



LEGAL NOTICE

**REQUEST FOR BID
SEALED BID 13-067**

For

Ranger Uniforms & Accessories

For

**ST. CHARLES COUNTY GOVERNMENT
ST. CHARLES, MISSOURI**

St. Charles County is seeking bids for **Ranger Uniforms & Accessories**. The vendor must guarantee the quoted prices for a period of one year. The County, with the consent of the vendor, shall have the option for two (2) one year extensions under the same terms and conditions. The county reserves the right to terminate the contract for any violation, by the successful bidder, of any term or condition of the contract by giving thirty (30) days written notice stating the reasons therefore and giving the party time to remedy any deficiencies.

BID INSTRUCTIONS

One original and one [1] signed copies of the bid must be received in a sealed envelope plainly marked "**Sealed Bid 13-067 Ranger Uniforms & Accessories**" with the date and time of the bid opening in the lower left corner of the envelope.

An authorized representative of the company/person submitting the bid must sign the bid, in blue ink.

Bids must be submitted to the St. Charles County Finance Department, 201 North Second Street, Room 541, St. Charles, MO 63301 prior to the bid opening.

Bid opening will be on 02/27/2013 at 10:00 AM , in **Room 523** of the St. Charles County Administration Building, 201 North Second Street, St. Charles, MO 63301.

St. Charles County reserves the right to accept and/or reject any and all bids.

Bid results may be obtained by emailing a request to the St. Charles County Purchasing Manager at purchasing@sccmo.org, **no phone calls please**. Include the name and number of the bid and date of the bid opening when requesting the results. The time it takes for final bid results to be made public depends on the complexity of the project and the cost of the project.

BID INQUIRIES

All questions or clarifications concerning this Request for Bid must be submitted in writing via E-mail (preferred), mail or fax to:

Kurt Mandernach, Purchasing Manager
St. Charles County Government
Finance Department
201 North Second St
St. Charles, Missouri 63301
Fax: (636)949-7589
purchasing@sccmo.org

Inquiries about the bid specifications should be made to:

St. Charles County Department of Parks and Recreation
William A. Brandel, Chief Ranger
201 North Second Street, Room 510
St. Charles, MO 63301
Phone: (636) 949-7900 ext. 1822 Fax: (636) 949-7538

- The bid number and title shall be referenced on all correspondence.
- All questions must be received no later than **5:00 PM** on **02/22/2013**. Any question received after this deadline may not be answered.

Responses to questions/clarifications will be placed on the County's website <http://www.sccmo.org/Businesses/>. Check this website frequently for updates and any addendum that are issued.

Prohibited Communication

Contact with any representative, other than through the procedure outlined in the section titled "Bid (or Proposal) Inquiries", concerning this request is prohibited. Representative shall include, but not be limited to, all elected and appointed officials, and employees of St. Charles County and the Agencies within St. Charles County.

Any Offeror engaging in such prohibited communications may be disqualified at the sole discretion of St. Charles County.

TERMS AND CONDITIONS

- St. Charles County reserves the right to reject any and all bids or parts of a bid and waive technicalities, and to adjust quantities.
- All bids will be considered final. No additions, deletions, corrections, or adjustments will be accepted after the time of bid opening.
- All delivery costs or charges must be included in the F.O.B. destination bid price.
- City, County and State of Missouri Sales Tax and Federal Taxes are not applicable to sales made to St. Charles County and must be excluded.
- The contract shall be effective for the approximate twelve (12) month period from the date of the notice of award.
- The County, with the consent of the vendor, shall have the option to renew said contract for two (2) additional twelve (12) month periods at the same specifications and terms and conditions of any contract that may be derived from this request for proposal.
- The electronic version of this bid/RFP is available upon request. The document was entered into WORD for Microsoft Windows. The Purchasing Office does not guarantee the completeness and accuracy of any information provided on the electronic version. Therefore, respondents are cautioned that the hard copy of this bid/RFP on file in the Purchasing Office governs in the event of a discrepancy between the information contained in or on the electronic version and that which is on the hard copy.
- Vendors are required to clearly identify any deviations from the specifications in this document.
- An authorized officer of the company submitting the bid must sign all bids, in blue ink.
- Vendors must submit two [2] signed copies of their bid; one is to be an original and so marked.
- All prices and notations must be in blue ink or typewritten on the attached form. Mistakes must be crossed out, corrections typed adjacent and must be initialed in blue ink by the person signing the bid.
- St. Charles County will not award any bid to an individual or business having any outstanding amounts due from a prior Contract or business relationship with the County or who owes any amount(s) for delinquent taxes, fees or licenses.
- Sealed proposals received after the designated time of the receipt of the sealed proposals will be considered as “No Bid” and “Void” and will not be opened.
- The successful bidder is specifically denied the right of using in any form or medium the names of St. Charles County or any other public entity within the St. Charles County for public advertising unless express written permission is granted.
- All bidders must possess the necessary and appropriate business and/or professional licenses in their field.
- Award will be made to the low responsive, responsible bidder, or to the offeror whose proposal is most advantageous to the County, price and other factors considered. When payments are to be made to the County, award will be made to the most advantageous offer.

