Bill No. **4710**
Requested by: Mike Hurlbert
Sponsored by: John White

**AN ORDINANCE AMENDING CHAPTER 625, PLUMBING CONTRACTORS AND ON-SITE SEWAGE DISPOSAL CONTRACTORS; CHAPTER 626, THIRD-PARTY INSPECTORS OF WELLS AND OF PRIVATE OR ON-SITE SEWAGE DISPOSAL SYSTEMS; CHAPTER 630, ELECTRICAL CONTRACTORS; CHAPTER 632, POOL INSTALLERS; CHAPTER 633, HVACR CONTRACTORS; CHAPTER 635, EXPLOSIVES CODE, SECTIONS 635.080, 635.140 AND 635.150; AND CREATING A NEW CHAPTER 627, ON-SITE WASTEWATER TREATMENT SYSTEM INSTALLER BUSINESS LICENSE, AND A NEW CHAPTER 637, BLASTING CONTRACTOR LICENSE, OF THE ORDINANCES OF ST. CHARLES COUNTY, MISSOURI ("OSCCMO")**

**WHEREAS,** Article II, Section 2.529 of the St. Charles County Charter provides that the Council may exercise legislative power pertaining to public health and welfare, Police and traffic, building construction, and planning and zoning, in the part of the County outside incorporated Cities, Towns, and Villages, and on such other subjects as may be authorized by the Constitution or by applicable law; and

**WHEREAS,** the County Council finds that it is in the public interest to amend Chapters 625, 626, 630, 632, 633, and 635, and add two new Chapters 627 and 637, OSCCMo, as provided herein; and
WHEREAS, the County Building Commission at its meeting on March 6, 2019, viewed a presentation about these revisions to the OSCCMo, briefly discussed the overall scope and intent of the revisions, and unanimously voted to advance these revisions for approval to the County Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY COUNCIL OF ST. CHARLES COUNTY, MISSOURI, AS FOLLOWS:

Section 1. Chapter 625, OSCCMo, is hereby amended as follows (added text in bold type, deleted text in [bracketed and striken type]).

Chapter 625. Plumbing Contractor[s and On-Site Sewage Disposal Contractors] Business License

Section 625.005 Scope.

This Chapter outlines the licensure requirements for individuals engaging in the performance and/or oversight of Plumbing Work, and the procedures and fees related to the administration and enforcement of said requirements.

Section 625.010 Applicable Code Standards.

Unless otherwise provided for in this Chapter, the [BOCA National Plumbing Code/1990] Residential Code for One- and Two-Family Dwellings of St. Charles County, codified in Section 500.150 of the Ordinances of St. Charles County, Missouri (OSCCMo), as amended, and the [BOCA National Private Sewage Disposal Code/1990 adopted by Order of the St. Charles County Commission on October 25,
1990, or any Codes that St. Charles County may adopt hereafter in lieu of these Codes, along with Sections 701.025 to 701.059, RSMo., and any and all regulations issued pursuant to these Statutes by the Missouri Department of Health,[7] Plumbing Code of St. Charles County, codified in Section 500.280, OSCEMO, as amended, shall govern the administration and enforcement of this Chapter.

Section 625.020 Definitions.

Unless otherwise expressly stated in this Chapter, the following words and terms shall have the following meanings when used in this Chapter.

CODE OFFICIAL
The Director of the St. Charles County Division of Building and Code Enforcement of the Department of Community Development or a duly authorized representative of the Director.

LICENSED PLUMBING CONTRACTOR
Any individual who holds a Plumbing Contractor Business License issued pursuant to this Chapter by St. Charles County and is charged the responsibility to perform and/or oversee Plumbing Work.

LICENSEE
Any individual who holds a [license] Plumbing Contractor Business License issued pursuant to this Chapter.

[ON SITE—SEWAGE—DISPOSAL—SYSTEM CONTRACTOR]
Any individual who is an on-site sewage disposal system contractor as defined by Section 701.025, RSMo.

OWNER-OCCUPANT
An individual who both owns and primarily resides in a single-family residential property.

PLUMBING CONTRACTOR
Any individual who under contract with or on behalf of a property owner engages in the practice of plumbing as defined by applicable Code standards as set out in Section 625.010 of this Chapter.

PLUMBING WORK
Any work subject to applicable Code standards set out in Section 625.010 of this Chapter, including the design, installation, construction, maintenance, service, repair, alteration, or modification of a product or equipment transferring liquid, gas, or similar system.

PUBLIC ENTITY
Any agency of the State of Missouri or any political subdivision of the State.

Section 625.030 Administration and Enforcement.

A. The Code Official shall:

1. Adopt certain rules and regulations to ensure the proper administration and enforcement of this Chapter;

2. Conduct investigations into all complaints against any [il]Licensee;
3. Suspend, revoke, [or] refuse to renew, or place on probation the license of any [L]icensee who fails to correct any violations of this Chapter or of any applicable Code standard set out in Section 625.010 of this Chapter;

4. Activate bonds to cover the cost for any work performed by a [L]icensee that does not meet minimum requirements of any applicable Code standard set out in Section 625.010 of this Chapter; and

5. Review applications [for licenses] pursuant to this Chapter, test applicants as and when required, and issue Plumbing Contractor Business Licenses [licenses] to applicants [who pass the tests] who comply with the licensure requirements [as] provided in this Chapter.

Section 625.040 Licensure Required.

Subject to Section 625.050 of this Chapter, an individual must have [the appropriate license] a Plumbing Contractor Business License issued pursuant to this Chapter to engage in business as a [L]icensed [P]lumbing [E]ontractor [or as an on-site sewage disposal system contractor] in unincorporated St. Charles County or in any incorporated area of the County whose governing body has consented to [County licensure of such contractors] contract with the County to enforce any applicable Code standard set out in Section 625.010 of this Chapter. No [L]icensee may allow any [non-licensed individual or any] other
individual to use his [number] or her license for any purpose, except as provided in Section 625.050(A)(5) of this Chapter. [A plumbing contractor or on-site sewage disposal system contractor is not exempt from this licensure requirement even if that contractor] An individual who is also registered pursuant to Chapter 327, RSMo., as an architect or professional engineer trained in design criteria for plumbing [or on-site sewage disposal] systems and qualified to design such systems is not exempt from the Plumbing Contractor Business License requirements when performing and/or overseeing Plumbing Work, subject to the exceptions to the licensure requirement contained in Section 625.050.

