

MEMORANDUM

TO: Steve Ehlmann, County Executive
Joann Leykam, Director of Administration

FROM: Michael Hurlbert, AICP, Director of Community Development

SUBJECT: 2019 CDBG subrecipient agreement with the City of St. Peters

DATE: September 20, 2019

The Community Development Department is submitting a draft bill for your review and submittal to the County Council's Office in order to be placed on the October 15, 2019 County Council agenda. Approval of this bill would authorize the County Executive to sign Community Development Block Grant (CDBG) subrecipient agreement with the City of St. Peters in anticipation of the U.S. Department of Housing and Urban Development (HUD) releasing 2019 CDBG funds.

St. Charles County is the responsible agency for the St. Charles Urban County, a U.S. Department of Housing and Urban Development (HUD) designation which allows nine jurisdictions (the City of St. Peters, City of St. Charles, the City of St. Paul, City of Lake St. Louis, City of Cottleville, City of Wentzville, City of Weldon Spring, City of New Melle and Unincorporated St. Charles County) to collectively receive Community Development Block Grant (CDBG) funds directly from HUD.

HUD will soon release 2019 CDBG funds, and the County must renew its annual subrecipient contract with the City of St. Peters. The below referenced agreement is similar to those approved annually since 2011.

SUBRECIPIENT AGREEMENT BETWEEN THE COUNTY AND THE CITY OF ST. PETERS:

Pursuant to the agreement between the County and St. Peters in forming the Urban County (renewed in 2016 by ordinance 16-044), St. Peters receives CDBG funding for city programs in an amount they would have received had they not joined the "urban county", or \$200,000, whichever is more. Based upon funding allotments for 2019, St. Peters will receive \$200,000. The attached subrecipient agreement between the County and St. Peters details the programs that the City will deliver with the CDBG funds. The City's programs detailed in the subrecipient agreement conform to those that were identified in the HUD approved 2019 Annual Action Plan.

The programs include home improvement forgivable loans and grants to income qualifying home owners, transportation assistance to those who are elderly, disabled or low income who are unable to drive or do not have a vehicle, lawn mowing assistance and senior services (Meals on Wheels) to eligible residents of the city.

County staff requests that the County Council authorize the County Executive to sign the attached (Exhibit A) subrecipient agreement between the County and the City of St. Peters.