- County reserves the right to accept any item or group of items offered, unless the bidder qualifies his bid by specific limitations. The bid can be on an "all or none" basis if wording in the bid so states and if all items solicited are included in the bid.
- When applicable, provide unit prices and extension prices. Where there is disagreement in the unit and extension prices, the unit price shall govern.

Employment of Unauthorized Aliens Prohibited (Missouri Revised Statutes Section 285.530)

As a condition for the award of any contract or grant in excess of five thousand dollars by St. Charles County to a business entity, the business entity shall, by sworn affidavit and provision of documentation**, affirm its enrollment and participation in a federal work authorization program (**E-Verify**) with respect to the employees working in connection with the contracted services. Every such business entity shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. [RSMO 285.530 (2)]

An employer may enroll and participate in a federal work authorization program (**E-Verify**) and shall verify the employment eligibility of every employee in the employer’s hire whose employment commences after the employer enrolls in a federal work authorization program. The employer shall retain a copy of the dated verification report received from the federal government. Any business entity that participates in such program shall have an affirmative defense that such business entity has not violated subsection 1 of this section. [RSMO 285.530 (4)]

Any entity contracting with St. Charles County shall only be required to provide the referenced affidavit on an annual basis. A copy of the affidavit is included in this bid request. Vendors may choose to send the required documentation using one of the following options:

- Send the notarized affidavit and E-Verify MOU signature page to: St. Charles County, Attn: Purchasing Manager, 201 N Second Street, Room 541, St. Charles, MO 63301 prior to responding to any solicitations; **OR**
- Send the notarized affidavit and E-Verify MOU signature page along with a bid solicitation response.

These documents will be kept on file. The notarized affidavit and E-Verify MOU signature page will remain current for **one year** from the date of the notarized affidavit.

**** PLEASE NOTE:**

Acceptable enrollment and participation documentation consists of a valid copy of the signature page of the E-Verify Memorandum of Understanding, completed and signed by the Contractor, and the Department of Homeland Security - Verification Division

The online address to enroll in the E-verify program is:

<https://e-verify.uscis.gov/enroll/StartPage.aspx?JS=YES>

Open Records

Any and all information contained in or submitted with the bid becomes a public record subject to the Missouri Sunshine Law when the bids are opened. If the bidder believes that any information contained in or submitted with the bid is protected from disclosure by the Missouri Sunshine Law, the bidder must clearly identify what information the bidder believes is so protected and must also clearly identify the legal basis therefor.

BID SPECIFICATIONS

Solicitation: St. Charles County is soliciting bids from Respondents qualified, responsible and willing to provide the following Goods and/or Services in compliance with all solicitation specifications and requirements contained or referenced herein.

General Description: To provide St. Charles County with Ranger Uniforms and Accessories as per specifications called for herein.

Unless otherwise specified, any manufacturers' names, trade names, brand names, information and/or catalog numbers listed in this specification are descriptive, **not restrictive**. The bidder may offer any product that meets or exceeds the applicable specifications. The bidder must demonstrate comparability, by including appropriate catalog materials, literature, specifications, test data, etc. **The County shall determine in its sole discretion whether a product is acceptable as an equivalent.**

Requirements

Product must be available for pick-up within 2 weeks for stock items.

