

**St. Charles County
Community Assistance Board**

St. Charles County Administration Building - Room 115
201 N. Second St., St. Charles, Mo 63301

Meeting Minutes

May 9, 2023

Meeting Facilitator: Melinda McAliney

Attendance: Pat Leone, Cindy Syberg

Guests: Pinar Turker (St. Charles County); Dottie Kastigar (Community Council); Kathy Thompson (LINC); Carrie Dina (NECAC); Kathy Henderson (Sts. J&A); Karen Ehlmann (Volunteers in Medicine); Shana Eubanks (Habitat); Mary Jones & Kelly Broecker (Women’s Center); Lindsay Kyonka (Crisis Nursery)

- I. **Call to order** at 7:05pm

- II. **Pledge of Allegiance**

- III. **Public Comment** – None

- IV. **Approval of April 11, 2023 Minutes** – A motion was made by Cynthia and seconded by Pat to approve the minutes. Minutes were approved.

- V. **New Business**
 - a. Tri-County Advisory Board to Probation and Parole budget revision request (see below)- Pat motioned that the revision request be approved. Motion was seconded by Cynthia. Motion was approved.

Tri-County Advisory Board to Probation and Parole	Application	Revised Budget	Revision request	Difference
2. Motel/Temporary Housing	\$1,000.00	\$833.33	\$500.00	\$333.33
4. Rental Assistance	\$1,000.00	\$833.33	\$500.00	\$333.33
11. Counseling	\$10,000.00	\$8,333.33	\$9,000.00	-\$666.67
Total	\$12,000.00	\$10,000.00	\$10,000.00	\$0.00

- b. Strategic Planning Process – Review of CAB Mission, SWOT information, & funding parameters

Priorities: Increase funding from County Council, especially the \$3 fee; project CARE, prevention of homelessness; other input- lack of mental health services, Review of CAB goals
Additional issues - need for childcare, 24/7 for persons trying to stabilize their housing and income. Possibility of partnering with Sparrow's Nest was mentioned.

CAB – suggested the board focus on funding & awareness

For funding, applications should focus on one of the following priorities:

1. **Keeping people housed** - Housing prevention funding; example: Crisis nursery
2. **Getting people rehoused**
3. **Supporting wrap around services that support stability**
4. **Shelter operations** – 26-28% current CAB allocations

Awareness:

1. People telling their story
2. Sharing information

Q. Can the CAB board present to County Council?

A. Yes, we could also ask for the County marketing department to assist with story telling

- Keep County Exec. & Council current on community issues around housing/homelessness
- Work with county to increase awareness of community needs
 - Possibly engage Lindenwood, Vision St. Charles in helping increase community awareness
- Discussion around agency funding criteria – should we require that agencies actively participate in Coordinate Entry/HMIS? This may be a challenge for several funding partners. Melinda will talk with Dottie about this.

Draft Plan- will be developed from discussions and community input for approval by CAB board in the fall.

VI. Adjournment: The meeting adjourned at 8:10 pm

VII. Next Meeting Date: Tuesday, September 12, 2023

Location: TBD