

MEMORANDUM

TO: Tracy Bayne, Acting Director of Finance
FROM: Crystal McMillan, Administrative Assistant
RE: Duello Road, Phase II Reconstruction Project
Great River Associates, Inc. (dba Great River Engineering)
DATE: May 12, 2023

Original bid number and title: Duello Rd., Phase II Reconstruction Project

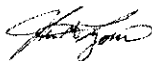
Original contract amount: \$ 157,070.00 May 10, 2023

Attached please find Professional Services - Request for Approval and the signed Contract Agreement for the Great Rivers Associates, Inc. work associated with the Duello Road, Phase II Reconstruction Project. The project includes 0.44 miles of Duello Road from the bridge over Peruque Creek to 430 feet south of Columbia Downs Drive adjoining a recently completed project on the south end. The existing road is an aging two-lane roadway without shoulders and has ditches and drop-offs adjacent to the travel lanes. The vertical alignment has a sharp crest that will need to be lowered for sight distance. Completion of this project will consist of new pavement, two lanes wide, pedestrian and bicycle facilities, and rumble strips to improve road runoff safely.

Great River Associates, Inc. submitted a proposal in response to a Request for Qualification (RFQ), advertised in the Newspaper and on the County's website, Four Firms responded. Great River Associates, Inc. was selected due to being the highest-ranking Firm, outperforming the 3 other Firms to provide engineering services for Duello Rd., Phase II Project.

Following your review and approval, please prepare this bid to be placed on the May 30, 2023, County Council Consent Agenda, please forward me the approved RBA. Fundings for this project will come from #205-9400-47601-09007 (Duello Road II). Please advise if you have questions and/or concerns. Thank you.

Sincerely,



Digitally signed by John G. Lyons
DN: cn=John G. Lyons, o=St.
Charles County, ou=Highway
Department,
email=jlyons@sccmo.org, c=US
Date: 2023.05.12 14:33:17 -0500

John G. Lyons,
St. Charles County Engineer

JGL/cm

cc: Chris Bostic, Engineering Design Manager



PROFESSIONAL SERVICES – REQUEST FOR APPROVAL

Approved by Consent Agenda:

TO BE COMPLETED BY COUNCIL STAFF ONLY

Title: Duello Road, Phase II Reconstruction Project RFQ RFP RFQ/RFP #: 22-024 Pre-qualified list
Dept: Highway Contact Person: Chris Bostic Ext.: 7165

Description (service, justification and use):

The Great River Associates, Inc. Engineering Design Service Contract Agreement is to provide engineering, design, and coordination services for the Duello Road, Ph. II Reconstruction Project in mostly unincorporated St. Charles County.

Award to: Great River Associates (dba GRE) Location: 4220 Duncan Ave., Suite 201, St. Louis, MO 63110

Was the vendor pre-qualified? Yes No

Total negotiated price: \$157,070.00 /m Contract term: Until project is complete with renewals.

Price break-down (if applicable): N/A

Proposal opening held on: March 31, 2023 Opened by: Chris Bostic

Account number to be charged for purchase: 205-9400-47601-09007 (Duello Road II)

If paying for with grant funds, please indicate (1) grant name, (2) total grant amount, (3) what portion of purchase is being paid for by a grant, and (4) when grant period ends as applicable:

PROFESSIONAL SERVICES – REQUEST FOR APPROVAL

RFP/RFQ #: Cooperative

Additional RFQs/RFPs Received

The following additional responses were received:

Vendor: CEC, Inc. Location: St. Louis, MO Not Selected

Vendor: Cole & Associates Location: St. Charles, MO Not Selected

Vendor: G & W Engineering Location: St. Louis, MO Not Selected

Vendor: _____ Location: _____

Vendor: _____ Location: _____

Vendor: _____ Location: _____

Vendor: _____ Location: _____

Sole source justification memos from (1) dept. and (2) vendor attached.

Department Director/Elected Official must sign the request prior to routing to the Purchasing Manager.



Digitally signed by John G. Lyons
DN: cn=John G. Lyons, o=St. Charles
County, ou=Highway Department,
email=jlyons@sccmo.org, c=US
Date: 2023.05.12 14:32:42 -05'00'

Department Director/Elected Official Signature

_____ Date

Tracy A. Bayne
Approval of Acting Director of Finance

5/15/23
Date

BELOW ONLY TO BE COMPLETED FOR PROPOSALS AT LEAST \$15,000 AND LESS THAN \$50,

Director of Administration Signature

Date

Proposal Scoring

<i>Reviewers</i>	<i>Firms:</i> CEC, Inc.	Cole & Associates	G & W	Great River Engineering
<i>K</i>	85	109	78	114
<i>N</i>	113	118	99	128
<i>S</i>	110	120	106	121
<i>T</i>	103	107	96	108
<i>Average Score:</i>	102.75	113.5	94.75	117.75
<i>First Place Ratings</i>	0	0	0	4
<i>Ranked Order</i>	3	2	4	1