

**St. Charles County
Commission on Housing Assistance**

**DRAFT MINUTES
Tuesday, August 27, 2019 3:00pm**

St. Charles County Police Department Briefing Room

Meeting was called to order by Jennifer George. Board members present: Jennifer George, Mike Hurlbert, Sharmin Euell, and Dave Todd. Absent: Hope Woodson

Motion was made by Dave Todd to approve meeting minutes of November 30, 2019. Motion was seconded by Mike Hurlbert. Motion passed.

The floor was open for public comment. There was no public comment.

Robert Myers provided an overview about the County's external auditor's recommendation that NECAC be structured as a subrecipient. That change was made to the County's contract with NECAC last month. Robert will begin regular monitoring pursuant to this change.

Program updates:

- NECAC hasn't called in anyone off the waiting list in over a year because we have a lot of voucher holders porting in.
- There are 117 people on the waiting list. Will be calling all of them in this August as there is some funding space.
- The waiting list will probably be open in December 2019. Depending on how it goes, NECAC will be able to leave the waiting list open.
- VASH- were awarded 5 vouchers. Anticipate HUD will be letting additional vouchers later this year. Referrals for VASH come in through 211 and the VA. Relationship with the VA going well at this time.
- FSS likely to have additional funding coming soon.
- Program is approximately 85% leased and spending about 102% of our funds and getting some of our reserves down.
- Community Council has been doing some education to landlords about keeping rental rates affordable.

Motion to adjourn was made by Mike Hurlbert and motion seconded by Dave Todd. Motion passed and the meeting was adjourned.