Bids may be awarded based on individual items or may be awarded as a total bid.

Bidders may substitute brands but **must submit a sample** item with bid for approval.

All proposed substitutions shall be explained on the **Exception Sheet** included in this packet. Cite the corresponding Item Number of the item involved.

Stock #	Description	Sizes	Unit Cost
50V8/L	Gerber--Hi-Vis Traffic vest adjustable-ANSI-2-Hi-vis orange w/silver reflective striping, zipper front	All	\$ _____
70C3/L	Gerber- Pro-Dry ANSI 3 Reversible rain jacket- Black/ Hi-Vis Silver Reflective striping- ANSI-3	Sm-XL 2XL 3XL	\$ _____ \$ _____ \$ _____
5233-50-330	Propper, Lightweight Tactical Shorts. 65/35 Poly/Cotton- Nine Pocket design. Color: OD Green	28 – 46 Womens 48-56	\$ _____ \$ _____ \$ _____
5243-50-330	Propper- Lightweight Tactical pants 65/35% Poly/Cotton rip-stop, OD Green with nine pocket design.	28-46 48-56 Women 6-24	\$ _____ \$ _____ \$ _____
41060	5.11 Tactical polo SS- 6.8oz-100% Cotton- Silver Tan- with “Ranger” silver reflective transfer on back and sew badge patch on LUF. Customer will provide badge patch embroidery	Size to2x 3X	\$ _____ \$ _____ \$ _____

42056	5.11 Tactical polo Long Sleeve- 6.8oz-100% Cotton-Silver Tan- with “Ranger” silver reflective transfer on back and sew badge patch on LUF. Customer will provide badge patch embroidery	Size to2x 3X	\$ _____ \$ _____
8713-45 8713W-45	Blauer, StreetGear Short Sleeve Shirt, 6.5 twill weave Washable cotton blend w/10% stretch. Pleated Pockets W/scalloped flaps, pencil slot left & hook & loop closure. American Flag-white border on right sleeve. Customer supplied emblems to be sewn on left sleeve. Color: Silver Tan	14 – 17.5 18 – 20 Womens 32-44	\$ _____ \$ _____ \$ _____
8703-45 8703W-45	Blauer, StreetGear Long Sleeve Shirt, 6.5 twill weave washable cotton blend w/10% stretch. Pleated pockets w/scalloped flaps, badge eyelets w/internal support strap. Customer supplied emblems to be sewn on left sleeve. Color: Silver Tan	14 – 17.5 18 – 20 Womens 32-44	\$ _____ \$ _____ \$ _____
8081	PSC(CobMex) Commando Style, V-Neck Sweater, 100% DURAPIL acrylic, ribbed style, w/Velcro epaulets, reinforced patches on shoulders and elbows, OD Green	Size to2x 3X	\$ _____
90010/90043	Samuel Broome, Uniform Clip-on Ties, 3” Width, Textured Polyester. Black	18” Regular 20” X- Long	\$ _____ \$ _____
48017-019	5.11, 5-in-1, All Weather Jacket Insulated liner, snap off hood, side zippers. American Flag-white border on right sleeve. Customer supplied emblems to be sewn on left sleeve. Customer supplied badge patch sewn above left pocket. Color: Black	S – XL 2XL 3XL	\$ _____ \$ _____ \$ _____
X54	G & G, Phoenix 2.25” Nylon Duty Belt Fully Lined w/Black snap in buckle	26 –44 46 - 50	\$ _____ \$ _____
X55	G & G, Phoenix 1.5” Nylon Waistbelt Velcro Lined & Velcro Closure	S – L XL	\$ _____ \$ _____

