

**St. Charles County
Community Assistance Board
Community Commons
427 Spencer Road, St. Peters, MO 63376**

Meeting Minutes

September 11, 2018

7:00 p.m.

Meeting Facilitator: John Glenn, Chair

Attendance- Cynthia Syberg, Dave Bardgett, Melinda McAliney, Tim Meyer, Carissa Figgins, Christy Weber

Guests- Pinar Turker (St. Charles County), Dawn Hiatt (YIN), Kathy Thompson (LINC), Karen Ford (NECAC), Heather St. Peter (Bridgeway), Bill Rogers (Tri County), Karleen Rogers (Tri County (NECAC), Cheryl Clerkley (NECAC), Lauren Grotegeers (Habitat), Amy Armour (Joachim and Ann), Pam Struckhoff (Joachim and Ann), Anita Telcamp (City of St. Charles), Robert Meyer (St. Charles County), Maggie Middleton (Crisis Nursery), Shana Eubanks (Community Council)

I. Call to order 7:00pm

II. Pledge of Allegiance

a. Moment of Silence 9/11 Observance- prayer shared by John Glenn

III. Public Comment-none

IV. Approval of May 8, 2018 minutes

a. Dave Bardgett made motion to approve, second by Cynthia Syberg. Motion approved.

V. Old Business

a. ***CDBG Funding Decision***- Received letter from Michelle Woods, designated for homeless and amended rule. Mike Hurlbert replied CE can receive funds but must be received by serving org. Received applications for \$40k and additional \$10K; Community Council asked if we could apply for CE. Robert Meyer said they will allow us to receive \$10K through existing contract without application.

b. ***Project Care Participation Promotion Strategy***- No changes can be made at this time per Pinar Turker; video production to promote it; Sts Joachim and Ann could possibly promote it as an org who's received it last year. Dave Bardgett commented on impact if all residents donated \$1. John Glenn suggested a Vision project (for next year) or

someone outside of the system. Cynthia Syberg said most residents don't even know what CAB is.

VI. **New business**

a. ***Oath of Office:***

- i. John Glenn
- ii. Carissa Figgins- 20 year resident, founder of Sparrow's Nest
- iii. Christy Weber- resident since 1998, founder of Shoes of Hope
- iv. Roundtable introductions

b. ***Review 2016 Annual Report-*** Prepared by Pinar Turker; similar to last year except outcomes reported this year with most meeting their goals. Sending to County Executive after minor edits. Motion to approve 2016 Annual Report made by Cynthia Syberg and second by Tim Meyer.

c. ***Review 5 Year Plan-*** Sent out over summer, due in November. Vote next meeting.

d. ***2019 CAB applications*** – Pinar Turker received 11 applications. Crider didn't apply. October and November presentations. Before December allocation votes to be sent and be finalized in December. CDBG different this year as there are 2 applications this year. Current funding not clear but hoping during voting process it will be clear, but if not will use last year's model. Dave Bardgett questioned why Crider did not apply. Reason unknown. Robert Meyer asked clarifying question about the funds are projected; discussion of possible reallocation in the case of reduction in funds. Melinda McAliney asked what our budget is; not available yet and it will still be assumed. Awards given in 3 installments and the actual funds are compared to assumed amounts in July. Discussion of scores and transparency. Pinar to provide names of orgs signed up for each month ahead of time. John Glenn suggested just hit the high points/elevator speech during presentation- highlights, overview, history, agency accomplishments, community need, outcomes. Discussion of combining application presentations; one presentation with 2 votes per funding source. Dave Bardgett made a motion to combine presentations of the two orgs applying. Second by Tim Meyer.

e. ***Presentation signups*** for October & November meetings

VII. **Motion to adjourn** by Cynthia Syberg. Second by Dave Bardgett. Meeting adjourned at 7:53pm

Next Meeting Date:

Tuesday, October 9, 2018

Location: **Community Commons**

427 Spencer Road, room TBD; St. Peters, MO 63376