Section 625.050 Exceptions [+] to Licensure Requirement.

A. Section 625.040's licensure requirements shall not apply when an individual:

1. Is performing [p] Plumbing [or—on-site sewage disposal] [w] Work for a public utility on construction, maintenance, and development of its facilities;

2. Is performing [p] Plumbing [w] Work on motor vehicles [or—irrigation equipment] or agricultural equipment;

3. Is an [o] Owner-[e] Occupant of a single-family dwelling or accessory building, [and] is performing [p] Plumbing [or—on-site sewage disposal] work on that dwelling or accessory building, and demonstrates to the
satisfaction of the Code Official (by written examination, if necessary, _in the Code Official’s sole discretion_) the knowledge and skill to perform such work;

4. Is trained and employed by a [_p]Public [_e]Entity to service or repair its own plumbing systems [or on site sewage disposal systems] and is performing [_p]Plumbing [or on site sewage disposal] [_w]Work on those systems;

5. Is employed by a [licensee] _Licensed Plumbing Contractor_ and is performing [_p]Plumbing [or on site sewage disposal] [_w]Work authorized by and under the direct supervision of that [licensee]; or

6. Is employed by a contractor installing the following public utilities or public improvements and is working on installing the following public utilities or public improvements:

   a. Water mains, potable water mains and service lines from the water main to the meter, and (if the same contractor is installing them) water service lines from the water meter to the structure served;

   b. Sanitary sewer mains and (if the same contractor is installing them concurrently) sanitary sewer laterals
connecting the main to the structure served; and

c. Storm water sewer mains.

B. Any individual exempt under this Section from the licensure requirements imposed by Section 625.040 of this Chapter shall meet applicable Code standards set out in Section 625.010 of this Chapter when [engaged in the practice of plumbing as defined by those Code standards, or when engaged in the work of on-site sewage disposal system contractors,] performing Plumbing Work and shall obtain permits and inspections as may be required by ordinance

Section 625.060 Application [F]or Plumbing Contractor Business License.

A. To obtain a [p]lumbing [e]contractor Business [l]icense, an applicant must meet the following minimum requirements:

1. The applicant must be at least eighteen (18) years of age [or able to demonstrate that he or she is an emancipated minor];

2. The applicant must make application to the Code Official [on forms] in a format prescribed by the Code Official;

3. The applicant must meet all requirements specified by this Chapter and by rules and
regulations promulgated by the Code Official;

[5.]

4. The applicant must pay the appropriate [examination and license] processing fees required by the Code Official; and

[6.]

5. The applicant must pass the appropriate examination [administered by the Code Official or the testing agency] duly designated by the Code Official in his or her sole discretion.

Section 625.070 Application For On-Site Sewage Disposal Contractor License:

A. To obtain an on-site sewage disposal contractor license, an applicant for such a license must meet the following minimum requirements:

1. The applicant must be at least eighteen (18) years of age or able to demonstrate that he or she is an emancipated minor;

2. The applicant must make application to the Code Official on forms prescribed by the Code Official;

3. The applicant must specify the type of license desired;

4. The applicant must meet all requirements specified by this Chapter and by rules and regulations promulgated by the Code Official;

5. The applicant must pay the appropriate license fees required by the Code Official; and

6. The applicant must furnish proof of valid registration as an on-site sewage disposal
Section [625.080] **625.070 Issuance or** Denial of Application [F] for License.

A. All applicants who meet the requirements for licensure in Sections 625.060 [or 625.070] of this Chapter shall be issued the appropriate license. However, the Code Official may deny a license if the applicant has:

1. Committed any act which, if committed by a [I]Licensee, would be grounds for suspension or revocation of the license pursuant to Sections 625.030(A)(3) and [625.130] **625.120** of this Chapter;

2. Previously been denied a license for cause, or previously had a license revoked for cause; or

3. Knowingly made any false statement or misrepresentation on the application for a license.

B. Any individual aggrieved by a decision of the Code Official under this Section may appeal to the St. Charles County Building Commission and introduce any evidence in his or her defense. Any individual whose application for a license has been denied may reapply for such a license, but no sooner than one (1) year after the date of denial.

Section [625.090] **625.080 Retroactivity** [Plumbing Contractor Licensees].
All current holders of plumbing contractor licenses issued by St. Charles County shall be subject to all provisions of this Chapter, except that such individuals are exempt from this Chapter's testing requirements, unless their licenses expire without being renewed as required by Section [625.100] 625.090 of this Chapter. The Code Official may prorate renewal fees for the purposes of extending the expiration date of licenses for existing plumbers to correspond with the renewal periods enumerated in Section 625.090.


[All—plumbing—contractor—licenses—on—site—sewage disposal system contractor licenses issued or maintained pursuant to Sections 625.060, 625.070 or 625.090 of this Chapter shall expire on December 31, 1996. Thereafter, the] The Code Official shall renew or issue such Plumbing Contractor Business [Licensees in active status for two (2) year terms beginning on the first (1st) day of January in [odd] even-numbered years and ending on the last day of December in the following [even] odd-numbered year. To renew any such license, a [Licensee must submit to the Code Official, before the license's expiration date, and [on a form] in a format prescribed by the Code Official, an application for renewal along with the payment of the renewal fee enumerated in Section 625.[120]110 of this Chapter. Late applications for renewal shall be accepted until but no later than [July first (1st)] March thirty-first (31st) with payment of late fees imposed in Section 625.[120]110(C).
Section [625.110] 625.100 Inactive License Status.

