



PROFESSIONAL SERVICES – REQUEST FOR APPROVAL

Approved by Consent Agenda:

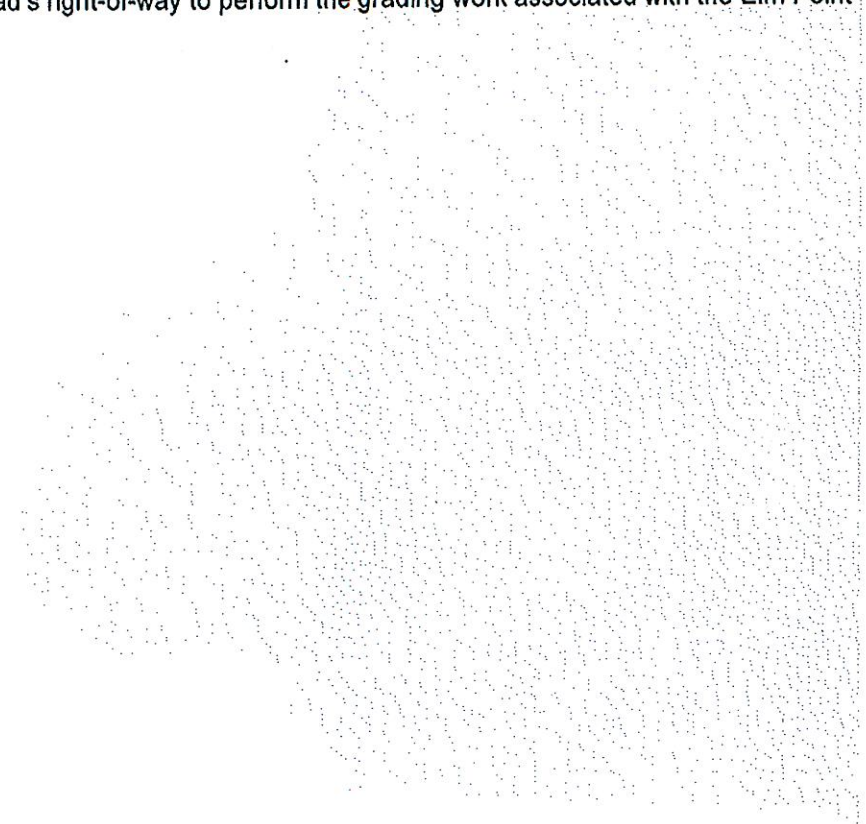
TO BE COMPLETED BY COUNCIL STAFF ONLY

Title: Norfolk Southern Railway Right of Way License Agreement [x] RFQ [] RFP [] RFQ/RFP #: Sole Source

Dept: Highway Contact Person: Chris Bostic [x] Ext.: 7165 [x]

Description (service, justification and use):

This agreement provides for the reimbursement of Norfolk Southern's Construction Engineering, Administration, and Flagging costs in allowing our Contractor to access the railroad's right-of-way to perform the grading work associated with the Elm Point Road project.



Award to: Norfolk Southern Railway Company [x] Location: Norfolk, VA [x]

Was the vendor pre-qualified? Yes [] No []

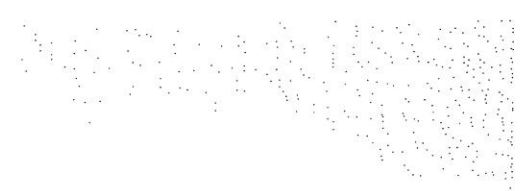
Total negotiated price: \$ 58,582.00 Contract term: Project completion [x] with _____ renewals.

Price break-down (if applicable): _____

Proposal opening held on: March 11, 2019 [x] Opened by: Chris Bostic [x]

Account number to be charged for purchase: 205-9400-47601-49201 Rural Roads/Bridges [x]

If paying for with grant funds, please indicate (1) grant name, (2) total grant amount, (3) what portion of purchase is being paid for by a grant, and (4) when grant period ends as applicable:



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Additional RFQs/RFPs Received

The following additional responses were received:

Vendor: _____ Location: _____

Vendor: _____ Location: _____

Vendor: _____ Location: _____

Vendor: _____ Location: _____

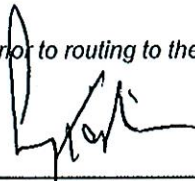
Vendor: _____ Location: _____

Vendor: _____ Location: _____

Vendor: _____ Location: _____

Sole source justification memos from (1) dept. and (2) vendor attached.

Department Director/Elected Official must sign the request prior to routing to the Purchasing Manager.



Department Director/Elected Official Signature

3/29/14

Date

Approval or Concurrence of Director of Finance


Date

BELOW ONLY TO BE COMPLETED FOR PROPOSALS AT LEAST \$15,000 AND LESS THAN \$50,000. See instructions at the top of pg. 1.

Director of Administration Signature

Date

MEMORANDUM

TO: Robert Schnur, Director of Finance
FROM: Craig Tajkowski, County Engineer 
RE: Norfolk South Right-of-Way License Agreement
Elm Point Road Project
DATE: March 28, 2019

Attached please find three (3) copies of the subject agreement with the Norfolk Southern Railway Company for review. This agreement provides for the reimbursement of Norfolk Southern's Construction Engineering, Administration, and Flagging costs in allowing our contractor to access the railroad's right-of-way to perform the grading work associated with the Elm Point Road project.

Following your review and approval, please forward to the County Counselor and County Executive for including on the April 29, 2019 Council Consent Agenda. Funding for this project will come from the Transportation (205) budget, Line #205-9400-47601-49201 (Rural Roads and Bridges).

Following Council approval and the County Executive's signature, please return all three copies of this Agreement so they may be forwarded to Norfolk Southern for execution.

Should you have any questions, please advise.

CKB/cia