To: Saint Charles County Council
From: Ryan Graham, Director of Parks
Date: 6/22/2020
Re: Approval of Design and Engineering Services Contract, Katy Trail to Matson Hill Park Multi-Modal Trail

For your consideration is a Request for Contract Approval for professional design and engineering services for development of a multi-modal pathway from the Katy Trail to Matson Hill Park.

This pathway would provide a scenic historical spur off of the Katy Trail that would drive additional tourism to the Daniel Boone Hays Home and surrounding area as well as increase access to mountain biking at Matson Hill Park.

Four proposals were received and after review, TWM, Inc was selected as the design firm. References were provided and checked and there are no concerns.

This project was approved as part of the Parks Capital Plan on 8/27/19 and as part of the 2020 County Budget on 12/17/19. The total cost of the contract is $353, 335.29. The cost of this project is budgeted into the Capital Budget items of the Site Development Budget Line Item.

Please let me know if you have any questions, concerns or would like to discuss further.

Thank you,

Ryan Graham
Director of Parks
Title: Bike and Pedestrian Facilities from Katy Trail to Matson Hill Par
Dept: Parks and Recreation
Contact Person: Ryan Graham

Description (service, justification and use):

This request is for approval of a professional services contract with TWM for design and engineering service for the development of a multi-modal pathway from the Katy Trial to the Hays Home in Matson Hill Park.

This project will create a scenic historical connection between the Katy Trail and the Historic Daniel Boone Hays home in Matson Hill Park.

The scope of work shall include a route feasibility analysis, survey work, Geo-technical investigations, design development and construction plan documents.

TWM was selected from four different design firms that submitted proposals for this project.

This project was approved as part of the Parks Capital Plan in August 2019 and as part of the 2020 County Budget December 2020. The total cost of this project is $353,335.29 and will be paid out of FY2020 Site Development (7150) line Item.

Award to: TWM, INC.
Location: 4940 Old Collinsville Road, Swansea, IL 62226

Was the vendor pre-qualified? Yes ☐ No ☑

Total negotiated price: $353,335.29 Contract term: ______________________ with ___________ renewals.

Price breakdown (if applicable):

Proposal opening held on: 11/1/2019 Opened by: Kurt Mandernach, Purchasing

Account number to be charged for purchase: 245330047150

If paying for with grant funds, please indicate (1) grant name, (2) total grant amount, (3) what portion of purchase is being paid for by a grant, and (4) when grant period ends as applicable:
Additional RFQs/RFPs Received

The following additional responses were received:

Vendor: TWM, Inc  Location: Swansea, IL

Vendor: Lochmueller Group  Location: St. Peters, MO

Vendor: Alta Planning and Design  Location: Kirkwood, MO

Vendor: Cole and Associates  Location: St. Charles, MO

Vendor:                      Location:  

Vendor:                      Location:  

Vendor:                      Location:  

☐ Sole source justification memos from (1) dept. and (2) vendor attached.

Department Director/Elected Official must sign the request prior to routing to the Purchasing Manager.

Department Director/Elected Official Signature

Date

Approval or Concurrence of Director of Finance

Date

BELOW ONLY TO BE COMPLETED FOR PROPOSALS AT LEAST $15,000 AND LESS THAN $50,000. See instructions at the top of pg. 1.

Director of Administration Signature

Date