In lieu of renewing an active license in active status as provided by Section [625.100] 625.090 of this Chapter, a Licensee may apply for inactive license status for two (2) year terms, beginning and ending as provided in Section [625.100] 625.090. A Licensee who obtains inactive license status may perform no Plumbing Work under the inactive license as a plumbing contractor or on site sewage disposal system contractor. To apply for inactive license status, a Licensee must submit to the Code Official, before the license’s expiration date, and in a format prescribed by the Code Official, an application for inactive license status along with the required application fees. A Licensee whose license is on inactive status may reactivate change his or her license to an active status by applying for renewal as provided by Section [625.100] 625.090. A Licensee who has a license in an inactive status for more than two renewal periods must provide evidence of continued competency, as approved by the Code Official, to change his or her license to an active status.

Section [625.120] 625.110 Application, License, and Renewal Fees for Plumbing Contractor Business Licenses, For On Site Sewage Disposal System Contractor Licenses, and for Inactive License Status.

A. The Code Official shall collect the following fees:

1. Plumbing Contractor Business License [license test] initial application fee[s] of twenty-five dollars ($25.00) per application;
2. On-site sewage disposal system contractor license application fees of twenty-five dollars ($25.00) per application;

3. Plumbing Contractor Business License active status fee of two hundred dollars ($200.00) per license for two (2) years; and

3. Plumbing Contractors Business License inactive status fee of fifty dollars ($50) to renew a license in an inactive status for two (2) years.

4. On-site sewage disposal system contractor license fee of two hundred dollars ($200.00) per license for two (2) years;

5. For plumbing contractor or on-site disposal system contractor for inactive license status a fee of fifty dollars ($50.00) for two (2) years.

B. The Code Official may prorate the fees enumerated in Subparagraph (A)(3) through (5)] of this Section when first issuing licenses or when reactivating licenses on inactive license status.

C. The Code Official shall collect the following additional fees for [late renewals of an active or inactive] expired licenses when the application to renew is received after the expiration date:

1. Fifty Twenty-five dollars ($50.00) ($25.00) for licenses renewed in January;
2. [One-hundred] **Fifty** dollars [($100.00)] ($50.00) for licenses renewed in February; and

3. [One-hundred-fifty] **Seventy-five** dollars [($150.00)] ($75.00) for licenses renewed in March.[;]

[4. Two hundred dollars ($200.00) for licenses renewed in April;]
[5. Two hundred fifty dollars ($250.00) for licenses renewed in May; and]
[6. Three hundred dollars ($300.00) for licenses renewed in June.]

D. A Licensee who fails to renew his or her license before April of the year following expiration, shall pay an additional one hundred ($100) dollars to reactivate the license in addition to any fees required in Section 625.110(A). A Licensee who reactivates his or her license per this subsection is not required to pay any of the fees listed in Section 625.110(C) with the reactivation fee.

Section [625.130] **625.120** Suspension, Refusal [T]o Renew, or Revocation of Plumbing Contractor Business Licenses[—or of On-Site Sewage Disposal System Contractor Licenses] (Including Those [O]n Inactive License Status).

A. The Code Official may make investigations and conduct hearings and, upon its own investigation or a complaint in writing, signed and verified by the complainant, suspend, refuse to renew, or
revoke any [p]Plumbing [e]Contractor Business [l]License [or any on-site sewage disposal system license] (including a license on inactive license status) if the Code Official finds that the [l]Licensee has:

1. Made a material misstatement in the application for a [p]Plumbing [e]Contractor Business [l]License [or on-site sewage disposal system contractor license], or for the renewal of such a license;

2. Demonstrated incompetency to act as a [l]Licensee as provided by this Chapter; or

3. Has violated any provision of this Chapter, or of any applicable Code standard set out in Section 625.010 of this Chapter, or any rule, regulation, or order promulgated by the Code Official.

B. Any individual aggrieved by a decision of the Code Official under this Section may appeal to the St. Charles County Building Commission[5] and introduce any evidence in his or her defense. Any individual whose [p]Plumbing [e]Contractor Business [l]License [or on-site sewage disposal system contractor license] has been revoked or who has been refused renewal of his or her Plumbing Contractor Business License [has not been renewed] may reapply for such a license, but no sooner than one (1) year after the date of revocation or refusal to renew.

Section [625.140] 625.130 Bonding.
All individuals licensed under this Chapter shall maintain on file with the Code Official evidence of a [performance of] contractor license bond in the amount of ten thousand dollars ($10,000.00). This bond must be kept in force at all times and be in the name of the license holder. Failure to maintain such bond shall result in revocation or suspension of license.

Section [625.150] 625.140 Liability Insurance.

All individuals licensed under this Chapter shall be required to maintain on file with the Code Official a certificate of insurance evidencing[e—of] liability insurance coverage in the amount of five hundred thousand dollars ($500,000.00) per incident. This insurance must be kept in force at all times, and the certificate holder shall be listed as St. Charles County. Failure to maintain such insurance shall result in revocation or suspension of license.

Section [625.160] 625.150 Stop Work Orders and Unlawful Continuances.

Upon notice from the Code Official that work is being performed contrary to provisions of this Chapter, such work shall be immediately stopped. The stop work order shall be in writing; [and] shall be given to the owner of the property involved, or to that owner's agent, and to the individual doing the work; and shall state the conditions under which work will be permitted to resume. Any individual who shall continue any work in violation of the provisions of this Chapter after having been served with a stop work order shall be liable to a fine as provided by Section [625.170] 625.160 of this Chapter,
which fine shall be not less than two hundred fifty dollars ($250.00).

Section [625.170] 625.160 Penalties.

Any individual who violates any provision of this Chapter, or of any rule, regulation, order or license issued pursuant to this Chapter may, in accordance with the regulations issued by the Code Official, be assessed an administrative penalty by the Code Official. The penalty shall not exceed the amount of two hundred fifty dollars ($250.00) for each violation. Each day a violation continues may be deemed a separate offense. However, no administrative penalty may be assessed until the individual charged with the violation has been given notice of the violation and the opportunity for a hearing by the St. Charles County Building Commission. Alternatively, St. Charles County may institute legal action against any individual who violates a provision of this Chapter, or of any rule, regulation, order or license issued pursuant to this Chapter. Any such individual shall be guilty of a misdemeanor punishable by a fine of not more than one thousand dollars ($1,000.00) [or by imprisonment not exceeding one (1) year, or by both]. Each day that a violation continues shall be deemed a separate offense.

Section [625.180] 625.170 Enforcement.

