Title: Design and Development of The Park at New Melle Lakes  □ RFQ  □ RFP  □ RFQ/RFP #: 19-151
Dept: Parks and Recreation  Contact Person: Ryan Graham  □ Ext.: 

Description (service, justification and use):

This request is for approval of a professional services contract with Farnsworth Group, INC. for design and engineering service for the development of The Park at New Melle Lakes.

The design and development process will create public access and amenities on the northern portion of the park (north of Foristell Rd.). In addition, identifying and creating connectivity between the northern park property and the southern park property will be reviewed and designed. Amenities to be considered in the process are shelters, multi-modal trails, RV and tent camping, sleeping cabins and a park maintenance shop.

The scope of work shall include topographic and boundary surveys, environmental survey and mapping, geotechnical investigations, cultural resource survey, master plan review of the entire property, schematic design, construction documents, permitting, and bidding/construction phase services.

Farnsworth Group, Inc. was selected from seven different design firms that submitted proposals for this project.

This project was approved as part of the Parks Capital Plan in August 2019 and as part of the 2020 County Budget December 2020. The total cost of this project is $1,123,681.00 and will be paid out of FY2020 Site Development (7150) line item.

Award to: Farnsworth Group, INC.  □ Location: 20 Allen Ave, St. Louis, MO 63119  □

Was the vendor pre-qualified? Yes □ No ☑

Total negotiated price: $1,123,681.00  Contract term: ___________________________ with ___________________________ renewals.

Price break-down (if applicable):

Proposal opening held on: 11/20/2019  □ Opened by: Kurt Mandernach, Purchasing  □

Account number to be charged for purchase: 245330047150  □

If paying for with grant funds, please indicate (1) grant name, (2) total grant amount, (3) what portion of purchase is being paid for by a grant, and (4) when grant period ends as applicable:
PROFESSIONAL SERVICES – REQUEST FOR APPROVAL  

Additional RFQs/RFPs Received

The following additional responses were received:

Vendor: CDG Engineers/Planning Design Studios  Location: St. Louis, MO

Vendor: DG2 Design  Location: Eureka, MO

Vendor: Cole  Location: St. Louis, MO

Vendor: Kuhlmann Design Group, Inc.  Location: St. Louis, MO

Vendor: Horner Shlfrin  Location: O'Fallon, MO

Vendor: Intuition and Logic  Location: St. Louis, MO

Vendor: __________________________  Location: __________________________

☐ Sole source justification memos from (1) dept. and (2) vendor attached.

Department Director/Elected Official must sign the request prior to routing to the Purchasing Manager.

[Signature]  5/8/2020
Department Director/Elected Official Signature  Date

[Signature]  5/11/2020
Approval or Concurrency of Director of Finance  Date

BELOW ONLY TO BE COMPLETED FOR PROPOSALS AT LEAST $15,000 AND LESS THAN $50,000. See instructions at the top of pg. 1.

[Signature]  Date
Director of Administration Signature

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To: Saint Charles County Council  
From: Ryan Graham, Director of Parks  
Date: 5/11/2020  
Re: Approval of Design and Engineering Services Contract, The Park at New Melle Lakes

For your consideration is a Request for Contract Approval for professional design and engineering services for development of The Park at New Melle Lakes.

The park and most of the surrounding properties were acquired in 2009 with development of the trail system and disc golf course on the southern side of Foristell Road taking place in 2016. The Apted portion of the property was purchased in 2017 and the former Apted home is now being converted into a meeting and event venue.

Currently only half of the 409 acres that make up the park are accessible to the public and this design process will allow the remaining portion of the park on the north side of Foristell Road to allow public use. The scope of work includes: master plan review, survey work, schematic design, construction documents, permitting and bidding/construction phases of development. Amenities to be considered are multi-modal trails, RV and tent camping, sleeping cabins, park maintenance facility, shelters and playground.

Seven proposals were received and after review, Farnsworth Group, INC. was selected as the design firm. References were provided and checked and there are no concerns.

This project was approved as part of the Parks Capital Plan on 8/27/19 and as part of the 2020 County Budget on 12/17/19. The total cost of the contract is $1,123,681.00. The cost of this project is budgeted into the Capital Budget items of the Site Development Budget Line Item.

Please let me know if you have any questions, concerns or would like to discuss further.

Thank you,

Ryan Graham
Director of Parks