



DATE: March 18, 2019

TO: Steve Ehlmann, County Executive  
Joann Leykam, Director of Administration

CC: John Watson, County Counselor  
Donna Vogt, County Council

FROM: Michael Hurlbert, Director of Community Development

RE: Item for March 25, 2019 County Council Meeting

The Community Development Department is submitting the following item for the March 25, 2019 County Council Agenda.

**BILL FOR INTRODUCTION:**

An Ordinance Authorizing the County Executive to Execute Agreements with Certain Municipalities for Enforcement and Prosecution of Various Codes Adopted by the Municipalities and Enforced by the St. Charles County Department Of Community Development.

**SUMMARY:**

The County Executive of St. Charles County may enter into a standardized contract agreement with County municipalities for specific services rendered by the Building and Code Enforcement Division of Community Development, including building permitting and inspection, contractor licensing, disaster response activities, private sewage disposal permitting and inspections, and code enforcement activities (including prosecution of violations). The purpose of this ordinance and staff's request is to update the standard contract format with municipalities to ensure compliance with all Federal, State and Local requirements, consistency in enforcement, relevance to the work to be performed, and avoid unnecessary delays in service. Municipalities entering new contracts must adopt the required ordinances of St. Charles County and will have the option of opting out of services not relevant to their needs.