Enforcement of this Chapter shall be the responsibility of the County Counselor.

Section 2. Section 626, OSCCMo, is hereby amended as follows (added text in **bold** type, deleted text in [bracketed and striken type]).
Chapter 626. [Third-Party Inspectors of Wells and of Private or On-Site Sewage Disposal Systems] On-Site Wastewater Treatment System Inspector Business License

Section 626.005 Scope.

This Chapter outlines the licensure requirements for individuals engaging in the performance and/or oversight of On-Site Wastewater Treatment System Work, and the procedures and fees related to the administration and enforcement of said requirements.

Section 626.010 Applicable Code Standards.

Unless otherwise provided for in this Chapter, the Residential Code for One- and Two-family Dwellings of St. Charles County, codified in Section 500.150 of the Ordinances of St. Charles County, Missouri (OSCCMo), as amended; the Plumbing Code of St. Charles County, codified in Section 500.280 OSCCMo, as amended; [(Section 500.050, Ordinances of St. Charles County, Missouri ("OSCCMo"); and] the Private Sewage Disposal Code of St. Charles County [(Section 500.080, OSCCMo), both as currently adopted or as amended hereafter], codified in Section 500.300 OSCCMo, as amended; along with Sections 701.025 to 701.059, RSMo., as amended; and any and all regulations issued pursuant to these Statutes by the Missouri Department of Health and Senior Services, shall govern the administration and enforcement of this Chapter.
Section 626.020 Definitions.

Unless otherwise expressly stated in this Chapter, the following words and terms shall have the following meanings when used in this Chapter.

CODE OFFICIAL
The Director of the St. Charles County Division of Building and Code Enforcement of the Department of Community Development or a duly authorized representative of the Director.

LICENSED ON-SITE WASTEWATER TREATMENT SYSTEM INSPECTOR
Any individual who holds an On-Site Wastewater Treatment System Inspector License issued pursuant to this Chapter by St. Charles County and is charged the responsibility to perform inspections required by the Private Sewage Disposal Code of St. Charles County, Section 500.300, OSCCMo.

LICENSEE
Any individual who holds an On-Site Wastewater Treatment System Inspector Business License issued pursuant to this Chapter.

PUBLIC ENTITY
Any agency of the State of Missouri or any political subdivision of the State.

[THIRD-PARTY-INSPECTOR]
Any individual who performs inspections required by the Private Sewage Disposal Code of St. Charles County, Section 500.080(B), MO.

Section 626.030 Administration and Enforcement.

A. The Code Official shall:

1. Adopt certain rules and regulations to ensure the proper administration and enforcement of this Chapter;

2. Conduct investigations into all complaints against any Licensee;

3. Suspend, revoke, or refuse to renew, or place on probation the license of any Licensee who fails to correct any violations of this Chapter or of any applicable Code standard set out in Section 626.010 of this Chapter;

4. Activate bonds to cover the cost for any work performed by a Licensee that does not meet minimum requirements of any applicable Code standard set out in Section 626.010 of this Chapter; and

5. Review applications for licenses pursuant to this Chapter, test applicants as and when required, and issue On-Site Wastewater Treatment System Inspector Business Licenses to applicants who pass their tests as who comply with the
licensure requirements provided in this Chapter.

Section 626.040 Licensure Required.

Subject to Section 626.045 of this Chapter, an individual must have a [third-party inspector] Licensed On-Site Wastewater Treatment System Inspector issued pursuant to this Chapter to engage in business as a [third-party inspector] Licensed On-Site Wastewater Treatment System Inspector in unincorporated St. Charles County or in any incorporated area of the County whose governing body has consented to [licensure of such contractors] contract with the County to enforce any applicable Code standard set out in Section 626.010 of this Chapter. No Licensee may allow any [non-licensed individual or any] other individual to use his or her license for any purpose, except as provided in Section 626.050(5) of this Chapter. An [third-party inspector is not exempt from this licensure requirement even if that] individual who is also registered pursuant to Chapter 327, RSMo., as an architect or professional engineer trained in design criteria for plumbing or on-site sewage disposal systems and qualified to design such systems is not exempt from the On-Site Wastewater Treatment System Inspector Business License requirements when performing and/or overseeing on-site wastewater treatment system work.

No individual licensed by St. Charles County as an [on-site sewage disposal contractor] On-site Wastewater Treatment System Installer shall be eligible for licensure by St. Charles County as an [third-party inspector] On-site Wastewater Treatment System Inspector under this Chapter.

Section 626.050 (RESERVED)

Section 626.060 Application [For License As] for [Third-Party Inspector] On-Site Wastewater Treatment System Inspector Business License.

A. To obtain an [license as Third-party Inspector] On-Site Wastewater Treatment System Inspector Business License, an applicant must meet the following minimum requirements:

1. The applicant must be at least eighteen (18) years of age [or able to demonstrate that he or she is an emancipated minor];

2. The applicant must make application to the Code Official [on forms] in a format prescribed by the Code Official;

3. The applicant must specify the type of license desired;

3. The applicant must meet all requirements specified by this Chapter and by rules and regulations promulgated by the Code Official;
4. The applicant must pay the appropriate [examination and license] processing fees required by the Code Official; and

5. The applicant must be certified by the Missouri Department of Health and Senior Services as [third party inspectors] On-site Wastewater Treatment System Inspectors of private sewage disposal systems and wells.

Section 626.070 [(Reserved) Section 626.080] Issuance of or Denial of Application [F]or License.

A. All applicants who meet the requirements for licensure in Section 626.060 of this Chapter shall be issued the appropriate license. However, the Code Official may deny a license if the applicant has:

1. Committed any act which, if committed by a [I]Licensee, would be grounds for suspension or revocation of the license pursuant to Sections 626.030(A)(3) and [626.130] 626.120 of this Chapter;

2. Previously been denied a license for cause, or previously had a license revoked for cause; or

3. Knowingly made any false statement or misrepresentation on the application for a license.

B. Any individual aggrieved by a decision of the Code Official under this Section may appeal to the St.
Charles County Building Commission[,] and introduce any evidence in his or her defense. Any individual whose application for a license has been denied may reapply for such a license, but no sooner than one (1) year after the date of denial.

