



Robert W. Schnur, CPA
Director of Finance

MEMORANDUM

TO: Steve Ehlmann, County Executive
FROM: Bob Schnur, Director of Finance *[Signature]*
DATE: February 16, 2022
RE: **Amendment #1 – Comfort Consulting, LLC.**
RE: Mental Health Services for Adult Detention Center

Attached please find Amendment #1 in the amount of **\$88,400.00**, to the agreement with **Comfort Consulting, LLC** to extend mental health services at the Adult Detention Center for an additional six months. This amendment increases the agreement total to **\$265,200.00**.

Original Agreement	\$ 176,800.00	
Amendment #1	\$ 88,400.00	[50% increase]

This amendment is greater than 10% of the original agreement. This amendment shall be approved by County Council as per 135.430 OSCCMo.

The account number that will be charged for this purchase is 001.7500.43343

Enclosure
km



**ST. CHARLES COUNTY
DEPARTMENT OF CORRECTIONS**

301 NORTH SECOND STREETS
ST. CHARLES, MO 63301
(636)-949-3003 FAX (636)949-3081
corrections@sccmo.org

*Daniel S. Keen
Director of Corrections*

*Vincent Vaughn
Assistant Director of
Custody and Security*

*Robin Edwards
Assistant Director of
Operations and Support Services*

*Ken Wilkes
Assistant Director of
Medical Services*

MEMORANDUM

To: Members of County Council
From: Daniel Keen, Director of Corrections
CC: Ron Dreisilker, Associate County Counselor
Date: February 18, 2022
Subject: Contract Services Extension – Mental Health Services-Comfort Consulting, LLC

I am requesting Council's approval for a six (6) month extension of our contracted Mental Health Services with Comfort Consulting Service, LLC., to maintain mental health care, suicide risk assessments, crisis management coping and life skills and substance abuse counseling for individuals detained in the St. Charles County Department of Corrections.

The original Agreement started on March 2, 2021 and expires on March 2, 2022. The County has issued a new Request for Proposals for the Scope of Work and anticipates awarding a new contract under the New RFP within six months from the original agreement. This extension will allow the Contractor (Comfort Consulting, LLC.), to continue to provide the Scope of Work until the new contract is fully executed.

Your approval of this temporary extension agreement will ensure continuity of care until the new RFP is accepted and approved.

DSK/dsk