



**FORMAL BID –  
REQUEST FOR APPROVAL**

**Approved by Consent Agenda:**

*TO BE COMPLETED BY COUNCIL STAFF ONLY*

Title of Bid: Justice Center Fire Alarm device Replacement Bid #: Sole Source  
Dept.: Facilities Management Contact Person: Nathan Wade Ext.: 7392

Description (product/service, justification and use):

In early 2020 we bid to phase out the original Siemens fire alarm panel since it was obsolete. The County originally opted to replace the panel and devices in phases due to the cost of a one-time complete replacement of the entire system. This strategy entailed adding a new panel next to the original, and tying each of the replacement devices, e.g., smoke detectors, annunciators, strobe lights, and pull stations, into the new panel as they were replaced. Bid 20-032 was awarded and the new panel was installed. As progress has been made to replace devices, having the two panels active and communicating has created numerous issues in the management of the system. These issues require both systems to be reset frequently, which causes challenges when working with the system. The two systems are fully operational and provide fire protection for the building, however the remaining devices need to be replaced so the original panel can be removed entirely.

The new panel and devices are proprietary; therefore, utilizing the originally awarded contractor bid is needed for continuity of fire alarm monitoring between phases. Due to the size of this building and the complexity to replace devices, we will break up the project over two years. Phase 1 will include a portion of the devices being replaced within our approved 2021 budget and Phase 2 will be included in the proposed 2022 budget. The impact on materials pricing during the pandemic has caused the anticipated price to increase for Phase 1. We have identified a small portion of the building that can be replaced to better align to our approved budget, but this contract will lock in pricing for 2022.

**Phase 1 (2021):** This will replace devices in several housing units. The 2021 budget value that was approved for Phase 1 is \$25,000.00, however, the total portion of the project allocated to 2021 is \$30,011.00 due to material price increases.

**Phase 2 (2022):** This will entail replacing the balance of devices in the building and pull the original fire panels to complete the effort. The 2022 budget value will be the balance of the total project effort at \$102,247.00.

**Phase 1 & 2 Total Project Cost: \$132,258.00**

Award to: American Burglary and Fire Security Location: Fenton, MO

Price: \$ 132,258.00 Contract term (if applicable): \_\_\_\_\_

Bid opening held on: 6/2/2021 Opened by: Nathan Wade

Account number to be charged for purchase: 3019800-47709 JLIFE

If bid was not awarded to lowest bidder, please explain:

If paying for with grant funds, please indicate (1) grant name, (2) total grant amount, (3) what portion of purchase is being paid for by a grant, and (4) when grant period ends as applicable:

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## Additional Bids Received

The following additional bids were received:

Vendor: _____	Price: _____
Location: _____ Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: _____	Price: _____
Location: _____ Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: _____	Price: _____
Location: _____ Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: _____	Price: _____
Location: _____ Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: _____	Price: _____
Location: _____ Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Vendor: _____	Price: _____
Location: _____ Meets all specifications: <input type="checkbox"/> Yes <input type="checkbox"/> No	

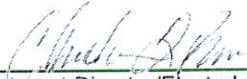
For each vendor that doesn't meet specifications, please explain why:

Vendor: \_\_\_\_\_

Vendor: \_\_\_\_\_

Sole source justification memos from (1) dept. and (2) vendor attached.

Department Director/Elected Official must sign the request prior to routing to the Purchasing Manager.

  
\_\_\_\_\_  
Department Director/Elected Official Signature

6/3/2021  
Date

  
\_\_\_\_\_  
Approval or Concurrence of Director of Finance

7-1-21  
Date

**BELOW ONLY TO BE COMPLETED FOR BIDS AT LEAST \$15,000 AND LESS THAN \$50,000. See instructions at the top of pg. 1.**

\_\_\_\_\_  
Director of Administration Signature

\_\_\_\_\_  
Date