MEMORANDUM

TO: Steve Ehlmann, County Executive
FROM: Bob Schnur, Director of Finance
DATE: September 2, 2020
RE: Change Order #1 – JTL Landscaping, LLC
    RE: 20-058 Indian Camp Creek Park Multi Use Trial Phase 3

Attached please find Change Order #1 in the amount of $44,900.00, to the contract with JTL Landscaping, LLC to construct a re-engineered and improved retaining wall. This increases the total amount of the contract to $364,580.00.

<table>
<thead>
<tr>
<th>Original Contract</th>
<th>$ 319,680.60</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change Order #1</td>
<td>$ 44,900.00</td>
</tr>
<tr>
<td></td>
<td>[14.04% increase]</td>
</tr>
</tbody>
</table>

This change order exceeds 10% of the original contract and shall be approved by the County Council as per 135.430 OSCCMo.

The account number that will be charged for this purchase is 2453300-47150.

Enclosure
km
# Change Order #001

**ST. CHARLES COUNTY**
201 N. Second Street Suite 510
St. Charles, MO 63301
636-949-7535
rgraham@secco.org

**Contact Name**
JTL Landscaping LLC

**Company Name**

**Address**
PO Box 1299

**City, ST Zip**
Florissant, MO 63031

**Phone**
314-831-3954

**DATE:**
August 28, 2020

**CHANGE ORDER NO.:**
1

**CUSTOMER ID:**

**Was this an emergency purchase?**
NO

**JOB NAME/NUMBER - CONTRACT DATE**
20-058 Indian Camp Creek Park Multi-Use Trail Phase 3

<table>
<thead>
<tr>
<th>REASON FOR CHANGE ORDER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Size of Retaining Wall increased because more information became available when survey of existing site conditions was performed and the wall was designed by an engineer.</td>
</tr>
</tbody>
</table>

**CONTRACTOR/SELF PERFORM**

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>LINE TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Concrete Pipe Encasement</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>Concrete Leveling Pad</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Rip Rap Blanket Addition</td>
<td>$5,000.00</td>
</tr>
</tbody>
</table>

**MATERIALS/EQUIPMENT**

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>UNIT</th>
<th>LINE TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retaining Wall Addition</td>
<td>590 sf increase amount of retaining wall material to meet existing</td>
<td>60.00</td>
</tr>
</tbody>
</table>

**Contract will be extended by 0 days.**

**Original Substantial completion:**
10/6/2020

**New Date:**
11/11/2019

This Change Order modifies and amends the provisions of the 20-058 Indian Camp Creek Park Multi-Use Trail Phase III and St. Charles County, Missouri. This Change Order is a part of and is governed by the provisions of the contract and is valid and binding only if and when signed by an authorized representative for both parties. Except as expressly modified by this Change Order, all other terms and conditions of the contract shall remain in full force and effect.

**Contractor’s Signature:**

**Print Name and Date:**
10/6/2020

**Park Director’s Signature:**

**County Executive’s Signature:**

**Print Name and Date:**

*Additional Signature Page Attached*
CERTIFICATE OF DIRECTOR OF FINANCE

I certify pursuant to § 50.660 RSMo., as amended, that there is a balance otherwise unencumbered to the credit of the appropriation to which this contract is chargeable, and a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made, each sufficient to meet this obligation.

Robert W. Schnur, Director of Finance