MEMORANDUM

TO: Steve Ehlmann, County Executive
FROM: Bob Schnur, Director of Finance
DATE: July 15, 2020
RE: Change Order #1 & #2 Landesign, LLC
    RE: 19-102 New Melle Lakes Park Apted House Hardscape

Attached please find Change Order #1 & #2 in the amount of $19,813.43 to the contract with Landesign, LLC to provide additional stone to increase column height, fencing and sod. This increases the total amount of the agreement to $183,807.43.

| Original Contract | $163,994.00 |
| Change Order #1   | $8,623.21 |
| Change Order #2   | $11,190.22 [aggregate 12.08% increase] |

Total contact change order(s) more than 10% of the approved contract. This change order requires approval of the County Council per 135.430 OSCCMo.

The account number that will be charged for this purchase is 2453315-47150.

Enclosure
km
Memorandum

To: Ryan Graham

From: Joe James

Date: Feb. 20, 2020

Re: Apted House Hardscape #19-102

The project 19-102 Apted Hardscape Plan is requiring a change order to the contract in the amount of $11,190.22 for providing additional stone to increase the height of the stone columns. The change order also includes the cost of changing the fencing that is to be installed in-between the stone columns and the new capstones that maybe needed to be replaced. Additional sod will be included in this change order as well.

I have reviewed these changes to the project and deem them necessary to complete the project and meet the safety requirements of St. Charles County, while also providing an elegant Events Facility for the Parks Dept. once this project is completed.

Sincerely,

Joe James, ASLA, Park Planner

636-949-7535, 636-949-7538 fax
### Change Order #001

**CHANGE ORDER NO.:** 1  
**DATE:** 11/19/19  
**CUSTOMER ID:**  

**Was this an emergency purchase?** NO

#### JOB NAME/NUMBER - CONTRACT DATE

<table>
<thead>
<tr>
<th>JOB NAME/NUMBER</th>
<th>CONTRACT DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>19-102 Aplined House Hardcape</td>
<td></td>
</tr>
</tbody>
</table>

**REASON FOR CHANGE ORDER:** More columns required because well distance was extended. Administration requested sod rather than seed. Unforeseen wing walls needed an ADA sidewalk ramp.

<table>
<thead>
<tr>
<th>CONTRACTOR/SELF PERFORM</th>
<th>DESCRIPTION</th>
<th>UNIT</th>
<th>LINE TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Landesign</td>
<td>Labor</td>
<td></td>
<td>$2,593.29</td>
</tr>
<tr>
<td></td>
<td>Sod</td>
<td></td>
<td>$4,531.00</td>
</tr>
<tr>
<td></td>
<td>Seeding Credit</td>
<td></td>
<td>-$500.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MATERIALS/EQUIPMENT</th>
<th>DESCRIPTION</th>
<th>UNIT</th>
<th>LINE TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retaining Wall Blocks and Caps</td>
<td>Retaining wall block for two columns and ADA walls, 2 Caps</td>
<td>$</td>
<td>$665.46</td>
</tr>
<tr>
<td>Column Lights</td>
<td>6 Kitchen Lights</td>
<td>$</td>
<td>$635.70</td>
</tr>
<tr>
<td>Concrete Sidewalks</td>
<td>72 SF @ 69 / SF</td>
<td>$</td>
<td>$496.80</td>
</tr>
</tbody>
</table>

**Contract will be extended by:** 0 days.  
**Original Substantial completion:** 11/11/19  
**New Date:** 11/11/19

This Change Order modifies and amends the provisions of the 19-102 Aplined House Hardcape and St. Charles County, Missouri. This Change Order is a part of and is governed by the provisions of the contract and is valid and binding only if and when signed by an authorized representative for both parties. Except as expressly modified by this Change Order, all other terms and conditions of the contract shall remain in full force and effect.

