

**St. Charles County
Commission on Housing Assistance
St. Charles County Council Chambers
100 North Third Street
St. Charles, MO 63301**

**MINUTES
Wednesday, January 17, 2018
10:00 am**

Meeting was called to order by Jennifer George. Board members present: Jennifer George, Mike Hurlbert, Hope Woodson. Absent: June Tiller.

Staff present: Dianna Clair and Amber Staples- NECAC, Karen Hutchins and Robert Myers- Community Development

Motion was made by Chief Todd to approve meeting minutes of August 28, 2017. Motion was seconded by Mike Hurlbert. Motion passed.

The floor was open for public comment. There was no public comment.

Jennifer George discussed that the Planning and Zoning Division is now overseeing the Section 8 program administration through NECAC. Communication chains from HUD by email will now go directly from the Executive Account to Planning and Zoning and NECAC, and copied to Jennifer.

Dianna Clair indicated she had received a phone call from the Veterans Affairs coordinator with HUD. St. Charles County was one of 4 counties that applied for VASH (veterans assistance) vouchers and there have been 25 set aside for the State of Missouri. Dianna anticipates we may end up with 5 VASH vouchers for St. Charles County. These vouchers are only available to potential tenants by means of a referral from the Veterans Administration. Awaiting formal award from HUD.

Robert Myers discussed implementation of a homeless preference. Dianna indicated perhaps a totally separate homeless waiting list would be helpful in terms of being able to make an impact, given the limited availability of vouchers and limited availability of housing. Could require referral through the Coordinated Entry system, so that a service agency has already conducted an evaluation and has made a determination of homelessness.

Robert Myers inquired about what information we can and should add to the County website regarding housing. Agreed that information should remain on the NECAC site but that links need to be established on our County site for those looking for housing assistance.

Dianna Claire stated we have about 200 people on the waiting list and probably won't open the list again until fall or winter unless funding drastically increases.

Future meetings will be held at the Police Department media room.

Motion to adjourn was made by Chief Todd and motion seconded by Hope Woodson. Motion passed and the meeting was adjourned.