

MEMORANDUM

To: St. Charles County Council and County Executive Ehlmann

From: Janelle Walters, Court Administrator/Chief Juvenile Officer

Re: Health Care Services for Juvenile Facility RFP

Date: May 25, 2023

The attached RFP and Request for Approval addresses the Juvenile Justice Facility's need for ongoing Health Care Services for detained juveniles in St. Charles County. The need for a new contract arose when Juvenile's then current healthcare services provider gave notice of their intent to raise prices nearly 10x the existing rate and when that was rejected, gave thirty (30) days notice pursuant to the contract and terminated their physician and other medical services. The previous contract for health care services was no longer in effect as of May 17, 2023.

The Juvenile Court worked with the County Risk Manager and the Department of Finance to assist them in getting an RFP on the street rapidly after the notice of termination.

Right now there is one part-time nurse for all detained juveniles contracted through a nursing service who works no more than four hours per week and has no backup without a new medical contract. The facility needs to secure additional healthcare services promptly to meet the needs of the juveniles placed in its care, and more importantly, a physician to deal with medication requiring a prescription as there are juveniles in detention with asthma, severe mental illness and other medical conditions.

Juvenile received three (3) responsive submissions to the RFP. After evaluation, the Juvenile Justice Facility is recommending that the County award the RFP to ATC Healthcare Services, LLC. The services will run \$40,000 annually with a three-year award totaling approximately \$120,000. The RFP included two separate one-year renewal options following the initial three-year contract term.

Juvenile estimates that the awardee will provide a physician onsite for an average of one hour per week or as needed and on an on-call basis to provide additional consultation services. These services will include healthcare screenings, physicals, injury and illness treatment, and medication management. The physician provided would also provide prescription services and authorize lab tests, referrals, and provide related services. The Council is requested to approve this award. The County Counselor will approve the final form of the contract in accord with the terms and scope of the RFP, attached.



PROFESSIONAL SERVICES – REQUEST FOR APPROVAL

Approved by Consent Agenda: TO BE COMPLETED BY COUNCIL STAFF ONLY

Title: Health Care Services for Juvenile Facility RFQ [] RFP [x] RFQ/RFP #: 23-080
Dept: Juvenile Justice Contact Person: Janelle Walters Ext.: 7348

Description (service, justification and use):

Proposals for medical physician and nursing services for detainees at the Juvenile Detention Center we solicited resulting in four (4) responses as indicated below. Neither Advanced Correctional Healthcare or Quantgene are felt to be responsive to our needs. Our current contract with the Physician expires this month and will not be renewed. We have one contract nurse working no more that 4 hours/week with no back-up.

The nursing staff needs to be augmented in order that we have coverage of 1 to 2 hours, 3 days per week or when the current contracted nurse is unavailable to conduct healthcare screenings, physicals, treat injuries/illnesses and medication management.

We would anticipate the physician being on-site an average of one hour/week, as needed and available on an on call basis to provide consultation to the nursing and detention staff as necessary or in an emergency. Additionally, the physician would authorize any needed prescriptions, lab tests, specialist referrals, etc.

Based on our current and anticipated population as well as the medical needs of the detainee we would estimate an annual cost in the neighborhood of \$40,000/year for a 3 year period with an option for 2 additional one year terms. Juvenile will only be billed for the actual hours for services provided.

From the responses it appears ATC Healthcare is best suited to our needs.

Award to: ATC Healthcare Services LLC Location: Lake Success, NY 11042

Was the vendor pre-qualified? Yes [] No []

Total negotiated price: \$120,000 Contract term: 36 months with two (1) year periods renewals.

Price break-down (if applicable): Annual estimated cost of \$40,000. To be billed base on actual hours used.

Proposal opening held on: May 9, 2023 Opened by: Finance

Account number to be charged for purchase: 0015520 - 46112

If paying for with grant funds, please indicate (1) grant name, (2) total grant amount, (3) what portion of purchase is being paid for by a grant, and (4) when grant period ends as applicable:

PROFESSIONAL SERVICES – REQUEST FOR APPROVAL

RFP/RFQ #: 23-080

Additional RFQs/RFPs Received

The following additional responses were received:

Vendor: Advanced Correctional Healthcare Location: Franklin, TN

Vendor: JayKay Medical Staffing Location: Tavares, FL

Vendor: Quantgene, Inc Location: Santa Monica, CA

Vendor: _____ Location: _____

Vendor: _____ Location: _____

Vendor: _____ Location: _____

Vendor: _____ Location: _____

Sole source justification memos from (1) dept. and (2) vendor attached.

Department Director/Elected Official must sign the request prior to routing to the Purchasing Manager.

Janelle Walters
Department Director/Elected Official Signature

May 17, 2023
Date

Tracy A. Payne
Approval or Concurrence of Director of Finance

5/18/2023
Date

BELOW ONLY TO BE COMPLETED FOR PROPOSALS AT LEAST \$15,000 AND LESS THAN \$50,000. See instructions at the top of pg. 1.

Director of Administration Signature

Date