

**St. Charles County
Community Assistance Board**

**Community Commons
St. Peters, MO 63376**

Meeting Minutes

September 10, 2019

Meeting Facilitator: Caty Beilsmith, chair

Attendance: Christy Weber; David Bardgett; Melinda McAliney; John Glenn

Absent: Timothy Meyer; Carissa Figgins, Cindy Syberg

Guests: Esther Angelos, Tri-County P&P; Pinar Turker (St. Charles County), Cheryl Clerkley (NECAC), Pam Struckhoff (Joachim and Ann); Kathy Thompson (LINC); Dottie Kastigar (Community Council); Lauren Grotegeers (Habitat); Lakeysha Fields (Sal Army); Kelly Schneider (Bridgeway)

I. **Call to order** -7:00pm

II. **Pledge of Allegiance**

III. **Public Comment** – Dave requested input from the agencies re: the application. Please email Pinar with suggested improvements/changes. Agencies thanked Pinar for her support during the application process.

IV. **Approval of minutes** – April 2019. Motion made by John, to approve the March minutes. Motion seconded by Dave. Motion approved.

V. **Old Business** –

Project CARE participation marketing strategy – A lot of marketing was done last year, but donations did not appreciate significantly. CAB board will request an appointment with Jennifer George to discuss the annual report and need for County support.

VI. **New business** -

- a. Oath of Office – Dave Bardgett read and signed the oath of office; Cindy Syberg was absent.
- b. Review 2018 Annual report – Dave motioned to approve report, seconded by Melinda. Motion passed.
- c. 2020 CAB applications – Pinar shared this year’s application process was challenging, but it should get easier. Pinar would like the service reports to align, so there may still be changes to align the evaluation with the application. There were 13 applications.
- d. Presentation Sign-ups for Oct. & Nov. meetings – sign-up sheet was passed around for agencies to sign up. Pinar will contact agencies still needing to sign up for presentations.

VII. **Adjournment:** 7:35p

VIII. **Next Meeting Date:** Tuesday, October 8, 2019

IX. **Location:** Community Commons, 427 Spencer Road, St. Peters, MO 63376

