This bill amends the Personnel Administration Program (PAP) Section 115.710 Pay Grade Assignments to include a pay grade change related to the Department of Emergency Communications.

As a result of the position becoming vacant, the System Engineer II position’s job description has been reviewed and updated, and an analysis has been conducted on the job duties. This position has not been analyzed since 2016.

Currently Emergency Communications is budgeted for a System Engineer II at a 210. This is a highly crucial position within the Emergency Communications department. In reviewing the market for this position, I have found that the current pay grade is insufficient in the market to compensate for the skills necessary for this role. Therefore, I am recommending that this position be reclassified to pay grade 301.

The Merit Commission has already reviewed and concurred with the recommendations to establish a pay grade change and budget amendment for the position of System Engineer II.

Please let me know if you have any questions, or if I can be of any further assistance.