



DATE: April 1, 2019

TO: Steve Ehlmann, County Executive
Joann Leykam, Director of Administration

CC: John Watson, County Counselor
Donna Vogt, County Council

FROM: Michael Hurlbert, Director of Community Development

RE: Item for April 8, 2019 County Council Meeting

The Community Development Department is submitting the following item for the April 8, 2019 County Council Agenda.

BILL FOR INTRODUCTION:

An Ordinance amending the budget of St. Charles County Missouri, for fiscal year 2019, as adopted by Ordinance 18-117 due to a change in the Department Community Development. In an effort to increase efficiencies of service, the Department has requested to remove one (1) Government Services Representative II position and add one (1) Government Services Representative III position. This position would provide advanced clerical support including documentation development, data analysis, report preparation, and permit application reviews.

There are sufficient funds already allocated in the budget for fiscal year 2019 to cover the cost of these changes.