

## MEMORANDUM

**TO:** Craig Tajkowski, County Engineer

**FROM:** Dennis Wiss, Airport Manager

**RE:** Acceptance of CFDA #20.106, Airport Improvement Program, Federal Aviation Administration, Department of Transportation, Missouri Highways and Transportation Commission (MHTC) State Block Grant Agreement, **Airport Coronavirus Relief Grant Program (ACRGP) Agreement**, Project No. 21-111A-1.

**DATE:** August 19, 2021

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The State of Missouri has prepared and is now offering an airport-specific ACRGP Agreement in the amount of \$23,000.00. These funds are separate from and in addition to any other CARES Act funds St. Charles County has received. Per the grant language, "...Sponsors may use these funds for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments" and "...FAA will reimburse sponsors for operational expenses directly related to the airport incurred on or after January 20, 2020. Operational expenses are those expenses necessary to operate, maintain, and manage an airport".

The parameters of this second Coronavirus-related grant with regard to what expenses may be reimbursed are more limited than the first Airport CARES grant received therefore Airport Staff would propose to use the available funding for reimbursement of the following:

- Airport Staff salaries, and
- Utility cost reimbursement

I would ask that an Ordinance be adopted by the County Council to accept the MHTC ACRGP Grant Agreement and that the Agreement be signed using the Docu-Sign process for return to MoDOT Aviation.

As always, if you have any questions, please feel free to contact me.

### Attachments

- MHTC Airport Coronavirus Relief Grant Program Agreement