



**Brenda Hinton**  
County Registrar

To: Steve Ehlmann, County Executive

Cc: Cheryl Crowder, St. Charles County Circuit Clerk  
Joann Leykam, Director of Administration

From: Brenda Hinton, County Registrar

Date: February 14, 2023

Re: Request for Record Destruction

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The Cheryl Crowder, St. Charles County Circuit Clerk is seeking permission to destroy the following records that have been properly retained in an automated case management system:

Civil and Domestic Relations Cases -

- Fee and Garnishments 1981-1995 *SOS 8.04.3 (d)*
- Divorce 1970-1980. *SOS 8.04.3 (f)*

These records are ready for destruction under the Missouri Secretary of State destruction schedule.

Upon your review, please forward to the County Council to be placed on the next available agenda.

Thank you,

A handwritten signature in blue ink, appearing to read "Brenda Hinton".

Brenda Hinton  
County Registrar