



Robert W. Schnur, CPA  
Director of Finance

**MEMORANDUM**

**TO:** Steve Ehlmann, County Executive

**FROM:** Bob Schnur, Director of Finance

**DATE:** October 10, 2019

**RE:** **Change Order #2 – M & H Contractors, Inc.**  
**RE: 19-064 Concrete Removal and Replacement 2019 B**

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Attached please find Change Order #2 in the amount of **\$117,996.00**, to the agreement with **M & H Contractors, Inc.** for additional work to be performed. This increases the total amount of the agreement to **\$1,200,216.00**.

Original Contract	\$ 947,580.00	
Change Order #1	\$ 134,640.00	
Change Order #2	\$ 117,996.00	[26.66% aggregate increase]

Total contact change order(s) more than 10% of the approved contract. This change order requires approval of the County Council per 135.430 OSCCMo.

The account number that will be charged for this purchase is 2019020-46661.

Enclosure  
km



Craig Tajkowski  
County Engineer

## MEMORANDUM

**TO:** Robert Schnur, Director of Finance

**FROM:** Craig Tajkowski, County Engineer *CT*

**RE:** Change Order Approval Request  
Change Order #2 – M & H Concrete Contractors, Inc.

**DATE:** October 11, 2019

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Please find attached:	Change Order
Change Order #:	#2
Original Bid #:	19-064
Change Order History:	#1 \$947,580.00/\$1,082,220.00
Amount:	\$117,996.00
Original Contract Amount/New Total:	\$947,580.00/\$1,200,216.00

Reason for Change: This change order reflects additional work that has been directed by Highway Department personnel to be done under this contract due to the availability of additional funds. Extended Calendar Date Completion (Extra Work). Funds will come from line #201-9020-46661 (Concrete Slab Replacement).

Following your review and approval, kindly forward to the County Executive for signature. Please return all copies to our office for further signatures. Once fully executed, we will provide one to the Registrar, and return one to the Contractor.

If you have any questions, please advise.

CT/kac  
Enclosures

copy: Tom Reitz, Chief Inspector  
Nathan Tormala, Construction Manager  
John Lyons, Highway Superintendent

0:\9020-MAINTENANCE LEVEL 1\Bids\2019\CR-19B-19-064\19-064 Change Order 02 - M&H Concrete Contractors Cover Memo

# CHANGE ORDER

CHANGE ORDER NO.: 2

COUNTY: Saint Charles County

PROJECT: Concrete Replacement CR-19B, 19-064

TO: M&H Concrete Contractors, Inc. CONTRACTOR

YOU ARE HEREBY DIRECTED TO MAKE THE FOLLOWING CHANGES FROM THE CONTRACT

1. DESCRIPTION AND REASON FOR CHANGE: (ATTACH SUPPLEMENTAL SHEETS IF REQUIRED)

2. ESTIMATED COST OF WORK AFFECTED BY THIS CHANGE ORDER:

(A) EST. LINE NO	(B) CONTRACT ITEM NO.	(C) ITEM DESCRIPTION	(D) UNITS PREVIOUSLY PROVIDED FOR	(E) UNITS TO BE CONSTRUCTED	(F) UNITS OVERRUN UNDERRUN CONTINGENT	(G) CONTRACT OR AGREED UNIT PRICE	(H) AMOUNT OF OVERRUN OR PLUS CONTINGENT	(I) AMOUNT OF UNDERRUN OR MINUS CONTINGENT
1	2	Saw Cutting	20000	22500	2500	\$ 1.60	\$ 4,000.00	
2	3a	Concrete Replacement, 6" with 5.25 sack concrete	21060	23457	2397	\$ 44.00	\$ 105,468.00	
3	4a	Concrete Replacement, 7" with 5.25 sack concrete	1000	1173	173	\$ 46.00	\$ 7,958.00	
4	11	Vertical Curb Replacement	200	215	15	\$ 12.00	\$ 180.00	
5	12	Ceramar Expansion Joint Material (2" thick x 8" deep)	500	578	78	\$ 5.00	\$ 390.00	
6	Cont. 1	Extended Calendar Date Completion	0	1	1	\$	\$	
<b>TOTAL</b>							<b>\$ 117,996.00</b>	<b>\$</b>

3. SETTLEMENT FOR COST OF THE ABOVE CHANGE TO BE MADE AT CONTRACT UNIT PRICES, EXCEPT AS NOTED:

1. CONTRACT AMOUNT	\$	947,580.00	THE TERMS OF SETTLEMENT OUTLINED ABOVE ARE HEREBY AGREED TO:
2. CHANGE THIS ORDER (H-I)	\$	117,996.00	M&H Concrete Contractors, Inc.
3. CHANGE PREVIOUS	\$	134,640.00	CONTRACTOR
4. TOTAL CHANGE TO DATE (2+3)	\$	252,636.00	
5. TOTAL (1+4)	\$	1,200,216.00	BY:  DATE: 10/10/19
6. TOTAL % CHANGE TO DATE		26.66%	

SUBMITTED \_\_\_\_\_ COUNTY ENGINEER

DATE

SUBMITTED \_\_\_\_\_ COUNTY EXECUTIVE

DATE

\* Additional Signature Page Attached

Additional Signature Page  
Contract between St. Charles County Government  
and M&H Concrete Contractors, Inc.  
RE: CO #2 19-064 Concrete removal and Replacement 2019 B

CERTIFICATE OF DIRECTOR OF FINANCE

I certify pursuant to § 50.660 RSMo., as amended, that there is a balance otherwise unencumbered to the credit of the appropriation to which this contract is chargeable, and a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made, each sufficient to meet this obligation.

  
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Robert W. Schnur, Director of Finance

# CHANGE ORDER

CHANGE ORDER NO: 2

COUNTY: Saint Charles County

PROJECT: Concrete Replacement CR-19B, 19-064

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|---|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | 2<br>(Overrun)          | <u>Saw Cutting</u><br>Additional budget amount authorized by Highway Superintendent to repair additional square yards of pavement in subdivisions. The roads to be repaired will be Muirfield Drive, Muirfield Hills Court, Cambrook Drive and Walnut Park Court. |
| 2 | 3a<br>(Overrun)         | <u>Concrete Replacement, 6" with 6.25 sack concrete</u><br>See Item 2 for reason.                                                                                                                                                                                 |
| 3 | 4a<br>(Overrun)         | <u>Concrete Replacement, 7" with 6.25 sack concrete</u><br>See Item 2 for reason.                                                                                                                                                                                 |
| 4 | 11<br>(Overrun)         | <u>Vertical Curb Replacement</u><br>See Item 2 for reason.                                                                                                                                                                                                        |
| 5 | 12<br>(Overrun)         | <u>Ceramar Expansion Joint Material (2" thick x 8" deep)</u><br>See Item 2 for reason.                                                                                                                                                                            |
| 6 | Cont. 1<br>(Extra Work) | <u>Extended Calendar Date Completion</u><br>To complete CO#2 additional quantities, calendar date completion will be extended from November 1, 2019 to November 27, 2019.                                                                                         |