



**FORMAL BID –
REQUEST FOR APPROVAL**

Approved by Consent Agenda:

TO BE COMPLETED BY COUNCIL STAFF ONLY

Title of Bid: Administration Building Initiating Device Replacements Bid #: Sole Source

Dept.: Facilities Management Contact Person: Nate Wade Ext.: 7392

Description (product/service, justification and use):

The Administration Building fire alarm panel and annunciating devices were recently replaced due to end of life condition. The final phase of upgrading the system is to replace the initiating devices that are also at end life. These devices include smoke alarms, pull stations, modules, duct detectors, etc. Following the replacement of these devices, the fire alarm system upgrade at the Administration Building will be complete.

The total cost for the final phase of the fire alarm system upgrade is \$93,120.00. The value of the replacement that was included in the approved 2023 budget is \$78,000.00. Facilities based the budget request on prices experienced for the Courthouse in 2022. Unfortunately, Johnson Controls increased prices effective January 1, 2023. Johnson Controls did reduce the price increase over the new rate because the County is mid-project.

Award to: Johnson Controls Location: 11360 Lackland Rd, St. Louis, MO 63146

Price: \$ 93,120.00 Contract term (if applicable): _____

Bid opening held on: 01/03/2023 Opened by: Nate Wade

Account number to be charged for purchase: 3019800 - 47709

If bid was not awarded to lowest bidder, please explain:

This is a sole source bid. Please see attached documentation.

If paying for with grant funds, please indicate (1) grant name, (2) total grant amount, (3) what portion of purchase is being paid for by a grant, and (4) when grant period ends as applicable:

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Additional Bids Received

The following additional bids were received:

Vendor: _____	Price: _____
Location: _____	Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No
Vendor: _____	Price: _____
Location: _____	Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No
Vendor: _____	Price: _____
Location: _____	Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No
Vendor: _____	Price: _____
Location: _____	Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No
Vendor: _____	Price: _____
Location: _____	Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No
Vendor: _____	Price: _____
Location: _____	Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No

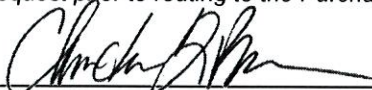
For each vendor that doesn't meet specifications, please explain why:

Vendor: _____

Vendor: _____

Sole source justification memos from (1) dept. and (2) vendor attached.

Department Director/Elected Official must sign the request prior to routing to the Purchasing Manager.



Department Director/Elected Official Signature

2/13/2023

Date

Tracy A. Bayne

Approval or Concurrence of Director of Finance

2/14/2023

Date

I approve this purchase from Johnson Controls as a sole source purchase. J. Bayne

BELOW ONLY TO BE COMPLETED FOR BIDS AT LEAST \$15,000 AND LESS THAN \$50,000. See instructions at the top of pg. 1.

Director of Administration Signature

Date