



**EXHIBIT A**

**Steve Ehlmann**  
County Executive

**Joann Leykam**  
Director of Administration

**Jennifer George**  
Assistant Director of Administration

**John Greifzu**  
Assistant Director of Administration

**TO:** The Members of the St. Charles County Council  
The Honorable John White, Council Chair  
The Honorable Joe Cronin  
The Honorable Joe Brazil  
The Honorable Mike Elam  
The Honorable Dave Hammond  
The Honorable Terry Hollander  
The Honorable Mike Klinghammer

**FROM:** Steve Ehlmann, County Executive

**DATE:** March 20, 2019

**RE:** Certification of Additional Revenue – Public Health Emergency Preparedness Grant Amendment #2

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By this correspondence, I hereby certify that, pursuant to Section 6.206.1 of the St. Charles County Home Rule Charter, there will be available for appropriation additional revenues in excess of those estimated in the adopted 2019 budget of the Preparedness and CRI Grants Division of the Department of Public Health in the amount of \$7,000 for the purpose of a supplemental appropriation.

This additional revenue is the result of Grant Amendment #2 of the Missouri Department of Health and Senior Services' Public Health Emergency Preparedness Grant which actually totals \$7,700. Of this total amount, \$700 represents reimbursement of indirect overhead costs which are already included in the 2019 Budget. Therefore, the Preparedness and CRI Grants Division is only requesting an increase of \$7,000 in General Fund revenue account 001-33426, Bio Terrorism Grant.

I am also recommending a supplemental appropriation of \$7,000 to the Preparedness and CRI Grants Division budget. The appropriation would be for the purpose of funding the purchase of replacement tires for emergency preparedness trailers, emergency preparedness signage and the purchase of a satellite phone antenna. Should the County Council approve this supplemental appropriation, the amount of \$2,000 would be allocated to operating account 0012620-44405-Vehicle Repair & Maintenance, \$2,500 would be allocated to new operating account 0012620-46651-Signs and \$2,500 would be allocated to operating account 0012620-47800-Miscellaneous Equipment in the Preparedness and CRI Grants Division of the Department of Public Health budget in the General Fund.

Accordingly, I am requesting that the St. Charles County Council approve this supplemental appropriation ordinance for the purpose described above. I appreciate your favorable consideration of this request.

cc: Joann Leykam, Director of Administration  
John Watson, County Counselor  
Hope Woodson, Director of the Department of Public Health  
Bob Schnur, Finance Director  
Brenda Hinton, County Registrar  
Donna Vogt, Executive Assistant, St. Charles County Council

**APPROVED**

  
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DIRECTOR OF ADMINISTRATION

  
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COUNTY EXECUTIVE