Section 626.080 Retroactivity.
All current holders of third-party inspector licenses issued by St. Charles County shall be subject to all provisions of this Chapter, except that such individuals are exempt from this Chapter's testing requirements, unless their licenses expire without being renewed as required by Section 626.090 of this Chapter. The Code Official may prorate renewal fees for the purposes of extending the expiration date of licenses for existing third-party inspectors to correspond with the renewal periods enumerated in Section 626.090.

Section 626.090 [(Reserved)] Section 626.100 Expiration of Existing licenses On December 31, 2002 | Terms of Licenses Issued or Renewed [Thereafter] — Renewal Procedure.

[All licenses for third-party inspectors that shall be issued in 2002—pursuant to Section 626.060 of this Chapter shall expire on December 31, 2002. Thereafter, the] The Code Official shall renew or issue such On-Site Wastewater Treatment System Inspector Business [Licenses in active status for two (2) year terms beginning on the first (1st) day of January in [odd]even-numbered years and ending on the last day of December in the following [even]odd-numbered year. To renew any such license, a [Licensee must submit to the Code Official, before the license's expiration date, and [on-a
in a format prescribed by the Code Official, an application for renewal along with the payment of the renewal fee enumerated in Section [626.120] 626.110 of this Chapter. Late applications for renewal shall be accepted until but no later than [July first (1st)] March thirty-first (31st), with payment of late fees imposed in Section [626.120(C*)] 626.110(C).

Section [626.140] 626.100 Inactive License Status.

In lieu of renewing an active a license in active status as provided by Section [626.100] 626.090 of this Chapter, the Licensee holder may apply for inactive license status for two (2) year terms, beginning and ending as provided in Section [626.100] 626.090. A Licensee who obtains inactive license status may perform no work under the inactive license as a third-party inspector on an On-site Wastewater Treatment System Inspector. To apply for inactive license status, a Licensee must submit to the Code Official, before the license's expiration date, and in a format prescribed by the Code Official, an application for inactive license status along with the required application fees. A Licensee whose license is on inactive license status may change his or her license to an active status by applying for renewal as provided by Section [626.100] 626.090. A Licensee who has a license that is in an inactive status for more than two renewal periods must provide evidence of continued competency, as approved by the Code Official, to change his or her license to an active status.
Section [626.120] **626.110** Application, License, and Renewal Fees for **[Third-Party Inspector] On-Site Wastewater Treatment System Inspector Business License** [license—test] initial application fee[s] of twenty-five dollars ($25.00) per application;

1. **[Third-party Inspector] On-Site Wastewater Treatment System Inspector Business License** active status fee of two hundred dollars ($200.00) per license for two (2) years; and

2. **On-Site Wastewater Treatment System Inspector Business License** in inactive status fee of fifty dollars ($50.00) to renew a license in an inactive status for two (2) years.

B. The Code Official may prorate the fees enumerated in Subsection[s] (A)(2) [and (3)] of this Section when first issuing licenses or when reactivating licenses on inactive license status.

C. The Code Official shall collect the following additional fees for [late renewals of an active or inactive] expired licenses when the application to renew is received after the expiration date:
1. [Fifty] Twenty-five dollars [($50.00)] ($25.00) for licenses renewed in January;

2. [One-hundred] Fifty dollars [($100.00)] ($50.00) for licenses renewed in February; and

3. [One-hundred-fifty] Seventy-five dollars [($150.00)] ($75.00) for licenses renewed in March[3].

[4. Two-hundred-dollars ($200.00) for licenses renewed in April;]

[5. Two-hundred-fifty-dollars ($250.00) for licenses renewed in May; and]

[6. Three-hundred-dollars ($300.00) for licenses renewed in June.]

D. A Licensee who fails to renew his or her license before April of the year following expiration, shall pay an additional one hundred ($100) dollars to reactivate the license in addition to any fees required in Section 626.110(A). A Licensee who reactivates his or her license per this subsection is not required to pay any of the fees listed in Section 626.110(C) with the reactivation fee.

A. The Code Official may make investigations and conduct hearings and, upon its own investigation or a complaint in writing, signed and verified by the complainant, suspend, refuse to renew, or revoke any [Third-party] On-Site Wastewater Treatment System [i]Inspector Business [i]License (including a license on inactive license status) if the Code Official finds that the [i]Licensee has:

1. Made a material misstatement in the application for an [Third-party] On-Site Wastewater Treatment System [i]Inspector Business [i]License, or for the renewal of such a license;

2. Demonstrated incompetency to act as a [i]Licensee as provided by this Chapter; or

3. Has violated any provision of this Chapter, or of any applicable Code standard set out in Section 626.010 of this Chapter, or any rule, regulation or order promulgated by the Code Official.

B. Any individual aggrieved by a decision of the Code Official under this Section may appeal to the St. Charles County Building Commission and introduce any evidence in his or her defense. Any individual whose [Third-party] On-Site Wastewater Treatment System [i]Inspector Business [i]License has been revoked or who has been refused renewal of his or her On-Site Wastewater Treatment System Inspector License [has not been renewed] may reapply for
such a license, but no sooner than one (1) year after the date of revocation or refusal to renew.

Section [626.140] **626.130** Bonding.

All individuals licensed under this Chapter shall maintain on file with the Code Official evidence of a contractor license bond in the amount of ten thousand dollars ($10,000.00). This bond must be kept in force at all times, and be in the name of the license holder. Failure to maintain such bond shall result in revocation or suspension of license.

Section [626.150] **626.140** Liability Insurance.

All individuals licensed under this Chapter shall be required to maintain on file with the Code Official a certificate of insurance evidencing liability insurance coverage in the amount of five hundred thousand dollars ($500,000.00) per incident. This insurance must be kept in force at all times, and the certificate holder shall be listed as St. Charles County. Failure to maintain such insurance shall result in revocation or suspension of license.

Section [626.160] **626.150** Stop Work Orders and Unlawful Continuances.

