



FORMAL BID – REQUEST FOR APPROVAL

Approved by Consent Agenda:

TO BE COMPLETED BY COUNCIL STAFF ONLY

Title of Bid: VEHICLE PURCHASES FOR MULTIPLE DEPARTMENTS Bid #: Sole Source
Dept.: Police Contact Person: STEVE McPHERSON Ext.: 3047

Description (product/service, justification and use):

Machens Ford (Columbia, MO) currently has the State Bid. The County can attempt to order through Machens but they cannot guarantee delivery this year in 2022. It is also possible that any orders placed can be cancelled by Ford as they re-tool for 2023 models. Facing the possibility that no new vehicles may be ordered and received in 2022, Finance Fleet management has called other Ford dealers as they sometimes order excess vehicles to sell one at a time to small police and sheriff departments. Further, the order banks for the non-Police vehicles in this order are closed. They closed in November, 2021 before the County 2022 Budget was approved.

Pundmann and Clement (formerly Marshall) are the two Ford dealerships in St. Charles County and on February 24 they informed the County they cannot obtain the Police vehicles. Finance has found the vehicles at Lou Fusz Ford, a dealership that ordered some of these vehicles. Fusz Ford has indicated they will reserve these for us to present to Council for approval on February 28 at the 2021 pricing and will provide Government incentives. The quote is attached. The vehicles are for:

- POLICE
- ASSESSOR
- JUVENILE
- HEALTH
- HUMANE
- SHERIFF

Award to: Lou Fusz Ford Location: Chesterfield Missouri

Price: \$ 936,830.00 Contract term (if applicable): _____

Bid opening held on: _____ Opened by: _____

Account number to be charged for purchase: 25,255.00 211100-47420

If bid was not awarded to lowest bidder, please explain:

157,915.00 245 3300-47420
753,660.00 301 9800 -47421
Tracy A. Bayne
2/24/22

If paying for with grant funds, please indicate (1) grant name, (2) total grant amount, (3) what portion of purchase is being paid for by a grant, and (4) when grant period ends as applicable:

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Additional Bids Received

The following additional bids were received:

Vendor: _____	Price: _____
Location: _____ Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: _____	Price: _____
Location: _____ Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: _____	Price: _____
Location: _____ Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: _____	Price: _____
Location: _____ Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: _____	Price: _____
Location: _____ Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: _____	Price: _____
Location: _____ Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No	

For each vendor that doesn't meet specifications, please explain why:

Vendor: _____

Vendor: _____

Sole source justification memos from (1) dept. and (2) vendor attached.

Department Director/Elected Official must sign the request prior to routing to the Purchasing Manager.

Department Director/Elected Official Signature

Date



Approval or Concurrence of Director of Finance

2-16-22

Date

BELOW ONLY TO BE COMPLETED FOR BIDS AT LEAST \$15,000 AND LESS THAN \$50,000. See instructions at the top of pg. 1.

Director of Administration Signature

Date