

June 2, 2014

**ADDENDUM #1**

**SB14-124 Drug and Alcohol Testing Services**

This Addendum is being issued in response to questions received regarding SB14-124

Questions received from Concentra:

1. Drug Testing Requirements, #8. Per DOT, the employer is to be billed for the split sample specimen; however the County asks to bill the employee. Would the County verify that this is correct? We prefer to bill the employer so as not to add any unnecessary testing delays. As such, would the County consider bids where the vendor bills the employer and not the employee? **The County will pay for the collection of the split specimen, but not the testing of the second specimen by another laboratory. You are welcome to complete the Exception Sheet included in the RFP for any differences in your response.**
2. Specimen collection requirements, #5. It states that the County requires extended hours facilities. Would the County provide its definition of extended hours? **We want the ability to have our applicants and/or employees report to a collection facility after normal business hours or outside of the normal work week (i.e. evenings, Saturdays or Sundays). Three of our current collection sites offer those hours.**
3. Would the County extend the due date by one week in order to provide vendors the opportunity to review answers to questions and develop a comprehensive response? **The cutoff time for questions is 5:00 PM today (May 30<sup>th</sup>) and the responses will be posted as soon as possible. The bid responses are due next Thursday, June 5<sup>th</sup> by 10:30 AM.**

Questions received from DSI Medical:

1. Who is your current TPA managing your program & TESTING LAB conducting the testing? **Our current TPA is Mid-Missouri Drug testing Collections, Inc. They use an HHS certified lab located at the University of Missouri and also Clinical Reference Laboratory in Lenexa Kansas.**
2. What current clinics do you use and what are their hours? Who provides "after hour testing", whether by onsite/mobile collections or on a "walk in basis" 24/7/365? **We currently use 4 collection sites. Their locations and hours as are follows:**

**ASSURE TEST INC-**  
2101 Collier Corporate Pkwy  
St. Charles, Mo. 63303  
9 am-4 pm M-F

**ST. LUKE'S URGENT CARE-**  
1051 Wolfrum Rd  
Weldon Spring, Mo. 63304  
8 am-7:45 pm 7 days a week

5551 Winghaven Blvd  
O'Fallon, Mo. 63366  
8 am-7:45 pm 7 days a week

MERCY-  
107 Piper Hill Dr.  
St. Peters, Mo. 63376  
8 am-7:45 pm 7 days a week

Most of the “after hours” testing can be done at one of the locations above. If these facilities are not available, we can contact our TPA who is on call 24/7 for a collection location.

3. Can you clarify as to what ZIP CODES would fall into the “western”, “eastern”, and “mid-county” locations of St Charles County, so there is uniformity from the vendors when presenting what they deem the correct area-specific clinics would be?

Generally, we are looking for sites that are spread throughout the St. Charles County area as our applicant pool spans a wide area and we want to make it relatively easy for the applicant to get to a collection site. The following is a rough Eastern could include 63373, 63301 and 63303. Mid- County could include 63376, 63303, 63304, parts of 63366. Western could include 63366, 63367, 63385, and 63368.

4. What are your current prices for the following services?

DOT Urine Drug Screen Test Fee: \$41

Non-DOT Urine Drug Screen Test Fee: \$40

DOT Breath Alcohol Test Fee: \$30, confirmation positive breath additional \$15

Non-DOT Breath Alcohol Test Fee: \$30

MRO Review Fee for Negative Tests:

MRO Review Fee for Positive Tests:

Expert Witness / In-court testimony (per hour fee):

Blind Specimen test fee:

Split Specimen test fee:

Random Pool Administration Fee: \$120 yearly

Any “After Hour” Fees (like “per event fees” or “hourly fees” or “mileage fees” above & beyond the price of the test itself)?

“Out of Area” Urine Drug Screen Test Fee (DOT and Non-DOT): same as above

“Out of Area” Breath Alcohol Test Fee (DOT and Non-DOT): same as above

Any “onsite/mobile” collection services offered and fees associated:

5. What is the “targeted” date for the start of this contract? Early July

6. If there are “after hours” needs, are these needs ever “scheduled” or mostly for “unscheduled” post-accident/reasonable suspicion needs? If they are “scheduled”, how many people are tested per scheduled event on average? We want the ability to send applicants and/or employees for testing after normal business hours or outside of the normal work week, (i.e. evenings, Saturdays or Sundays). Three of our four current locations offer such hours. In terms of “scheduled” or “unscheduled”, we notify the collection site that an applicant or employee will be coming on a particular day, but do not schedule a specific time. The majority of our drug testing is for pre-employment purposes, rather than post-accident/reasonable suspicion.

7. Why is this RFP being solicited? We want pre-employment drug screening, we are required to drug test our DOT employees and as a governmental entity we are required to go out to bid for those services.

8. How are "out of area" collection sites determined when requested and what are the costs for these "out of area" services? **Our current TPA makes all of the arrangements for us and we do not pay any additional costs for those services.**

9. Under "Medical Review Officer Requirements", the RFP request the MRO submit "Blind Specimens". As stated in the RFP earlier, the county abides by DOT guidelines from both Regulated & Non-Regulated testing, yet the Federal Regs require Blind Specimens to be provided with a testing pool of 2,000 or more individuals in it, which the County does not have in either pool (DOT or Non). Do you still want a price for these because of which? **While the federal regulations do not require it for a testing pool of our size, we still want a price for these. There is an exception sheet included in the RFP and you are welcome to submit additional information on that sheet**

### **§ 40.103 What are the requirements for submitting blind specimens to a laboratory?**

(a) As an employer or C/TPA with an aggregate of 2000 or more DOT-covered employees, specimens to laboratories you use. If you have an aggregate of fewer than 2000 DOT-covered employees, you are required to provide blind specimens.

10. What is the "targeted" date that answers to these questions will be posted to the County website after the cutoff time on Friday, 5/30? With the proposal being due the following Thursday, 6/5, I was concerned if there would be enough time to create a fair proposal if the earliest vendors would receive answers was Monday, 6/2. **As quickly as possible**

Questions received from Concordia:

What is the volume of tests over the last 3 years for the following tests: Pre-employments, Randoms, and Post-Accident. both DOT and NON-DOT?

**As a public entity, we can only conduct random drug tests on our safety sensitive positions that require CDL licenses. All of our other tests over the past 3 years have been for pre-employment, no post- accident.**

Year	DOT Tests	Non-DOT tests
2014	25	158
2013	67	343
2012	52	324

The Bidder shall sign this Addendum acknowledgment and return it with the bid.

Addendum #1

Dated \_\_\_\_\_

We, the undersigned, acknowledge the receipt of the above addendum(s) as dated.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_