



**FORMAL BID –
REQUEST FOR APPROVAL**

Approved by Consent Agenda:

TO BE COMPLETED BY COUNCIL STAFF ONLY

Title of Bid: Dell Latitude Rugged Laptop and Docking Stations Bid #: Cooperative

Dept.: Information Systems Contact Person: Mike Foster Ext.: 3455

Description (product/service, justification and use):

This purchase off the Dell - Massachusetts Higher Education Consortium (MHEC) contract for 45 Dell Latitude Rugged 5424 laptops, and 45 Dell Rugged Docking Stations is to replace aging laptops and docking stations in Police Department (29) and Sheriff Department vehicles (16) as part of the County life cycle replacement policy and allow Police and Sheriff personnel to perform their job in the field.

Award to: Dell Marketing through the MHEC Co-op Location: Chicago, IL

Price: \$ 122,638.05 Contract term (if applicable): _____

Bid opening held on: _____ Opened by: _____

Account number to be charged for purchase: See Below***

If bid was not awarded to lowest bidder, please explain:

If paying for with grant funds, please indicate (1) grant name, (2) total grant amount, (3) what portion of purchase is being paid for by a grant, and (4) when grant period ends as applicable:

*** Price Allocation:

- Sheriff - 3019800-47789 \$43,604.64
- Police - 2668500-47510 \$79,033.41

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Additional Bids Received

The following additional bids were received:

Vendor: <u>Dell Marketing through the NASPO Co-op</u>	<input checked="" type="checkbox"/> Meets all specifications:	Price: <u>\$ 125,425.35</u>
Location: <u>Chicago, IL</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: <u>Software House International</u>	<input checked="" type="checkbox"/> Meets all specifications:	Price: <u>\$ 151,658.30</u>
Location: <u>Somerset, NJ</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: _____	Meets all specifications:	Price: _____
Location: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: _____	Meets all specifications:	Price: _____
Location: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: _____	Meets all specifications:	Price: _____
Location: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: _____	Meets all specifications:	Price: _____
Location: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	

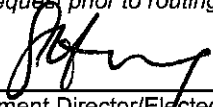
For each vendor that doesn't meet specifications, please explain why:

Vendor: _____

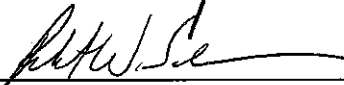
Vendor: _____

Sole source justification memos from (1) dept. and (2) vendor attached.

Department Director/Elected Official must sign the request prior to routing to the Purchasing Manager.



 Department Director/Elected Official Signature



 Approval or Concurrence of Director of Finance

4-5-19

 Date

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 Date

BELOW ONLY TO BE COMPLETED FOR BIDS AT LEAST \$15,000 AND LESS THAN \$50,000. See instructions at the top of pg. 1.

Director of Administration Signature

Date