Title of Bid: Genetec System - Administration Building

Dept.: Information Systems

Contact Person: Matthew Seeds

Ext.: 7472

Bid #: Sole Source

Description (product/service, justification and use):

The IS Department in coordination with Facilities and the Executive office have met with DCI to move the administration building over to the genetec access control system. This system will now allow the employee IDs to be used to access secure areas of the administration building and remove the current scramble pads.

This system is already in place for the Police Department and the Emergency operations center. This continues to move facilities over to one system.

This project is necessary to help protect our residents who visit, and our employees who work in, the administration building from the unknowing transmission of the COVID virus. This project eliminates the ability of residents to freely roam the administration building and limits their visit to the 1st floor (without an employee escort). In addition, it protects our employees by practicing proper social distancing with visitors of the administration building from their employee areas.

DCI is our integrator of record, which means they are the sole provider of genetec licensing and installation of the system. That is why this request is submitted as a sole-source.

THIS PROJECT IS BEING PAID FOR BY FEDERAL CARES ACT FUNDS TO ASSIST IN THE FIGHT AGAINST THE COVID VIRUS.

Award to: Dynamic Controls, Inc.

Location: Maryland Heights, MO

Price: $197,953.00

Contract term (if applicable):

Bid opening held on: Opened by:

Account number to be charged for purchase: 749800-47500

If bid was not awarded to lowest bidder, please explain:

If paying with grant funds, please indicate (1) grant name, (2) total grant amount, (3) what portion of purchase is being paid for by a grant, and (4) when grant period ends as applicable:
### FORMAL BID – REQUEST FOR APPROVAL

Additional Bids Received

The following additional bids were received:

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<th>Vendor</th>
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<th>Meets all specifications</th>
<th>Price</th>
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For each vendor that doesn’t meet specifications, please explain why:

Vendor: ____________________________

Vendor: ____________________________

☑ Sole source justification memos from (1) dept. and (2) vendor attached.

Department Director/Elected Official must sign the request prior to routing to the Purchasing Manager.

[Signature]

Department Director/Elected Official Signature

Date: 6-3-20

Approval or Concurrence of Director of Finance

Date: 6-3-20

BELOW ONLY TO BE COMPLETED FOR BIDS AT LEAST $15,000 AND LESS THAN $50,000. See instructions at the top of pg. 1.

Director of Administration Signature

Date