**Contractor's Signature:** [Signature]  
**Print Name and Date:** [Signature] 7/17/20

**Director's Signature:** [Signature]  
**Parks Dept. Director Signature:** [Signature]

**County Executive's Signature:** [Signature]  
**Print Name and Date:** [Signature]

**TOTAL** $8,623.21  
**ORIGINAL CONTRACT** $163,994.00  
**TOTAL PREVIOUS CHANGE ORDERS** $0.00  
**NEW CONTRACT AMOUNT** $172,617.21
CERTIFICATE OF DIRECTOR OF FINANCE

I certify pursuant to § 50.660 RSMo., as amended, that there is a balance otherwise unencumbered to the credit of the appropriation to which this contract is chargeable, and a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made, each sufficient to meet this obligation.

Robert W. Schnur, Director of Finance
# Change Order #002

**ST. CHARLES COUNTY**

201 N. Second Street Suite 510
St. Charles, MO 63301
636-949-7535
rgraham@scgmo.org

**TO**  
Contact Name: Nicholas Krkeler  
Company Name: Landesign  
Address: 50 Tower Street  
City, ST Zip: Moscow Mills, MO 63062  
Phone: 636-578-9311

**CHANGE ORDER NO.**: 2  
**DATE**: 2/19/2020  
**CUSTOMER ID**: 

Was this an emergency purchase? **NO**

## JOB NAME/NUMBER - CONTRACT DATE

<table>
<thead>
<tr>
<th>JOB NAME/NUMBER</th>
<th>CONTRACT DATE</th>
<th>REASON FOR CHANGE ORDER</th>
</tr>
</thead>
<tbody>
<tr>
<td>19-102 Apted House Hardscape</td>
<td></td>
<td>The columns and caps need to be raised due to a design change.</td>
</tr>
</tbody>
</table>

## CONTRACTOR/SELF PERFORM

<table>
<thead>
<tr>
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<th>DESCRIPTION</th>
<th>LINE TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Landesign</td>
<td>Labor</td>
<td>$7,380.00</td>
</tr>
<tr>
<td>Fence and Deck Depot</td>
<td>Fence Changes</td>
<td>$960.72</td>
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</tbody>
</table>

## MATERIALS/EQUIPMENT

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<th>UNIT</th>
<th>LINE TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blocks 152 ea</td>
<td>Euro Block Century Series</td>
<td>$4.00</td>
<td>$608.00</td>
</tr>
<tr>
<td>Caps 19 ea</td>
<td>Indiana Limestone Caps</td>
<td>$103.50</td>
<td>$1,966.50</td>
</tr>
<tr>
<td>Sod 100 sy</td>
<td>Additional Sod Requested</td>
<td>$2.75</td>
<td>$275.00</td>
</tr>
</tbody>
</table>

Contract will be extended by **4** days.  
Original Substantial completion: 11/11/1929  
New Date: 

This Change Order modifies and amends the provisions of the 19-102 Apted House Hardscape at St. Charles County, Missouri. This Change Order is a part of and is governed by the provisions of the contract and is valid and binding only if and when signed by an authorized representative for both parties. Except as expressly modified by this Change Order, all other terms and conditions of the contract shall remain in full force and effect.

Contractor's Signature: **Nicholas Krkeler**

Print Name and Date: **Nicholas Krkeler 2/19/2020**

Park Director's Signature:

County Executive's Signature:

Print Name and Date:

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**TOTAL**: $11,190.22  
**ORIGINAL CONTRACT**: $163,994.00  
**TOTAL PREVIOUS CHANGE ORDERS**: $8,623.21  
**NEW CONTRACT AMOUNT**: $183,807.43
CERTIFICATE OF DIRECTOR OF FINANCE

I certify pursuant to § 50.660 RSMo., as amended, that there is a balance otherwise unencumbered to the credit of the appropriation to which this contract is chargeable, and a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made, each sufficient to meet this obligation.

Robert W. Schnur, Director of Finance