Title of Bid: Priority Dispatch, Five-Year ESP Contract 2020-2024
Dept.: Emergency Communications
Contact Person: Jeff Smith
Ext.: 1871
Bid #: Sole Source

Description (product/service, justification and use):

This request for approval consists of a five-year pricing agreement for the essential services and support of Priority Dispatch Extended Service Plan (ESP) of Police, Medical and Fire structured call handling software, system license renewal, service, and support in the amount of $27,794 annually. This is a sole source, continuation of service plan. The products and services are only provided through Priority Dispatch. (See Sole Source memo from Priority Dispatch attached.) Emergency Communications has utilized these products since 1998 for Fire and EMS and 2017 for Police. We anticipate the continued use of their products throughout the foreseeable future, and therefore seek the approval of this five-year contract to secure the prices listed for the current year throughout the life of the contract.

Utilization of these applications is required to maintain our Accredited Center of Excellence (ACE) designation from the International Academies of Emergency Dispatch (IAED). Priority Dispatch is the developer, owner, and distributor of the copyrighted software application that make up our EMD, EFD, and EPD systems. They do not authorize third party companies or individuals to provide support for these applications therefore, Emergency Communications can only obtain the licenses, service, and support for this software from Priority Dispatch.

Award to: Priority Dispatch - Vendor 7496
Location: Salt Lake City, Utah
Price: $138,870.00
Contract term (if applicable): 5-years $27,794 annually
Bid opening held on: ___________________________ Opened by: ___________________________
Account number to be charged for purchase: 273730044370

If bid was not awarded to lowest bidder, please explain:

Sole Source, continuation of service plan and payment of annual maintenance

If paying for with grant funds, please indicate (1) grant name, (2) total grant amount, (3) what portion of purchase is being paid for by a grant, and (4) when grant period ends as applicable:
FORMAL BID – REQUEST FOR APPROVAL

Bid #: Sole Source

Additional Bids Received

The following additional bids were received:

<table>
<thead>
<tr>
<th>Vendor:</th>
<th>Price: 138,970.00</th>
<th>Meets all specifications:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Priority Dispatch - Vendor 7496</td>
<td></td>
<td>Yes</td>
</tr>
<tr>
<td>Location: Salt Lake City, Utah</td>
<td></td>
<td></td>
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</tbody>
</table>

For each vendor that doesn’t meet specifications, please explain why:

Vendor: ____________________________

Vendor: ____________________________

☑ Sole source justification memos from (1) dept. and (2) vendor attached.

Department Director/Elected Official must sign the request prior to routing to the Purchasing Manager.

Jeffrey P. Smith

Date 4/20/2020

Department Director/Elected Official Signature

Approval or Concurrence of Director of Finance

Date 4/20/202

BELOW ONLY TO BE COMPLETED FOR BIDS AT LEAST $15,000 AND LESS THAN $50,000. See instructions at the top of pg. 1.

Director of Administration Signature

Date