		2XL	\$ _____
RH-6280-832-61 LH-6280-832-62	Safariland -6280 SLS Model 295 Level II Retention Holster, to fit Glock 22 w/Streamlight TLR1 light. Right or Left hand.	Glock 22	\$ _____
X627-7	G & G Phoenix Double Magazine Case w/Black Snap	Glock 22	\$ _____
X70	G & G, Phoenix Nylon Handcuff Case	N/A	\$ _____
X681-4	G & G, Phoenix Nylon MK-IV Holder	N/A	\$ _____
52435	ASP, Ballistic Weave Baton scabbard rotating style	21"	\$ _____
7315-18480	Bianchi, Accumold, Black Ballistic Nylon Latex Glove Holder	N/A	\$ _____
B2099-4	G & G, Phoenix Nylon 2.25" Belt Keepers w/Black Snap	4-Pack	\$ _____
8289	Rothco Brand- Ball Cap-OD Green-poly/cotton, low profile, buckle adjust, with "Ranger" in Silver embroidery on front bold 1" font		\$ _____
Campaign-Felt 3x	Albourn, Felt Campaign Style Hat w/1 piece black leather hat strap and rain covers. Color: OD Green	All	\$ _____
C558A	Smith and Warren, Custom Nametag 2.5"x.5" C/B, Silver w/Engraved Name.	N/A	\$ _____
M262	Smith and Warren, Custom Breast Badge with County logo in center, lettering on top panel – PARK RANGER, other panels – ST. CHARLES COUNTY MO. Sil-Ray or Glo-Ray Finish. Pin Back	Gold Silver	\$ _____ \$ _____
52411	ASP, 21" Expandable Baton w/Federal Foam Grip, Friction Lock System, Black.	21"	\$ _____
PR-4710	Peerless, Model #700 Handcuffs w/Double Lock Feature & 2 Keys, chain style, nickel finish.	N/A	\$ _____
2058Z	Mocean, Supplex, Zip-off Bike Pants available in OD and Black	N/A	\$ _____
PC290	Hatch, Padded Palm Bike Patrol Gloves, Half Finger		\$ _____

75813	Stream Light, Stinger DS, LED, w/AC/DC charger		\$ _____
7326-22838	Bianchi, Accumold- Compact light holder for Stream Light Stinger DS		\$ _____
FM2000	Hatch, Friskmaster Max, Cut-Resistant Gloves		\$ _____

Exception Sheet

If the item(s) and/or services proposed in the response to this bid is in any way different from that contained in this proposal or bid, the bidder is responsible to clearly identify all such differences in the space provided below. Otherwise, it will be assumed that the bidder's offer is in total compliance with all aspects of the proposal or bid.

Below are the exceptions or differences to the stated specifications (attach additional sheets as needed):

Date: _____

Signature: _____

Title: _____

Company: _____

THIS FORM MUST BE COMPLETED AND ENCLOSED WITH THE BID

Audit Clause for Contracts

Examination of Records

The Contractor's records must include, but not be limited to, accounting records (hard copy, as well as computer readable data), written policies and procedures, subcontractor files, indirect cost records, overhead allocation records, correspondence, instructions, drawings, receipts, vouchers, memoranda, and any other data relating to this contract shall be open to inspection and subject to audit and/or reproduction by the County Auditor, or a duly authorized representative from the County, at the County's expense. The contractor must preserve all such records for a period of three years, unless permission to destroy them is granted by the County, or for such longer period as may be required by law, after the final payment. Since the Contractor is not subject to the Missouri Sunshine Law (Chapter 610, RSMo), information regarding the Contractor's operations, obtained during audits, will be kept confidential.

The Contractor will require all subcontractors under this contract to comply with the provisions of this article by including the requirements listed above in written contracts with the subcontractors.

Vendor Information

Company Name: _____

Business Address: _____

Business Hours: _____

Phone: _____ Fax: _____

Email address: _____

Contact Person: _____

Authorized Signature: _____
(Indicates acceptance of all bid terms and conditions)

Date: _____

American Made:

In accordance with the Domestic Product Procurement Act (hereinafter referred to as the Buy American Act) RSMo 34.350-34.359, the bidder is advised that any goods purchased or leased by any public agency where the purchase, lease or contract involves the expenditure of twenty-five thousand dollars (\$25,000) or more, shall be manufactured or produced in the United States. Section 34.350.2(1) of that Act specifies that the term “public agency” includes all political subdivisions of the State of Missouri, which definition includes counties.

The requirements of the Buy American Act shall not apply if other exceptions to the Buy American mandate in RSMo 34.353 are met.

If the bidder claims there is only one line of the good manufactured or produced in the United States, RSMo 34.353 (2), or that one of the exceptions of RSMo 34.353 (3) applies, the Department Head or Elected Official bears the burden of certification as required prior to the award of a contract.

