggestions for items for the March 10, 2022 meeting agenda, other than discussing a draft resolution and notice of intent for the creation of the two AIM Zones that the board approved the motion for. There being no other suggestions, Chairman Ellis asked the board to email any additional items they may think of that they would like to see on the February meeting agenda to Sheila Weiss and himself.

MEETING ADJOURNMENT

Chairman Roger Ellis asked for a motion to adjourn the regular meeting. The motion was made by Ken Dobbins and was seconded by Don Boehmer. The meeting was adjourned at 10:04 AM.