



**Steve Ehlmann**  
County Executive

**Joann Leykam**  
Director of Administration

**Jennifer George**  
Assistant Director of Administration

**John Greifzu**  
Assistant Director of Administration

MEMEORANDUM TO: Members of the County Council

CC: County Executive

FROM: Joann Leykam  
Director of Administration

DATE: October 9, 2019

RE: Bailiff for Sheriff  
Project Manager for Roads and Traffic

**Department: Sheriff**

**Position: Bailiff:**

In 2018 the General Assembly created a new associate circuit judge position outside of the normal population based judicial positions that will be created in 2021 after the new census. The Governor has now appointed a judge to this position, and Judge Brittany Smith was sworn in on October 4, 2019. Section 57.090 of the Revised Statute of Missouri state that deputy sheriffs "...shall attend each division of the circuit court presided over by a circuit or associate circuit judge..." The County is therefore required to provide a bailiff.

**Department: Roads and Traffic**

**Position: Project Manager**

The project manager position for Roads and Traffic provides real-time traffic management. This position was established through a grant that will expire on October 31, 2019 and the position will lose its funding. Prior to this position established by the grant, traffic signal operations were managed by the Missouri Department of Transportation and the municipalities within the county. This decentralized approach resulted in inefficiencies and deployment of equipment that was not compatible and unable to communicate or coordinate signal operations across jurisdictional boundaries. This is not an additional FTE but moves the funding from the expired grant to the transportation fund. Without this position, management and coordination will revert back to the state and municipalities and county will no longer have a role in real time traffic management.