



PROFESSIONAL SERVICES – REQUEST FOR APPROVAL

Approved by Consent Agenda: TO BE COMPLETED BY COUNCIL STAFF ONLY

Title: Fuel Island Design and Engineering RFQ [checked] RFP [] RFQ/RFP #: 19-060

Dept: Facilities Management Contact Person: Mike Eilers Ext.: 1890

Description (service, justification and use):

The current fuel island was originally built in 1989 and has reached its end of life with corrosion and safety issues being present. The new fuel island will remain in the same location of the current one. Initially we had Mazzetti/Wm. Tao perform a feasibility study to evaluate replacing the fuel island or the County using fuel cards. This study determined that replacing the fuel island and continuing to buy bulk fuel was more cost effective for the County with a 5-year return on investment over utilizing fuel cards. Furthermore, Mazzetti/Wm. Tao was selected to perform this next phase through a request for qualifications before we could determine the appropriate scope for this project.

This proposal includes evaluating the existing canopy for structural integrity to reuse or replace, environmental soil testing, design and engineering of construction documents for a new underground fuel storage tank and new fuel dispenser including a fuel management system to track and allocate fuel consumption. Included in this proposal is Construction Administration for the execution of the final project. This project will begin in 2019 and be completed in 2020.

This project was included in the 2019 Council approved budget.

Award to: Mazzetti/WM Tao Location: St. Louis, MO

Was the vendor pre-qualified? Yes [] No [checked]

Total negotiated price: \$ 147,000.00 Contract term: with renewals.

Price break-down (if applicable): Spend in 2019- \$106,800; Spend in 2020- \$40,200

Proposal opening held on: 3-19-2019 Opened by: Pam Luesse

Account number to be charged for purchase: 3019800-47709 MFUEL

If paying for with grant funds, please indicate (1) grant name, (2) total grant amount, (3) what portion of purchase is being paid for by a grant, and (4) when grant period ends as applicable:

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Additional RFQs/RFPs Received

The following additional responses were received:

Vendor: _____ Location: _____

Vendor: _____ Location: _____

Vendor: _____ Location: _____

Vendor: _____ Location: _____

Vendor: _____ Location: _____

Vendor: _____ Location: _____

Vendor: _____ Location: _____

Sole source justification memos from (1) dept. and (2) vendor attached.

Department Director/Elected Official must sign the request prior to routing to the Purchasing Manager.



Department Director/Elected Official Signature

9/18/19

Date



Approval or Concurrence of Director of Finance

9-20-19

Date

BELOW ONLY TO BE COMPLETED FOR PROPOSALS AT LEAST \$15,000 AND LESS THAN \$50,000. See instructions at the top of pg. 1.

Director of Administration Signature

Date