Upon notice from the Code Official that work is being performed contrary to provisions of this Chapter, such work shall be immediately stopped. The stop work order shall be in writing; [and] shall be given to the owner of the property involved, or to that owner's agent, and to the individual doing the work; and shall state the conditions under which work will be permitted to resume. Any
individual who shall continue any work in violation of the provisions of this Chapter after having been served with a stop work order shall be liable to a fine as provided by Section [626.170] 626.160 of this Chapter, which fine shall be not less than two hundred fifty dollars ($250.00).

Section [626.170] 626.160 Penalties.

Any individual who violates any provision of this Chapter, or of any rule, regulation, order or license issued pursuant to this Chapter may, in accordance with the regulations issued by the Code Official, be assessed an administrative penalty by the Code Official. The penalty shall not exceed the amount of two hundred fifty dollars ($250.00) for each violation. Each day a violation continues may be deemed a separate offense. However, no administrative penalty may be assessed until the individual charged with the violation has been given notice of the violation and the opportunity for a hearing by the St. Charles County Building Commission. Alternatively, St. Charles County may institute legal action against any individual who violates a provision of this Chapter, or of any rule, regulation, order or license issued pursuant to this Chapter. Any such individual shall be guilty of a misdemeanor punishable by a fine of not more than one thousand dollars ($1,000.00) [or by imprisonment not exceeding one (1) year or by both]. Each day that a violation continues shall be deemed a separate offense.

Section [626.180] 626.170 Enforcement.

Enforcement of this Chapter shall be the responsibility of the County Counselor.
Section 3. A new Chapter 627 OSCCMo, is hereby created and reads as follows:

Chapter 627. On-Site Wastewater Treatment System Installer Business License

Section 627.005 Scope.

This Chapter outlines the licensure requirements for individuals engaging in the performance and/or oversight of On-Site Wastewater Treatment System Installer Work, and the procedures and fees related to the administration and enforcement of said requirements.

Section 627.010 Applicable Code Standards.

Unless otherwise provided for in this Chapter, the Residential Code for One- and Two-family Dwellings of St. Charles County, codified in Section 500.150 of the Ordinances of St. Charles County, Missouri (OSCCMo), as amended; the Plumbing Code of St. Charles County, codified in Section 500.280, OSCCMo, as amended; and the Private Sewage Disposal Code of St. Charles County, codified in Section 500.300, OSCCMo, as amended; along with Sections 701.025 to 701.059, RSMo., as amended; and any and all regulations issued pursuant to these Statutes by the Missouri Department of Health and Senior Services, shall govern the administration and enforcement of this Chapter.

Section 627.020 Definitions.
Unless otherwise expressly stated in this Chapter, the following words and terms shall have the following meanings when used in this Chapter.

CODE OFFICIAL
The Director of the St. Charles County Division of Building and Code Enforcement of the Department of Community Development or a duly authorized representative of the Director.

LICENSEE
Any individual who holds an On-Site Wastewater Treatment System Installer Business License issued pursuant to this Chapter.

ON-SITE WASTEWATER TREATMENT SYSTEM
Any private sewage disposal system, sometimes referred to as a “septic” system, used to safely process sewage.

LICENSED ON-SITE WASTEWATER TREATMENT SYSTEM INSTALLER
Any individual who holds an On-Site Wastewater Treatment System Installer Business License issued pursuant to this Chapter by St. Charles County and is charged the responsibility to perform and / or oversee On-Site Wastewater Treatment System Work.

ON-SITE WASTEWATER TREATMENT SYSTEM WORK
Any work subject to applicable Code standards set out in Section 627.010 of this Chapter, including the design, installation, construction, maintenance, service, repair, alteration, or modification of a
product or equipment involved with the private disposal of sewage, conveyance of sanitary discharges to public mains, or conveyance of storm water to detention or similar structures.

OWNER-OCCUPANT
An individual who both owns and primarily resides in a single-family residential property.

PUBLIC ENTITY
Any agency of the State of Missouri or any political subdivision of the State.

Section 627.030 Administration and Enforcement.

A. The Code Official shall:

1. Adopt certain rules and regulations to ensure the proper administration and enforcement of this Chapter;

2. Conduct investigations into all complaints against any Licensee;

3. Suspend, revoke, refuse to renew, or place on probation the license of any Licensee who fails to correct any violations of this Chapter or of any applicable Code standard set out in Section 627.010 of this Chapter;

4. Activate bonds to cover the cost for any work performed by a Licensee that does not meet minimum requirements of any applicable Code standard set out in Section 627.010 of this Chapter; and
5. Review applications pursuant to this Chapter, test applicants as and when required, and issue On-Site Wastewater Treatment System Installer Business Licenses to applicants who comply with the licensure requirements provided in this Chapter.

Section 627.040 Licensure Required.

Subject to Section 627.050 of this Chapter, an individual must have an On-Site Wastewater Treatment System Installer Business License issued pursuant to this Chapter to engage in business as a licensed On-Site Wastewater Treatment System Installer in unincorporated St. Charles County or in any incorporated area of the County whose governing body has consented to contract with the County to enforce any applicable Code standard set out in Section 627.010 of this Chapter. No Licensee may allow any other individual to use his or her license for any purpose, except as provided in Section 627.050(A)(3) of this Chapter. An individual who is also registered pursuant to Chapter 327, RSMo., as an architect or professional engineer trained in design criteria for private sewage disposal systems and qualified to design such systems is not exempt from the On-Site Wastewater Treatment System Installer Business License requirements when performing and / or overseeing On-Site Wastewater Treatment System Work, subject to the exceptions to the licensure requirement contained in Section 627.050.

Section 627.050 Exceptions to Licensure Requirement.
A. Section 627.040's licensure requirements shall not apply when an individual:

1. Is performing On-Site Wastewater Treatment System Work on motor vehicles or agricultural equipment;

2. Is an Owner-Occupant of a single-family dwelling; is performing On-Site Wastewater Treatment System Work on that dwelling or accessory buildings; and demonstrates to the satisfaction of the Code Official (by written examination, if necessary, in the Code Official’s sole discretion) the knowledge and skill to perform such work;

3. Is employed by a Licensed On-Site Wastewater Treatment System Installer and is performing work authorized by and under the direct supervision of that Licensee; or

4. Is employed by a contractor installing the following public utilities or public improvements and is working on installing the following public utilities or public improvements:

   a. Sanitary sewer mains and (if the same contractor is installing them concurrently) sanitary sewer laterals connecting the main to the structure served; and

   b. Storm water sewer mains.
B. Any individual exempt under this Section from the licensure requirements imposed by Section 627.040 of this Chapter shall meet applicable Code standards set out in Section 627.010 of this Chapter when performing On-Site Wastewater Treatment System Work and shall obtain permits and inspections as may be required by ordinance.

