

MEMORANDUM

TO: John Greifzu, Assistant Director of Administration

FROM: John Lyons, County Engineer

RE: Updated Agreement for Road Maintenance and Repair

Date: July 19, 2022

The Highway Department recently updated the “Agreement for Road Maintenance and Repair” which serves as intergovernmental agreement between the County and various small cities for yearly maintenance of city roads. These revisions are necessary to further define the rights and responsibilities of each party, allow for more up to date cost of services in the annual Attachment A update, and better accommodate flexibility of services on a street-by-street basis via new Attachment B update requirements. We believe these changes will better serve the needs of the cities.

Attached is a blank copy of the revised agreement, an example of Attachment A and Attachment B for reference, and a Request for Council Action Routing Form for your review. If you are agreeable, kindly forward this proposed agreement to the County Counselor’s office for inclusion on the August 29, 2022 County Council meeting.

Should you have any questions or need any additional information, please advise.