



Robert W. Schnur, CPA
Director of Finance

TO: County Council

FROM: Bob Schnur, Finance Director

DATE: April 5, 2019

RE: Bill 4708 For Introduction – NECAC Sub-Recipient Designation for Housing Assistance Program

I am requesting this bill for introduction on behalf of the County Executive to seek your approval of the designation of Northeast Community Action Corporation (NECAC) as Program Sub-Recipient for St. Charles County's Housing Assistance Program. For many years, St. Charles County has been allocated housing assistance vouchers by the US Department of Housing and Urban Development (HUD) and NECAC has been under contract with the County to act as its agent for the day-to-day administration of County vouchers, however the regulatory requirements of the program have remained with the County. Designating NECAC as Program Sub-Recipient places the program's regulatory responsibilities with NECAC who has the most overall familiarity with the program. NECAC has agreed to the contract amendment included with Bill 4708.