



**FORMAL BID –
REQUEST FOR APPROVAL**

Approved by Consent Agenda:

TO BE COMPLETED BY COUNCIL STAFF ONLY

Title of Bid: Dell Latitude Rugged Laptop and Docking Stations Bid #: Cooperative

Dept.: Information Systems Contact Person: Mike Foster Ext.: 3455

Description (product/service, justification and use):

This purchase off the Dell - Massachusetts Higher Education Consortium (MHEC) contract for:
42 Dell Latitude Rugged 5430 laptops
20 Dell Rugged Docking Stations
45 Dell Docking Station Adapters

This equipment will replace aging laptops and docking stations in police vehicles as part of the county's life-cycle replacement policy and allow the Police Department to perform their job in the field.

This is the lowest bid that meets all specifications. CDWG was unable to quote all the products for purchase, nor the newest models of equipment.

Award to: Dell Marketing through the MHEC Co-op Location: Chicago, IL

Price: \$ 109,975.00 Contract term (if applicable): _____

Bid opening held on: _____ Opened by: _____

Account number to be charged for purchase: 2668500-47510

If bid was not awarded to lowest bidder, please explain:

If paying for with grant funds, please indicate (1) grant name, (2) total grant amount, (3) what portion of purchase is being paid for by a grant, and (4) when grant period ends as applicable:

FORMAL BID – REQUEST FOR APPROVAL

Bid #: Cooperative

Additional Bids Received

The following additional bids were received:

Vendor: <u>Dell Marketing through the NASPO Co-op</u>	Price: <u>\$ 113,348.65</u>
Location: <u>Chicago, IL</u> Meets all specifications: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: <u>CDWG through the Sourcewell Contract</u>	Price: <u>\$ 95,561.58</u>
Location: <u>Vernon Hills, IL</u> Meets all specifications: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Vendor: _____	Price: _____
Location: _____ Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: _____	Price: _____
Location: _____ Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: _____	Price: _____
Location: _____ Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: _____	Price: _____
Location: _____ Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No	

For each vendor that doesn't meet specifications, please explain why:

Vendor: CDWG is not able to quote the docking station adapters or the latest model of Dell Rugged 5430

Vendor: _____

Sole source justification memos from (1) dept. and (2) vendor attached.

Department Director/Elected Official must sign the request prior to routing to the Purchasing Manager.

Digitally signed by Matthew A. Seeds CPM, PMP
Date: 2022.03.02 09:40:02 -0600

Department Director/Elected Official Signature

Date

Tracy A. Bayne
Approval or Concurrence of Director of Finance

3/3/22
Date

BELOW ONLY TO BE COMPLETED FOR BIDS AT LEAST \$15,000 AND LESS THAN \$50,000. See instructions at the top of pg. 1.

Director of Administration Signature

Date