




Robert W. Schnur, CPA
Director of Finance

MEMORANDUM

TO: Steve Ehlmann, County Executive

FROM: Bob Schnur, Director of Finance 

DATE: February 16, 2022

RE: **Amendment #1 – Comfort Consulting, LLC.**
RE: Mental Health Services for Adult Detention Center

Attached please find Amendment #1 in the amount of **\$88,400.00**, to the agreement with **Comfort Consulting, LLC** to extend mental health services at the Adult Detention Center for an additional six months. This amendment increases the agreement total to **\$265,200.00**.

Original Agreement	\$ 176,800.00	
Amendment #1	\$ 88,400.00	[50% increase]

This amendment is greater than 10% of the original agreement. This amendment shall be approved by County Council as per 135.430 OSCCMo.

The account number that will be charged for this purchase is 001.7500.43343

Enclosure
km

ST. CHARLES COUNTY AGREEMENT AMENDMENT No. 1

THIS AGREEMENT AMENDMENT No. 1 is entered into by and between ST. CHARLES COUNTY, MISSOURI (hereinafter, "County") and COMFORT CONSULTING, LLC., (hereinafter "Contractor").

WITNESSETH:

WHEREAS, the County and the Contractor entered into an Agreement on March 2, 2021, (hereinafter, "Original Agreement") to provide the County with the Scope of Work consisting of adult inmate/detainee mental health services at the St. Charles County Adult Detention Facility, to include mental health counseling, suicide risk assessments, crisis management, coping and life skills counseling, and substance abuse counseling (hereinafter, "Scope of Work"); and

WHEREAS, the Original Agreement started on March 2, 2021, and expires on March 2, 2022 (hereinafter, "expiration date"); and

WHEREAS, the County has issued a new Request for Proposals (hereinafter "New RFP") for the Scope of Work stated in the Original Agreement, and anticipates to award a new contract under the New RFP (hereinafter, "New Contract") within 6 (six) months from the expiration of the Original Agreement; and

WHEREAS, the County has requested the Contractor to continue to provide the Scope of Work until the New Contract is fully executed, and the Contractor agrees to provide said Scope of Work as requested by the County for that same period of time; and

WHEREAS, the County and the Contractor now desire to enter into this Agreement Amendment No. 1 to otherwise extend or continue the Original Agreement.

NOW, THEREFORE, in consideration of the mutual promises, covenants, and representations contained herein the parties agree as follows:

(1) EXTENSION OF THE CONTRACT PERIOD: The Contractor agrees to provide to the County the Scope of Work specified in the Original Agreement pursuant to the same terms as contained in the Original Agreement for an additional period of time ending on the day prior to the effective date of the New Contract, but no later than 6 (six) months from the Original Agreement expiration date. The Contract Period in the Original Agreement is hereby amended to expire on the day prior to the effective date of the new Contract, or 6 (six) months from the expiration date of the Original Agreement, whichever occurs first.

(2) ORIGINAL AGREEMENT: Except as otherwise modified, amended, or supplemented by this Agreement Amendment No. 1, the Original Agreement between the parties shall remain in full force and effect and the terms of the Original Agreement shall extend and apply to this Agreement Amendment No. 1.

IN WITNESS WHEREOF, the parties have entered into this Agreement Amendment No. 1 on the date last written below.

Executed by the Contractor this 14th day of February 2022.

Executed by the County this _____ day of _____, 2022.

ST. CHARLES COUNTY, MISSOURI

COMFORT CONSULTING, LLC.

By _____

By Dina Schaefer

Title: _____

Title Owner

ATTEST:

ATTEST:

By _____


By _____

Title: _____

Title _____

CERTIFICATE OF ST. CHARLES COUNTY DIRECTOR OF FINANCE

I certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this contract is chargeable, and a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made, each sufficient to meet this obligation.


Director of Finance

2-16-22
Date



**ST. CHARLES COUNTY
DEPARTMENT OF CORRECTIONS**

301 NORTH SECOND STREETS
ST. CHARLES, MO 63301
(636)-949-3003 FAX (636)949-3081
corrections@sccmo.org

*Daniel S. Keen
Director of Corrections*

*Vincent Vaughn
Assistant Director of
Custody and Security*

*Robin Edwards
Assistant Director of
Operations and Support Services*

*Ken Wilkes
Assistant Director of
Medical Services*

MEMORANDUM

To: Members of County Council
From: Daniel Keen, Director of Corrections
CC: Ron Dreisilker, Associate County Counselor
Date: February 18, 2022
Subject: Contract Services Extension – Mental Health Services-Comfort Consulting, LLC

I am requesting Council's approval for a six (6) month extension of our contracted Mental Health Services with Comfort Consulting Service, LLC., to maintain mental health care, suicide risk assessments, crisis management coping and life skills and substance abuse counseling for individuals detained in the St. Charles County Department of Corrections.

The original Agreement started on March 2, 2021 and expires on March 2, 2022. The County has issued a new Request for Proposals for the Scope of Work and anticipates awarding a new contract under the New RFP within six months from the original agreement. This extension will allow the Contractor (Comfort Consulting, LLC.), to continue to provide the Scope of Work until the new contract is fully executed.

Your approval of this temporary extension agreement will ensure continuity of care until the new RFP is accepted and approved.

DSK/dsk