



DATE: March 17, 2023

TO: Steve Ehlmann, County Executive
Joann Leykam, Director of Administration

CC: Jake Thomeczek, County Counselor

FROM: Michael Hurlbert, AICP, Director of Community Development MH

RE: 2023 CDBG Annual Action Plan

I am submitting the following items for your review. If it is acceptable, I request this item be forwarded to the County Council's Office to be placed on the **April 10, 2023** County Council agenda.

1. Approval of the 2023 Annual Action Plan, and Authorization for the County Executive to sign various certifications in conjunction with this Plan, pursuant to the U.S. Department of Housing and Urban Development requirements to receive 2023 Community Development Block Grant (CDBG) funds and to authorize the County Executive to execute the 2023 annual funding agreement.

St. Charles County is the grantee for the St. Charles Urban County, a cooperative arrangement between ten jurisdictions which allows their residents and businesses to qualify for County-run programs funded with Community Development Block Grant (CDBG) funds. Participating jurisdictions include the City of St. Charles, City of St. Peters, City of Lake St. Louis, City of Cottleville, City of Wentzville, City of Weldon Spring, City of Augusta, City of St. Paul, City of Dardenne Prairie, and St. Charles County (unincorporated).

CDBG funds are appropriated annually by the U.S. Congress and allocated through the U.S. Department of Housing and Urban Development (HUD). In 2023, the Urban County will receive **\$1,064,950.00** in CDBG funds plus roughly \$30,000 in program income. Since allocations are largely dictated by Congress' annual budget, funding levels are subject to change annually. In 2022, St. Charles Urban County received \$1,087,986 in CDBG funds.

To receive CDBG funds, HUD requires that jurisdictions such as the St. Charles Urban County prepare an Annual Action Plan, which provides a concise summary of the actions, activities, and the specific federal and non-federal resources used to address priority needs and goals specified in a 5-year Consolidated Plan. St. Charles County's 2021-2025 Consolidated Plan is a component of the St. Louis HOME Consortium with St. Louis County acting as the lead agency. The attached 2023 Annual Action Plan is consistent with our Consolidated Plan.

Public Participation

The County continuously gathers input from agencies and residents of St. Charles County to inform CDBG-funded plans, programs, and activities. In conformance with St. Charles County's Citizen Participation Plan and HUD requirements, the Plan is available for a 30-day public review and comment period. Additionally, public hearings on this proposed 2023 Annual Action Plan will be held on April 10 and April 24, 2023. All comments received will be taken into account, and responses will be included with the 2023 Annual Action Plan submitted to HUD.

2022 Annual Plan Summary

The programs proposed in the Annual Action Plan can be broadly categorized in the areas of **Neighborhood Stability** (70%), including housing rehabilitation; and **Public Services** (15%), including transportation assistance for the elderly or disabled, and rent/mortgage/utility assistance to prevent homelessness. Additionally, overall Administration comprises 15% of funding.

Urban County Administration. Administrative expenses in preparing HUD required activities and administering the County's CDBG programs. Administrative expenses are 15% of overall funding, which is estimated as \$159,742.5. For administering Urban County programs, the City of St. Charles will receive 13% of overall funding with the remaining 2% going to St. Charles County.

St. Charles County:	\$20,742.50
City of St Charles:	\$139,000.00

Home Improvement Program Sec 570.202(a) (1). Provides home improvement loans up to \$10,000 as a 0% interest, 5-year forgivable loan to qualifying residents eligible based on income, age, and disability. Recipients must not exceed maximum household income limits as defined by HUD. Eligible improvements are restricted to repair and maintenance to include exterior painting, exterior walls and trim, roof repair and replacement, repair to porches and steps, repair to exterior foundation walls, flashing and guttering, window and door replacements, and structural repairs; driveway and sidewalk repairs; HVAC repair and replacement if the system is determined obsolete due to age and is being replaced by a higher efficiency system; septic system repairs and replacements and lateral sewer line repairs; weatherization projects to include windows and doors; and handicapped accessibility improvements. Additionally, this category includes code enforcement services for income-eligible neighborhoods in the City of St. Charles and direct costs for home improvement administration.

Note: The City of St. Peters' programs may differ in some aspects of the above description.

St. Charles Urban County:	\$314,960 (includes City of St. Charles' HIP \$126,209.29)
City of St Charles:	\$167,000 (includes code enforcement of \$70,000, HIP admin of \$97,000)

City of St. Peters: \$202,505 (plus rehab admin of \$1,000)

Homelessness Prevention Program (Sec 570.201(e)). Provides temporary assistance to households for rent, mortgage, and utility payments to prevent homelessness. Note: HUD limits all CDBG-funded public services such as this to no more than 15% of the Urban County's annual allocation.

St. Charles Urban County: \$25,000

Rental Rehab/Development Program. Provides financial assistance to acquire and provide affordable rental housing for seniors, the disabled and veterans.

St. Charles Urban County: \$60,000

Transportation Program (Sec. 570.201(e)). Provides trips to medical appointments, shopping and essential services for qualifying residents due to age, income, or disabilities and lack or access to a vehicle or unable to drive. Note: HUD limits all CDBG-funded public services such as this to no more than 15% of the Urban County's annual allocation.

St. Charles Urban County: \$33,242.50

City of St. Peters: \$30,000.00

St. Peters Community Services – Lawn Maintenance Sec 570.201(e). Provides lawn mowing assistance to residents based on age, income and disability. The program runs April-October. Note: HUD limits all CDBG-funded public services such as this to no more than 15% of the Urban County's annual allocation.

City of St. Peters: \$6,500.00

Urban County Community Services Sec 570.201(e). Allows a non-profit agency to provide eligible public service activities to residents based on income and/or age, disability. The program is selected by Community Assistance Board. Note: HUD limits all CDBG-funded public services such as this to no more than 15% of the Urban County's annual allocation.

St. Charles Urban County: \$10,000

Senior Services. Provides meals to homebound St. Peters residents through Meals on Wheels program. Note: HUD limits all CDBG-funded public services such as this to no more than 15% of the Urban County's annual allocation.

City of St. Peters: \$10,000

Continuum of Care and HIMS Coordinated Entry. Supports the Continuum of Care Collaborative Grants for addressing the needs of homeless, and support for the coordinated entry of homeless persons into the Homeless Information Management System, (HMIS), and support for the annual Point-In-Time-Homeless Count. Note: HUD limits all CDBG-funded public services such as this to no more than 15% of the Urban County's annual allocation.

St. Charles Urban County: \$45,000