



LEGAL NOTICE

**REQUEST FOR BID
SEALED BID 13-001**

For

Asphaltic Concrete

For

**ST. CHARLES COUNTY GOVERNMENT
ST. CHARLES, MISSOURI**

St. Charles County is seeking bids for **Asphaltic Concrete**. The county reserves the right to terminate the contract for any violation, by the successful bidder, of any term or condition of the contract by giving thirty (30) days written notice stating the reasons therefore and giving the party time to remedy any deficiencies.

BID INSTRUCTIONS

One original and one [1] signed copy of the bid must be received in a sealed envelope plainly marked “**13-001 Asphaltic Concrete**” with the date and time of the bid opening in the lower left corner of the envelope.

An authorized representative of the company/person submitting the bid must sign the bid, in **blue** ink.

Bids must be submitted to the St. Charles County Finance Department, 201 North Second Street Room 541 St. Charles MO 63301 prior to the bid opening.

Bid opening will be on 12/27/12 at 10:00 AM, in Room 523 of the St. Charles County Administration Building, 201 North Second Street, St. Charles, MO 63301.

St. Charles County reserves the right to accept and/or reject any and all bids.

Bid results may be obtained by emailing a request to the St. Charles County Purchasing Department at purchasing@sccmo.org, **no phone calls please**. Include the name and number of the bid and date of the bid opening when requesting the results. The time it takes for final bid results to be made public depends on the complexity of the project and the cost of the project.

BID INQUIRIES

Any questions or clarifications concerning this Request for Bid must be submitted in writing via E-mail (preferred), mail or fax to:

Kurt Mandernach, Purchasing Manager
St. Charles County Government
Finance Department
201 North Second St
St. Charles, Missouri 63301
Fax: (636)949-7589

- The bid number and title shall be referenced on all correspondence.
- All questions must be received no later than **4:00 PM** on **12/18/2012**. Any question received after this deadline may not be answered.

Responses to questions/clarifications will be placed on the County’s website <http://finance.sccmo.org/finance>. Check this website frequently for updates and any addendum that are issued.

Prohibited Communication

Contact with any representative, other than through the procedure outlined in the section titled “Bid [or Proposal] Inquiries”, concerning this request is prohibited PRIOR TO BID [OR PROPOSAL] OPENING. Representative shall include, but not be limited to, all elected and appointed officials, and employees of St. Charles County and the Agencies within St. Charles County.

Any Offeror engaging in such prohibited communications prior to Bid [or Proposal] Opening may be disqualified at the sole discretion of St. Charles County.

TERMS AND CONDITIONS

- St. Charles County reserves the right to reject any and all bids or parts of a bid and waive technicalities, and to adjust quantities.
- All bids will be considered final. No additions, deletions, corrections, or adjustments will be accepted after the time of bid opening.
- All delivery costs or charges must be included in the F.O.B. destination bid price.
- City, County and State of Missouri Sales Tax and Federal Taxes are not applicable to sales made to St. Charles County and must be excluded.
- The contract shall be effective for the approximate twelve (12) month period from the date of the notice of award.
- The electronic version of this bid/RFP is available upon request. The document was entered into WORD for Microsoft Windows. The Purchasing Office does not guarantee the completeness and accuracy of any information provided on the electronic version. Therefore, respondents are cautioned that the hard copy of this bid/RFP on file in the Purchasing Office governs in the event of a discrepancy between the information contained in or on the electronic version and that which is on the hard copy.
- Vendors are required to clearly identify any deviations from the specifications in this document.
- An authorized officer of the company submitting the bid must sign all bids, in blue ink.
- Vendors must submit two [2] signed copies of their bid; one is to be an original and so marked.
- All prices and notations must be in blue ink or typewritten on the attached form. Mistakes must be crossed out, corrections typed adjacent and must be initialed in blue ink by the person signing the bid.
- St. Charles County will not award any bid to an individual or business having any outstanding amounts due from a prior Contract or business relationship with the County or who owes any amount(s) for delinquent taxes, fees or licenses.
- Sealed proposals received after the designated time of the receipt of the sealed proposals will be considered as “No Bid” and “Void” and will not be opened.
- The successful bidder is specifically denied the right of using in any form or medium the names of St. Charles County or any other public entity within the St. Charles County for public advertising unless express written permission is granted.
- All bidders must possess the necessary and appropriate business and/or professional licenses in their field.

