



**FORMAL BID –
REQUEST FOR APPROVAL**

Approved by Consent Agenda:

TO BE COMPLETED BY COUNCIL STAFF ONLY

Title of Bid: 2023 Annual Server Replacement Bid #: Cooperative

Dept.: Information Systems Contact Person: Matthew Seeds Ext.: 7472

Description (product/service, justification and use):

The Information Systems (IS) Department is requesting the purchase of 3 PowerEdge R7525 servers to add to the County's server infrastructure. The additional servers will allow the County to provide reliable availability of services to the employees and allow for new technology deployments to lower overall computer replacement costs in the future.

The IS Department is testing the utilization of Virtual Desktops in an effort to replace some physical desktop computers in the County with virtual desktops. This will allow the IS Department to eliminate physical desktops and save the County money in the annual desktop computer replacement schedule in future years.

The purchase of these servers is \$73,445.73 from Software House International.

This server purchase was included in the 2023 Annual Budget and can be found on page 341.

Line item: Server Infrastructure

Budgeted: \$190,000

State of Missouri: Cooperative Contract CT220337001

Award to: Software House International Location: Somerset, NJ

Price: \$ 73,445.73 Contract term (if applicable): _____

Bid opening held on: _____ Opened by: _____

Account number to be charged for purchase: 3019800-47708-IS016

If bid was not awarded to lowest bidder, please explain:

If paying for with grant funds, please indicate (1) grant name, (2) total grant amount, (3) what portion of purchase is being paid for by a grant, and (4) when grant period ends as applicable:

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Additional Bids Received

The following additional bids were received:

Vendor: <u>Dell</u>	Price: <u>\$ 130,567.44</u>
Location: <u>Round Rock, TX</u> Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: <u>CDW-G</u>	Price: <u>\$ 82,800.00</u>
Location: <u>Chicago, IL</u> Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: _____	Price: _____
Location: _____ Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: _____	Price: _____
Location: _____ Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: _____	Price: _____
Location: _____ Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: _____	Price: _____
Location: _____ Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No	

For each vendor that doesn't meet specifications, please explain why:

Vendor: _____

Vendor: _____

Sole source justification memos from (1) dept. and (2) vendor attached.

Department Director/Elected Official must sign the request prior to routing to the Purchasing Manager.

Digitally signed by Matthew Seeds
Date: 2023.01.12 10:44:13 -0600'

Department Director/Elected Official Signature

Date

Tracy A. Bayne
Approval or Concurrence of Director of Finance

1/13/23
Date

BELOW ONLY TO BE COMPLETED FOR BIDS AT LEAST \$15,000 AND LESS THAN \$50,000. See instructions at the top of pg. 1.

Director of Administration Signature

Date