Title of Bid: Pet Adoption Center Procurement and Installation of Rooftop HVAC Unit  
Bid #: 20-070

Dept.: Facilities Management  
Contact Person: Christine Ramsdell  
Ext.: 7339

Description (product/service, justification and use):

This project includes a complete replacement of a make-up air unit and rooftop package unit at Pet Adoption Center serving the cat kennels and puppy adoption areas. The current units were installed in 1999 when the building was constructed and are at their end of life. The bid included removal of existing roof mounted equipment for the cat and puppy kennels and installing two new make-up air units with energy recovery ventilators. These units will bring in 100% outside air and exhaust 100% of inside air, with air exchange rate of 10 times per hour, as recommended by Association of Shelter Veterinarians indicated in the attached document. The bid includes the engineered design for a fully functioning system that will be integrated into the existing building management system that is currently installed in the building. The existing duct work serving the kennel spaces shall remain as is, the bidder has included a new insulated roof curb adapter to adapt the new package rooftop unit utilizing the existing curb opening. The existing exhaust curb will be reused to set the new unit.

Four bidders were present at the mandatory pre-bid meeting with only one bidder providing a proposal at bid opening. Murphy Company was also the successful bidder when we replaced the make-up air units and rooftop packages serving Kennels A & B in 2018. We are confident in their ability to provide a successful product.

The total cost of the project came in less than the approved budget of $340,000. We are currently assessing the possibility of Ameren rebates if they are available for the aged out units.

Award to: Murphy Company  
Location: St Louis, MO 63132

Price: $299,145.00  
Contract term (if applicable):

Bid opening held on: 5/21/2020  
Opened by: Kurt Mandernach

Account number to be charged for purchase: 3019900-47709 UHVAC

If bid was not awarded to lowest bidder, please explain:

If paying for with grant funds, please indicate (1) grant name, (2) total grant amount, (3) what portion of purchase is being paid for by a grant, and (4) when grant period ends as applicable:
**FORMAL BID – REQUEST FOR APPROVAL**

Bid #: 20-070

Additional Bids Received

The following additional bids were received:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Meets all specifications</th>
<th>Price</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rock Hill Mechanical</td>
<td>Kirkwood, MO 63122</td>
<td></td>
<td>No Response</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Nooter Construction</td>
<td>St. Louis, MO 63104</td>
<td></td>
<td>No Response</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Haberberger Mechanical</td>
<td>St. Louis, MO 63123</td>
<td></td>
<td>No Response</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

For each vendor that doesn't meet specifications, please explain why:

Vendor: __________________________

Vendor: __________________________

☐ Sole source justification memos from (1) dept. and (2) vendor attached.

*Department Director/Elected Official must sign the request prior to routing to the Purchasing Manager.*

Department Director/Elected Official Signature: [Signature]

Date: 5/26/2020

Approval or Concurrence of Director of Finance: [Signature]

Date: 6:30:2

BELOW ONLY TO BE COMPLETED FOR BIDS AT LEAST $15,000 AND LESS THAN $50,000. See instructions at the top of pg. 1.

Director of Administration Signature: __________________________

Date: __________________________