- Award will be made to the low responsive, responsible bidder, or to the offeror whose proposal is most advantageous to the County, price and other factors considered. When payments are to be made to the County, award will be made to the most advantageous offer.
- County reserves the right to accept any item or group of items offered, unless the bidder qualifies his bid by specific limitations. The bid can be on an "all or none" basis if wording in the bid so states and if all items solicited are included in the bid.
- When applicable, provide unit prices and extension prices. Where there is disagreement in the unit and extension prices, the unit price shall govern.

Open Records

Any and all information contained in or submitted with the bid becomes a public record subject to the Missouri Sunshine Law when the bids are opened. If the bidder believes that any information contained in or submitted with the bid is protected from disclosure by the Missouri Sunshine Law, the bidder must clearly identify what information the bidder believes is so protected and must also clearly identify the legal basis therefor.

BID SPECIFICATIONS

ASPHALTIC CONCRETE

Condition: All materials shall conform to the St. Charles County Standard Specifications for Arterial Highway Construction 2006 or latest revision thereof.

Aggregates shall be crushed limestone and sand, liquid asphalt shall be paving grades 60-100 as determined in Section 1002 of the Standard Specifications.

The County shall back charge the supplier for excessive waiting time at the plant as determined by the St. Charles County Engineer.

Charges for excessive waiting at the plant shall be in accordance with actual costs of the County trucks and drivers.

Include laboratory mix design for each type asphalt bid.

Safety and Health Regulations: All bidders shall provide necessary safety standards at their facilities in accordance with Federal Register Volume 36, Number 75, U. S. Department of Labor. Each bidder shall supply a copy of the M.S.D.S. sheets for each item bid.

Estimate of Quantity: It is estimated that the County will use approximately 50,000 tons of Type Bit Base, Type BP-1, or Type BP-2 mix. The bidders' attention is called to the fact that the quantity of material to be furnished under these specifications is approximate and the right is reserved to increase or diminish quantity as may be necessary.

Asphalt Cement Price Index Specification

1.0 Asphalt Cement Price Index Adjustments will be made to the payments due the Contractor for any plant mix bituminous base, plant mix bituminous pavement, plant mix bituminous surface leveling and asphaltic concrete pavement that contains PG64-22, PG70-22 or PG76-22 when it has been determined that the monthly average price for the midpoint of the published prices of PG64-22 for St. Louis, Missouri area and Kansas City area has fluctuated from the monthly average price of the month the project was bid. The St. Louis, Missouri area and Kansas City area prices will be obtained from the Asphalt Weekly Monitor® published by Poten & Partners Inc. The monthly base price will be the price from the last published Asphalt Weekly Monitor® prior to MoDOT's monthly bid opening. For clarity, we will use the November 2012 price for the St Charles County opening of December 27, 2012 as the price at the time of bid. The monthly base price, established prior to the monthly bid opening, shall apply to payment invoices for the following month.

1.1 The adjusted contract unit price will be applied to the actual amount of asphalt binder used by the Contractor for all asphalt items that are set up by the wet ton mix. The percentage of virgin asphalt as shown in the job mix formula approved for the project will be the basis for adjustments for any asphalt mix that has been placed on the project during the monthly index period. The effective asphalt obtained from the use of recycled asphalt pavement (RAP) will not be

eligible for adjustment. The base price index for PG64-22 will be applied to the asphalt mix for mixes using PG64-22, PG70-22 or PG76-22.

2.0 Basis of Payment To determine the adjustment for any material specified in this provision the following formula will be used.

$$A = (B \times C) \times (D - E) \times T$$

Where: A = Adjustment for mix placed during monthly average index period
B = Tons of Mix Placed during the monthly average index period
C = % of virgin asphalt binder as listed in the job mix formula in use
D = monthly average price at time mix placement
E = monthly average price at time of bid (December 2011)
T = 1.04225 to account for Missouri State use tax

3.0 The engineer will make adjustment payments, as defined above, for the applicable work completed during each month except for projects on which the contractor is being charged liquidated damages, due to working beyond the project completion date, in accordance with Sec 108. In this case the "D" value used for the price adjustment will either be the last "D" value prior to the date that liquidated damage assessment began or the current monthly "D" value, whichever is lower. If the contractor is being charge liquidated damages due to the contract being beyond the project completion date and the current months "D" value results in a deduction, then the current monthly "D" value will be used.

