Title of Bid: Dell Desktop, Laptops, Docks, and Monitors for 2020 Replacements

Dept.: Information Systems

Contact Person: Mike Foster

Ext.: 3455

Description (product/service, justification and use):

This purchase off the Dell - Massachusetts Higher Education Consortium (MHEC) contract for Dell desktop PCs, Dell laptops, Dell docking stations, and Dell monitors will allow the county to continue meeting the lifecycle replacement policy for aging desktops and laptops deployed in the county, and allow for desktop and laptop deployment to new employees. Each year the IS Department replaces a portion of all PCs and laptops. Those devices that are deemed aged out, based off a 6yr lifecycle for desktop PCs and a 5yr lifecycle for laptops.

Estimated purchase totals:
- Dell Optiplex 5070 desktop - 100
- Dell Latitude 5510 laptop - 7
- Dell Latitude 7310 laptop - 18
- Dell WD19 docking station - 25
- Dell 24" monitor - 25
- Dell soundbar - 25

Award to: Dell Marketing through the MHEC Co-op

Location: Chicago, IL

Price: $111,953.97

Contract term (if applicable):

Bid opening held on: Opened by:

Account number to be charged for purchase: 3019800-47708

If bid was not awarded to lowest bidder, please explain:

If paying for with grant funds, please indicate (1) grant name, (2) total grant amount, (3) what portion of purchase is being paid for by a grant, and (4) when grant period ends as applicable:
FORMAL BID – REQUEST FOR APPROVAL

Additional Bids Received

The following additional bids were received:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Meets all specifications</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dell Marketing through the NASPO Co-op</td>
<td>Chicago, IL</td>
<td>Yes</td>
<td>$192,800.63</td>
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<tr>
<td>CDWG</td>
<td>Vernon Hills, IL</td>
<td>No</td>
<td>$133,090.51</td>
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For each vendor that doesn't meet specifications, please explain why:

Vendor: ____________________________
Vendor: ____________________________

☐ Sole source justification memos from (1) dept. and (2) vendor attached.

Department Director/Elected Official must sign the request prior to routing to the Purchasing Manager.

Department Director/Elected Official Signature: ____________________________
Date: 8/20/2020

Approval or Concurrence of Director of Finance

Director of Administration Signature: ____________________________
Date: ____________________________

BELOW ONLY TO BE COMPLETED FOR BIDS AT LEAST $15,000 AND LESS THAN $50,000. See instructions at the top of pg. 1.