Section 627.060 Application for On-Site Wastewater Treatment Installer Business License.

To obtain an On-Site Wastewater Treatment System Installer Business License, an applicant must meet the following minimum requirements:

A. The applicant must be at least eighteen (18) years of age;

B. The applicant must make application to the Code Official in a format prescribed by the Code Official;

C. The applicant must meet all requirements specified by this Chapter and by rules and regulations promulgated by the Code Official;

D. The applicant must pay the appropriate processing fees required by the Code Official; and

E. The applicant must furnish proof of valid registration as an On-Site Wastewater Treatment System Installer or On-Site Sewage Disposal System Contractor, as provided by Section 701.053, RSMo.
Section 627.070 Issuance of or Denial of Application for License.

A. All applicants who meet the requirements for licensure in Sections 627.060 of this Chapter shall be issued the appropriate license. However, the Code Official may deny a license if the applicant has:

1. Committed any act which, if committed by a Licensee, would be grounds for suspension or revocation of the license pursuant to Sections 627.030(A)(3) and 627.120 of this Chapter;

2. Previously been denied a license for cause, or previously had a license revoked for cause; or

3. Knowingly made any false statement or misrepresentation on the application for a license.

B. Any individual aggrieved by a decision of the Code Official under this Section may appeal to the St. Charles County Building Commission and introduce any evidence in his or her defense. Any individual whose application for a license has been denied may reapply for such a license, but no sooner than one (1) year after the date of denial.

Section 627.080 Retroactivity.

All current holders of on-site sewage disposal contractor licenses issued by St. Charles County shall be subject to all provisions of this Chapter, except that such individuals are exempt from this Chapter's testing
requirements, unless their licenses expire without being renewed as required by Section 627.090 of this Chapter. The Code Official may prorate renewal fees for the purposes of extending the expiration date of licenses for existing on-site sewage disposal contractor licenses to correspond with the renewal periods enumerated in Section 637.090.

Section 627.090 Terms of Licenses Issued or Renewed—Renewal Procedure.

The Code Official shall renew or issue such On-Site Wastewater Treatment System Installer Business Licenses in active status for two (2) year terms beginning on the first (1st) day of January in even-numbered years and ending on the last day of December in the following odd-numbered year. To renew any such license, a Licensee must submit to the Code Official, before the license's expiration date, and in a format prescribed by the Code Official, an application for renewal along with the payment of the renewal fee enumerated in Section 627.120 of this Chapter. Late applications for renewal shall be accepted until but no later than March thirty-first (31st) with payment of late fees imposed in Section 627.110(C).

Section 627.100 Inactive License Status.

In lieu of renewing a license in active status as provided by Section 627.090 of this Chapter, the license holder may apply for inactive license status for two (2) year terms, beginning and ending as provided in Section 627.090. A Licensee who obtains inactive license status may perform no On-Site Wastewater Treatment System Work under the inactive license. To apply for inactive
license status, a Licensee must submit to the Code Official, before the license's expiration date, and in a format prescribed by the Code Official, an application for inactive license status along with the required application fees. A Licensee whose license is on inactive license status may change his or her license to an active status by applying for renewal as provided by Section 627.090. A Licensee who has a license in an inactive status for more than two renewal periods must provide evidence of continued competency, as approved by the Code Official, to change his or her license to an active status.

Section 627.110 Application, License, and Renewal Fees for On-Site Wastewater Treatment System Installer Business Licenses and for Inactive License Status.

A. The Code Official shall collect the following fees:

1. On-Site Wastewater Treatment System Installer Business License initial application fee of twenty-five dollars ($25.00) per application;

2. On-Site Wastewater Treatment System Installer Business License active status fee of two hundred dollars ($200.00) per license for two (2) years; and

3. On-Site Wastewater Treatment System Installer Business License inactive status fee of fifty dollars ($50) to renew a license in an inactive status for two (2) years.
B. The Code Official may prorate the fees enumerated in Subparagraph (A)(2) of this Section when first issuing licenses or when reactivating licenses on inactive license status.

C. The Code Official shall collect the following additional fees for expired licenses when the application to renew is received after the expiration date:

1. Twenty-five dollars ($25.00) for licenses renewed in January;

2. Fifty dollars ($50.00) for licenses renewed in February; and

3. Seventy-five dollars ($75.00) for licenses renewed in March.

D. A Licensee who fails to renew his or her license before April of the year following expiration shall pay an additional one hundred ($100) dollars to reactivate the license in addition to any fees required in Section 627.110(A). A Licensee who reactivates his or her license per this subsection is not required to pay any of the fees listed in Section 627.110(C) with the reactivation fee.

Section 627.120 Suspension, Refusal to Renew, or Revocation of On-Site Wastewater Treatment System Installer Business Licenses (Including Those on Inactive License Status).

A. The Code Official may make investigations and conduct hearings and, upon its own investigation
or a complaint in writing, signed and verified by the complainant, suspend, refuse to renew, or revoke any On-Site Wastewater Treatment System Installer Business License (including a license on inactive license status) if the Code Official finds that the Licensee has:

1. Made a material misstatement in the application for an On-Site Wastewater Treatment System Installer Business License, or for the renewal of such a license;

2. Demonstrated incompetency to act as a Licensee as provided by this Chapter; or

3. Has violated any provision of this Chapter, or of any applicable Code standard set out in Section 627.010 of this Chapter, or any rule, regulation, or order promulgated by the Code Official.