4.0 Optional This provision is optional. If the bidder wishes to be bound by this provision, the bidder shall acknowledge the acceptance on the Bid form. Failure by the bidder to execute the acceptance form will be interpreted to mean election to not participate in the Asphalt Cement Price Index.

Delivery: The supplier shall be capable of delivering approximately 1,200 tons per day to any area of St. Charles County. Asphaltic concrete materials shall be delivered at the time specified in the order. Telephone or verbal orders from the Highway Engineer, his duly authorized representative or from his office shall be as binding as written orders. Should the supplier in any event fail to deliver material at the time specified in the order, the Highway Engineer or his representative shall be entitled to deduct from the payment due the supplier an amount equal to the combined wages of the County employees, or agents, for the period of time lost while awaiting the arrival of such material. The provisions of this paragraph shall be so construed as to require, among other things, concurrent delivery of materials throughout the day, when so requested.

All bids shall be in effect until new bids are let in 2014.

Exception Sheet

If the item(s) and/or services proposed in the response to this bid is in any way different from that contained in this proposal or bid, the bidder is responsible to clearly identify all such differences in the space provided below. Otherwise, it will be assumed that the bidder's offer is in total compliance with all aspects of the proposal or bid.

Below are the exceptions or differences to the stated specifications (attach additional sheets as needed):

Date: _____

Signature: _____

Title: _____

Company: _____

BID FORM
13-001
Asphaltic Concrete

BID OPENING DATE: 12/27/2012 at 10:00 AM

(Bidder name)

Submits the following bid for this project:

Bidder wishes to be bound by the Asphalt Cement Price Index as described in the bid specifications:

Bidder does not wish to be bound by the Asphalt Cement Price Index as described in the bid specifications:

Location of Supplier's Plant:

The maximum waiting time at the plant during peak hours (estimates)

Description

Bid Price
(FOB Plant)
(per ton)

Type BP-1 Mix (County Spec Section 401.3)

Type BP-2 Mix (County Spec Section 401.3)

Type Bit Base Mix (County Spec Section 405.3)

SHRP Binder Performance Grades:

Min. Tons
Allowed

PG 64-22

Polymer Modified:

PG 70-22

PG 76-22

Location of Plants that are set up to prepare
PG Grades listed

Cold Mix (per ton)

UPM High Performance Cold Mix or equivalent (per ton)

400 Ton or More - Bulk UPM (per ton)

Hauling

Zone	Bit Base (\$ per ton)	BP-1 or BP-2 (\$ per ton)
See attached map	Delivery charge only	Delivery charge only
1		
1A		
2		
2A		
3		
3A		
4		
4A		
5		
5A		
6		
6A		
7		
7A		
8		
8A		
9		
9A		

All bids will be in effect until new bids are let in 2014.

Authorized signature

Date _____

THIS FORM MUST BE COMPLETED AND ENCLOSED WITH THE BID

Audit Clause for Contracts

Examination of Records

The Contractor's records must include, but not be limited to, accounting records (hard copy, as well as computer readable data), written policies and procedures, subcontractor files, indirect cost records, overhead allocation records, correspondence, instructions, drawings, receipts, vouchers, memoranda, and any other data relating to this contract shall be open to inspection and subject to audit and/or reproduction by the County Auditor, or a duly authorized representative from the County, at the County's expense. The contractor must preserve all such records for a period of three years, unless permission to destroy them is granted by the County, or for such longer period as may be required by law, after the final payment. Since the Contractor is not subject to the Missouri Sunshine Law (Chapter 610, RSMo), information regarding the Contractor's operations, obtained during audits, will be kept confidential.

The Contractor will require all subcontractors under this contract to comply with the provisions of this article by including the requirements listed above in written contracts with the subcontractors.

Vendor Information

Company Name: _____

Business Address: _____

Business Hours: _____

Phone: _____ Fax: _____

Email address: _____

Contact Person: _____

Authorized Signature: _____
(Indicates acceptance of all bid terms and conditions)

Date: _____

