

**St. Charles County  
Community Assistance Board**

St. Charles County Administration Building – Rm 116  
201 N. Second St. St. Charles, MO 63302

**Meeting Minutes**

**December 13, 2022**

**Meeting Facilitator:** Melinda McAliney

**Attendance:** David Bardgett; Cindy Syberg; Pat Leone; John Glenn

**Guests:** Pinar Turker (St. Charles County); Dottie Kastigar (Community Council); Robin Bell (YIN); Lindsay Kyonka (Crisis Nursery); Carrie Dina (NECAC); Brittany Morgan (J&A); Karen Ehlmann (VIM); Arnie Dienoff, County public advocate

- I. **Call to order** at 7:00pm
- II. **Pledge of Allegiance**
- III. **Public Comment** – Arnie Dienoff- Arnie commented that he attends County Council meetings. Wondered if we have adequate finances for the community needs. Wanted to know if our priorities will be funded this year. Melinda replied that the purpose of the board is to allocate county funds allocated to respond to homelessness and homeless prevention needs in our county. Pinar explained that the CAB board is funded by the homeless and indigent funding, as well as project CARE. This year, there is \$220,000 available for allocation. At most there is about \$350,000. A discussion was held about the coordination of resources and the fact that St. Charles does one of the best regional jobs of coordinating homeless services. Last year we had 440,000 to allocate. This year we have a lot less. 80% of funds by 2023. Dottie shared that the EWR program was active with more churches participating this year. Program is active when weather is predicted to be 20 degrees or below overnight.
- IV. **Approval of November 15th, 2022, Minutes** – A motion was made by John, and seconded by Pat to approve the minutes. Minutes were approved.
- V. **New Business**
  - a. Budget revision requests (LINC and Sts. Joachim & Ann). Last year projected revenue was \$440,000. Actual revenue was \$390,000 so agency allocations were reduced. Dave moved to approve budget revising requests. John seconded; motion passed.
  - b. Discussion of 2023 Scoresheets and Allocations – The board reviewed and discussed the recommended allocations for proposed funding based on board member voting, requested amounts, and amount of funding available. Amount available for funding this year is \$220,000. Largest comment is that we have much less funding this year. Dave commented

that we have about \$200,000 less funding this year than last year. This is projected based on expected revenues from housing starts and re-financing. Requesting an increase in recorder fees is limited due to state statute. The state statute was passed in 1991. Can we as an appointed board advocate for increases in funding? We need guidance on this. We may need an ordinance change. Melinda brought up the fact that funding was higher this year (2022) than in the past. This was due to increased recorder fees on deeds. Many agencies got close to their requested amounts. She is concerned about the amount dropping in the future for agencies. The board was happy to have the full funding this year, however. They agreed that the recommended amounts allocated for each agency looked about right.

- c. Voting on 2023 Allocations - John moved that the recommendations for CAB funding be approved as shown. Pat seconded the motion. An extensive discussion was held around concerns with the significant reduction in funding in contrast to the known community unmet needs. The board discussed the need to communicate this with County Council. John motioned to approve allocations of CAB funding as outlined in the table below (under 2023 awards). Motion was seconded by Dave. Motion approved.

**HOMELESS AND INDIGENT FUNDS RECOMMENDATIONS**

<b>AGENCIES</b>	<b>2022 ALLOCATION</b>	<b>2023 REQUEST</b>	<b>2023 AWARD</b>
PREFERRED FAMILY HEALTHCARE	\$20,000	\$25,000	\$12,000.00
CONNECTIONS TO SUCCESS	\$19,000	\$20,000	\$10,143.00
CRISIS NURSERY	\$30,000	\$30,000	\$13,857.00
HABITAT FOR HUMANITY	\$34,000	\$35,000	\$16,571.00
LINC	\$50,000	\$50,000	\$21,429.00
NECAC	\$34,000	\$35,000	\$15,286.00
OUR LADY'S INN	\$25,000	\$40,000	\$12,429.00
STS JOACHIM & ANN CARE SERVICE	\$101,000	\$140,000	\$46,000.00
THE SALVATION ARMY	\$40,000	\$40,000	\$19,714.00
TRI-COUNTY PROBATION & PAROLE	\$12,000	\$12,000	\$10,000.00
TURNING POINT DOMESTIC VIOLENCE	\$12,000	\$15,000	\$10,000.00
VOLUNTEERS IN MEDICINE	\$18,000	\$18,000	\$10,714.00
YOUTH IN NEED	\$45,000	\$50,000	\$21,857.00
<b>TOTALS</b>	<b>\$440,000</b>	<b>\$510,000</b>	<b>\$220,000.00</b>

- Vote on allocation of CARE funds - Cindy motioned to approve allocation of \$5,000 in CARE funding to Sts. Joachim and Ann Care Service, Pat seconded. Motion approved.
- Vote on allocation of CDBG Community Service funding - Dave motioned to approve allocation of \$10,000 Community Service funding to Sts. Joachim and Ann Care Service, John seconded. Motion approved.

- Vote on allocation of CDBG Homeless Prevention funds - Pat motioned to approve allocation of \$25,000 in homeless prevention funding to be awarded to NECAC, John seconded. Motion approved.

d. Spring 2023

- i. Update strategic plan – current plan expires in 2023. We would like an interactive plan would like to take data from existing sources. Propose that we take January off and begin a strategic planning process and agency visits in February. Agencies can sign up for Feb, March, April, and May. Dottie will share data on community needs from the Continuum of Care.
- ii. Agency visits -Agencies can sign-up for site visits with Pinar for Feb, March, April, and May meetings. We need to recruit additional board members. Send info to Melinda about people who might be good for the CAB board.

VI. **Adjournment:** Meeting adjourned at 7:55pm.

**Next Meeting Date:** Tuesday, February 8, 2023, at 7:00pm.

**Location:** TBD