To: Saint Charles County Council
From: Ryan Graham, Director of Parks and Recreation
Date: 6/9/2020
Re: IFB- 20-064 Pre-Engineered Maintenance Building- Broemmelsiek Park

For your consideration is a Request for a Bid Approval for construction and installation of a pre-engineered maintenance building at Broemmelsiek Park.

Broemmelsiek Park is the 2nd largest park in the St. Charles County Parks system. However, the current maintenance shop is one of the smallest maintenance facilities and is inadequate to continue to support the park, equipment storage and staff workspace.

Recently this park has experienced security issues with a break-in and equipment theft this spring. The current set-up requires that mowers and other park equipment are stored in an open yard that is visible to the public and much less secure than indoor storage. In addition, the current building does not allow our staff to work efficiently on multiple projects that require an indoor space or during inclement weather.

Four bids were received for this project with Integra, Inc. the low bidder. References were provided and checked and there are no concerns.

This project was approved as part of the Parks Capital Plan in August 2019 and as part of the 2020 County Budget in December 2019. The total cost of this project including the add alternates is $136,630 and will be paid out of FY2020 Broemmelsiek Park, Site Development (7150) line Item.

Please let me know if you have any questions, concerns or would like to discuss further.

Thank you,

Ryan Graham
Director of Parks
Title of Bid: Pre-Engineered Maintenance Building-Broemmelsiek Park  
Bid #: 20-064

Dept.: Parks and Recreation  
Contact Person: Ryan Graham  
Ext.: 

Description (product/service, justification and use):

The St. Charles County Parks and Recreation Department is seeking approval to select Integra, Inc. to complete construction of the Broemmelsiek maintenance building expansion. This project will allow for upgraded security of park assets, improved safety and storage of equipment and chemicals, and indoor work space for staff.

This Request for Approval will allow the contractor, Integra, Inc., the low-bidder to proceed with construction and installation of a pre-engineered maintenance building.

This project was approved as part of the Parks Capital Plan in August 2019 and as part of the 2020 County Budget in December 2019. The total cost of this project is $136,630 and will be paid out of FY2020 Broemmelsiek Park, Site Development (7150) line item.

Award to: Integra, Inc.  
Location: 3071 Mercantile Industrial Drive

Price: $136,630.00  
Contract term (if applicable):

Bid opening held on: May 20, 2020  
Opened by: Kurt Mandernach  
Account number to be charged for purchase: 2453300 47150

If bid was not awarded to lowest bidder, please explain:

If paying for with grant funds, please indicate (1) grant name, (2) total grant amount, (3) what portion of purchase is being paid for by a grant, and (4) when grant period ends as applicable.
FORMAL BID – REQUEST FOR APPROVAL

Bid #: 20-084

Additional Bids Received

The following additional bids were received:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Meets all specifications</th>
<th>Price</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Demien Construction</td>
<td>Wentzville, MO</td>
<td></td>
<td>$140,868.00</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>Cannon General Contractors, Inc.</td>
<td>Troy, MO</td>
<td></td>
<td>$153,073.00</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>TS Banze General Contracting LLC</td>
<td>Foristell, MO</td>
<td></td>
<td>$172,725.00</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

For each vendor that doesn't meet specifications, please explain why:

Vendor: ____________________________________________________________________________________
Vendor: ____________________________________________________________________________________

☐ Sole source justification memos from (1) dept. and (2) vendor attached.

Department Director/Elected Official must sign the request prior to routing to the Purchasing Manager.

[Signature]
Department Director/Elected Official Signature

Date 6/19/2020

Approval or Concurrence of Director of Finance

Date

BELOW ONLY TO BE COMPLETED FOR BIDS AT LEAST $15,000 AND LESS THAN $50,000. See instructions at the top of pg. 1.

[Signature]
Director of Administration Signature

Date 6/11/20