

Bill No. 4769

Ordinance No. \_\_\_\_\_

Requested by: Dave Todd, Samantha Shadrach

Sponsored by: John White

AN ORDINANCE AMENDING THE 2019 BUDGET FOR POSITIONS WITHIN THE ST. CHARLES COUNTY POLICE DEPARTMENT, BUREAU OF ADMINISTRATIVE SERVICES TO REALLOCATE POSITIONS WITHIN THE RECORDS DIVISION

WHEREAS, the Records Division in the Police Department Bureau of Administrative Services has seen its responsibilities expand in volume and complexity to include the sex offender registry, additional responsibilities from a shift to paperless report writing and changes to crime reporting requirements, and will take on increased fingerprinting duties related to the County's revised criminal history process for County employees and several occupations for licensing; and

WHEREAS, in addition to increased workload and work complexity, recent attrition due to retirement and cross-training of employees in the Records Division necessitates the reclassification of several positions in that Division as Government Services Rep (GSR) II position, rather than having a GSR IV, GSR IIs, and GSR Is doing substantially the same work; and

WHEREAS, Human Resources has studied these positions and has recommended certain positions be reclassified; and

WHEREAS, the proposed changes in the Records Division will result in monetary savings to the County in 2019, and

the Police Department has sufficient funds in its 2019 budget to account for these proposed changes; and

WHEREAS, the proposed changes are necessary to attract qualified workers to fill these important positions; and

WHEREAS, these revisions require amendment of the 2019 Annual Budget, initially approved by Ordinance 18-117; and

WHEREAS, the St. Charles County Charter, Article VI, Section 6.208 authorizes the County Council to provide by ordinance any and all procedures for administering the budget that are necessary and that do not conflict with the language contained in the Charter.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY COUNCIL OF ST. CHARLES COUNTY, MISSOURI, AS FOLLOWS:

Section 1. The budget of St Charles County, Missouri, for fiscal year 2019 as initially adopted by Ordinance 18-117, as amended, in the General Fund Police Department Administrative Services (8100), page 146 of the Budget, is hereby further amended as follows:

1. Remove one (1) full-time Government Services Rep IV, pay grade 203, for an amended allocation of one (1) Government Services Rep IV; and
2. Remove three (3) full-time Government Services Rep I, pay grade 110, for an amended allocation of one (1) Government Services Rep I; and
3. Add four (4) full-time Government Services Rep II, pay grade 113, positions for an amended allocation of five (5) Government Services Rep II, pay grade 113 positions in general revenue.

Section 2. This ordinance shall be in full force and effect as of passage and approval.

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DATE PASSED

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DATE APPROVED BY COUNTY EXECUTIVE

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CHAIR OF THE COUNCIL

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COUNTY EXECUTIVE

ATTEST:

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COUNTY REGISTRAR