In accordance with the Buy American Act, the bidder must provide proof of compliance with RSMo 34.353. Therefore the bidder should complete and return Exhibit A, certification regarding proof of compliance, with the bid. This document must be satisfactorily completed prior to an award of a contract.

EXHIBIT A

**ST. CHARLES COUNTY
DOMESTIC PRODUCTS PROCUREMENT ACT (BUY AMERICAN)**

The Missouri Domestic Products Procurement Act (34.350-34.359 RSMo) requires that for all bids with a value of \$25,000 or more, the goods or commodities purchased by any public agency (which definition includes all political subdivisions of the State, including counties) or used or supplied in the construction, alteration, repair, or maintenance of any public works must be **manufactured or produced** in the United States. As defined in 34.350 RSMo, United States means the United States of America, the District of Columbia, and all territories and possessions subject to the jurisdiction of the United States. The law also requires that the bidder must provide proof of compliance. **Note: In general, if an import tariff is applied to an item, it does not qualify for the Buy American preference. In addition, Most Favored Nation status does not allow application of the preference.**

Section A – All Products Are Manufactured or Produced In U.S.

If all products bid qualify as domestic products under Missouri law, complete only Section A.

I hereby certify that all products qualify as domestic, that the information provided is true and correct, and complies with all provisions of Sections 34.350-34.359 RSMo. I understand that any misrepresentation herein constitutes the commission of a class A misdemeanor pursuant to Section 34.355 of the Revised Statutes of Missouri.
SIGNATURE
COMPANY NAME

If Section A is completed, do not complete Section B.

Section B – Only One Product Line or No Products Are Manufactured or Produced In U.S.

If only one product line or no products are manufactured or produced in the U.S. complete only section B.

I hereby certify that there is only one product line or no product manufactured or produced in the U.S., that the information provided is true and correct, and complies with all provisions of Sections 34.350-34.359 RSMo. I understand that any misrepresentation herein constitutes the commission of a class A misdemeanor pursuant to Section 34.355 of the Revised Statutes of Missouri.
SIGNATURE
COMPANY NAME

Section C – Products May Qualify Because of Qualifying Treaty

If some or all products bid qualify for domestic status because of a trade treaty, etc., then the bidder must identify each product, country and qualifying treaty, etc. below. The bidder must list ALL products which are or may qualify as domestic below. If more space is needed, please copy this form and submit as an attachment.

BID ITEM NUMBER(S)	COUNTRY WHERE MANUFACTURED OR PRODUCED	QUALIFYING TREATY, LAW, AGREEMENT, OR REGULATION

SECTION C

I hereby certify that the specific items listed above are domestic, that the information provided is true and correct, and complies with all provisions of Sections 34.350-34.359 RSMo. I understand that any misrepresentation herein constitutes the commission of a class A misdemeanor pursuant to Section 34.355 of the Revised Statutes of Missouri.
SIGNATURE
COMPANY NAME

AFFIDAVIT OF WORK AUTHORIZATION

The bidder/contractor who meets the section 285.525, RSMo definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now _____ (Name of Business Entity Authorized Representative) as
_____(Position/Title) first being duly sworn on my oath, affirm
_____(Business Entity Name) is enrolled
and will continue to participate in the E-Verify federal work authorization program with respect to
employees hired after enrollment in the program who are proposed to work in connection with the
services related to contract(s) with the County for the duration of the contract(s), if awarded in
accordance with subsection 2 of section 285.530, RSMo. I also affirm that _____
_____(Business Entity Name) does not and will not knowingly
employ a person who is an unauthorized alien in connection with the contracted services provided to
the contract(s) for the duration of the contract(s), if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands
that false statements made in this filing are subject to the penalties provided under section 575.040,
RSMo.)

Authorized Representative's Signature

Printed Name

Title

Date

E-Mail Address

Subscribed and sworn to before me this _____ of _____. I am
(DAY) (MONTH, YEAR)

commissioned as a notary public within the County of _____, State of
(NAME OF COUNTY)

_____, and my commission expires on _____.
(NAME OF STATE) (DATE)

Signature of Notary

Date