



PROFESSIONAL SERVICES – REQUEST FOR APPROVAL

Approved by Consent Agenda: TO BE COMPLETED BY COUNCIL STAFF ONLY

Title: Annual Audit of the ACFR and A-133 Single Audit RFQ RFP RFQ/RFP #: 21-110

Dept: Finance Contact Person: Bob Schnur Ext.: 3924

Description (service, justification and use):

This contract is for the Annual Audit of the Annual Audit of the Annual Comprehensive Financial Report and A-133 Single Audit for the Finance Department. The Finance Department is recommending awarding the contract to Clifton Larson Allen, LLP. The total potential cost for the agreement is:

- Year 1: \$61,000.00 (FY 21)
Year 2: \$62,800.00 (FY 22)
Year 3: \$64,700.00 (FY 23)

\$188,500.00 for years 1-3

Two additional one year renewal options as follows:

- Year 4: \$66,600.00 (FY 24)
Year 5: \$68,600.00 (FY 25)

\$135,200.00 years 4-5 (County option to renew)

Total 5 years if renewal options are exercised: \$323,700.00

One response was received. Proposals were solicited directly from nine area firms as well as the RFP being posted in the newspaper and the County's website. After review and evaluation, Clifton Larson Allen, LLP's submittal met or exceeded all requirements of this request for proposal.

Award to: Clifton Larson Allen, LLP Location: St. Louis, MO

Was the vendor pre-qualified? Yes No

Total negotiated price: \$ 188,500.00 Contract term: 36 months with two, one year renewals.

Price break-down (if applicable): See Above

Proposal opening held on: September 20, 2021 Opened by: Finance

Account number to be charged for purchase: 001100.43140 and 2904400.43100-50117

If paying for with grant funds, please indicate (1) grant name, (2) total grant amount, (3) what portion of purchase is being paid for by a grant, and (4) when grant period ends as applicable:

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Additional RFQs/RFPs Received

The following additional responses were received:

Vendor: _____ Location: _____

Vendor: _____ Location: _____

Vendor: _____ Location: _____

Vendor: _____ Location: _____

Vendor: _____ Location: _____

Vendor: _____ Location: _____

Vendor: _____ Location: _____

Sole source justification memos from (1) dept. and (2) vendor attached.

Department Director/Elected Official must sign the request prior to routing to the Purchasing Manager.

Department Director/Elected Official Signature

Date



Approval or Concurrence of Director of Finance

9-28-21

Date

BELOW ONLY TO BE COMPLETED FOR PROPOSALS AT LEAST \$15,000 AND LESS THAN \$50,000. See instructions at the top of pg. 1.

Director of Administration Signature

Date