

Board of the Regional Medical Examiner

Conference/Zoom

Public Access Location – Zoom by Web or by Dial-In

100 North Third Street St. Charles, Missouri 63301

March 23, 2023

3:30 p.m.

MINUTES

Board Members In Attendance:

Steve Ehlmann	County Executive of St. Charles County
Tim Brinker	Presiding Commissioner of Franklin County
Dennis Gannon	County Executive of Jefferson County

Board Members Absent: None, all present.

Staff In Attendance:

Dr. Mary Case, M.D.	Regional Medical Examiner
Kathleen Hargrave	Regional Medical Examiner Office, Director of Operations
David Courtway	Jefferson County, Director of Administration
Robert Schnur	St. Charles County, Assistant Director of Administration
Joann Leykam	St. Charles County, Director of Administration
Tracy Bayne	St. Charles County, Acting Director of Finance

Public Access Point via Zoom staffed by Tim Drowns, St. Charles County Communications Department.

The Board of the Office of the Regional Medical Examiner convened at 3:32 p.m. with public access via Zoom. Commissioner Brinker moved for approval of the minutes of June 16, 2022. County Executive Ehlmann seconded. All three members voted to approve. The minutes were approved.

There being no old business, Kathleen Hargrave reviewed a report on the workload of the Regional Medical Examiner Office, each county had a separate report covering the types of cases the Medical Examiner had in Franklin, Jefferson, and St. Charles Counties in the years 2018, 2019, 2020, 2021 and 2022. This report covered Total Deaths Reported, Scenes attended, Medical Examiner/C (DC Signed), Body Release cases, Examinations, Referral to MTS and the MTS Rate percentage.

The Board then took up the matter of the Year End 2022 financial report. Mr. Schnur reviewed the 2022 Year End Report financial report, including the allocations and ending fund balance by

County. County Executive Gannon made a motion to accept the 2022 Year End financial Report. County Executive Ehlmann seconded the motion. All then voted in favor of accepting the report.

There being no further questions or business, County Executive Ehlmann moved to adjourn.

Commissioner Brinker seconded the Motion.

Commissioner Brinker – yes

County Executive Ehlmann – yes

County Executive Gannon - yes

The Board adjourned at 3:51 p.m.

Minutes Approval Information:

County Executive Gannon ____APPROVED____

County Executive Ehlmann____ APPROVED____

Presiding Commissioner Brinker __ APPROVED ____

Date: ____ June 20, 2023 _____