

**St. Charles County
Community Assistance Board**

Microsoft Teams Meeting

Meeting Minutes

January 11, 2022

Meeting Facilitator: Caty Beilsmith

Attendance: Christy Weber; David Bardgett; Melinda McAliney; John Glenn, Cindy Syberg

Guests: Pinar Turker (St. Charles County); Dawn Tegeler (YIN); Lindsay Kyonka (Crisis Nursery); Kathy Henderson (J&A); Christi Tennyson (Turning Point); Kathleen Thompson (St. Charles City); Michelle Woods (HABITAT); Mary Jones Bridgeway DV Program

- I. **Call to order** at 7:00pm
- II. **Pledge of Allegiance**
- III. **Public Comment** – None.
- IV. **Approval of December 14, 2021 Minutes** – A motion was made by John and seconded by Melinda H. to approve the minutes. Minutes were approved.
- V. **New Business**
 - a. Board Chair/Vice -Chair Election – Caty Beilsmith, Chair announced this would be her last meeting as Board Chair and asked for nominations. Christi asked who was eligible as she and Carissa are on expired terms and does not know who is eligible. Caty said she was voted on being the longest standing member who had not yet been Chair. Caty suggested Melinda McAliney serve as Chair. John nominated Melinda to serve as Chair and Christi seconded the motion. The motion was approved by unanimous voice acclamation. John said normally the past president becomes the Vice- Chair. Caty said she would be fine with that. John nominated Caty as Vice-Chair and Carissa seconded the motion. The motion was approved with unanimous voice acclamation. Caty thanked Pinar for her continuing assistance and guidance during her leadership role.
 - b. Update on 2022 Allocations – Pinar announced that the 2020 Allocations were voted on at last night's County Council meeting and the Allocations were approved. Pinar will now send information, revised budgets, and contracts to agencies via mail. She assumes it will go as planned and are on track with that. If the agencies want a change in their budget, the Board would actually vote on that, but if there is no meeting, the Chair would approve those changes. There will likely be a February meeting. Pinar asked Caty if she should continue with that application and Caty answered in the affirmative.

- c. Update on 2021 CDBG General Community Services Applications - \$10,000 grant to one agency with 3 current applications – Caty said SJA, Turning Point and Aging Ahead have submitted an application. Pinar will send those applications to the Board soon. Caty said Pinar was going to send those applications and information after the January meeting and then an agency would have to be selected in February. Caty said she thinks an online voting form will be sent to members prior to the meeting to submit their preferences. Caty asked if a short presentation should be required of the three agencies before a vote is taken. Carissa suggested a five-minute presentation would be a good idea. Caty recommended scheduling those presentations, then asked if a vote should be taken afterward. The Board agreed with that arrangement.

Pinar will contact the agencies about the presentations and inform them a vote would be taken after that.

Caty said she can send out a revised agenda with the next meeting date, which will be February 8, 2022.

Motion was made to adjourn the meeting. Motion was approved.

Adjournment: Meeting adjourned at 7:20 pm.

Next Meeting Date: Tuesday, February 8, 2022 at 7:00pm

Location: Microsoft Teams Meeting (Remote)