B. Any individual aggrieved by a decision of the Code Official under this Section may appeal to the St. Charles County Building Commission and introduce any evidence in his or her defense. Any individual whose On-Site Wastewater Treatment System Installer Business License has been revoked or who has been refused renewal of his or her On-Site Wastewater Treatment System Installer Business License may reapply for such a license, but no sooner than one (1) year after the date of revocation or refusal to renew.

Section 627.130 Bonding.
All individuals licensed under this Chapter shall maintain on file with the Code Official evidence of a contractor license bond in the amount of ten thousand dollars ($10,000.00). This bond must be kept in force at all times and be in the name of the Licensee. Failure to maintain such bond shall result in revocation or suspension of license.

Section 627.140 Liability Insurance.

All individuals licensed under this Chapter shall be required to maintain on file with the Code Official a certificate of insurance evidencing liability insurance coverage in the amount of five hundred thousand dollars ($500,000.00) per incident. This insurance must be kept in force at all times, and the certificate holder shall be listed as St. Charles County. Failure to maintain such insurance shall result in revocation or suspension of license.

Section 627.150 Stop Work Orders and Unlawful Continuances.

Upon notice from the Code Official that work is being performed contrary to provisions of this Chapter, such work shall be immediately stopped. The stop work order shall be in writing; shall be given to the owner of the property involved, or to that owner's agent, and to the individual doing the work; and shall state the conditions under which work will be permitted to resume. Any individual who shall continue any work in violation of the provisions of this Chapter after having been served with a stop work order shall be liable to a fine as provided by Section 627.160 of this Chapter, which fine shall be not less than two hundred fifty dollars ($250.00).
Section 627.160 Penalties.

Any individual who violates any provision of this Chapter, or of any rule, regulation, order or license issued pursuant to this Chapter may, in accordance with the regulations issued by the Code Official, be assessed an administrative penalty by the Code Official. The penalty shall not exceed the amount of two hundred fifty dollars ($250.00) for each violation. Each day a violation continues may be deemed a separate offense. However, no administrative penalty may be assessed until the individual charged with the violation has been given notice of the violation and the opportunity for a hearing by the St. Charles County Building Commission. Alternatively, St. Charles County may institute legal action against any individual who violates a provision of this Chapter, or of any rule, regulation, order or license issued pursuant to this Chapter. Any such individual shall be guilty of a misdemeanor punishable by a fine of not more than one thousand dollars ($1,000.00). Each day that a violation continues shall be deemed a separate offense.

Section 627.170 Enforcement.

Enforcement of this Chapter shall be the responsibility of the County Counselor.

Section 4.

Chapter 630, OSCCMo, is hereby amended to read as follows (added text in **bold type**, deleted text in [bracketed and stricken type]).

Chapter 630. Electrical Contractor[s] **Business License**
Section 630.005 Scope.

This Chapter outlines the licensure requirements for individuals engaging in the performance and/or oversight of Electrical Work, and the procedures and fees related to the administration and enforcement of said requirements.

Section 630.010 Applicable Code Standards.

Unless otherwise provided for in this Chapter, the [BOCA National Building Code/1990 and the National Electric Code/1990] Residential Code for One- and Two-family Dwellings of St. Charles County, codified in Section 500.150 of the Ordinances of St. Charles County, Missouri (OSCCMo), as amended, and the Electrical Code of St. Charles County [adopted by Order of the St. Charles County Commission on October 25, 1990, or any Codes that St. Charles County may adopt hereafter in lieu of these Codes,] codified in Section 500.260, OSCCMo, as amended, shall govern the administration and enforcement of this Chapter.

Section 630.020 Definitions.

Unless otherwise expressly stated in this Chapter, the following words and terms shall have the following meanings when used in this Chapter.

**CODE OFFICIAL**

The Director of the St. Charles County Division of Building and Code Enforcement of the Department
of Community Development or a duly authorized representative of the Director.

[ELECTRICAL CONTRACTOR LICENSEE
An individual who holds an electrical contractor license issued pursuant to this Chapter.]

ELECTRICAL WORK
Any work subject to applicable Code standards set out in Section 630.010 of this Chapter, including the design, installation, construction, maintenance, service, repair, alteration, or modification [designing, installing, constructing, maintaining, servicing, repairing, altering or modifying] of a product or equipment that conducts electricity, but not including the repair of household appliances, the repair of telephone and cable television wiring, or the replacement of existing light fixtures in single family residences.

[ELECTRICIAN
An individual who is an employee of an electrical contractor licensee]

LICENSED ELECTRICAL CONTRACTOR
An individual who holds an Electrical Contractor Business License issued pursuant to this Chapter by St. Charles County and is charged the responsibility to perform and / or oversee Electrical Work.

LICENSEE
Any individual who holds an Electrical Contractor Business License issued pursuant to this Chapter.
OWNER-OCCUPANT
An individual who both owns and primarily resides in a single-family residential property.

PUBLIC ENTITY
Any agency of the State of Missouri or any political subdivision of the State.

Section 630.030 Administration and Enforcement.

The Code Official shall:

1. Adopt certain rules and regulations to ensure the proper administration and enforcement of this Chapter;

2. Conduct investigations into all complaints against any [electrical contractor] [licensed] Licensee;

3. Suspend, revoke, [or] refuse to renew, or place on probation the license of any [electrical contractor] [licensed] Licensee who fails to correct any violations of this Chapter or of any applicable Code standard set out in Section 630.010 of this Chapter;

4. Activate bonds to cover the cost for any work performed by a[an electrical contractor] [licensed] Licensee who does not meet minimum requirements of any applicable Code standard set out in Section 630.010 of this Chapter; and

5. Review applications [for electrical contractor licenses] pursuant to this Chapter, test applicants as and when required, and issue [electrical
Electrical Contractor Business Licenses to applicants [who pass their tests as] who comply with the licensure requirements provided in this Chapter.

Section 630.040 Licensure Required.

Subject to Section 630.050 of this Chapter, an individual must have an [electrical] Contractor Business License issued pursuant to this Chapter to engage in business as a Licensed Electrical Contractor in unincorporated St. Charles County or in any incorporated area of the County whose governing body has consented to contract with the County to enforce any applicable Code standard set out in Section 630.010 of this Chapter. No electrical contractor [licensee may allow any other individual to use his or her license for any purpose, except as provided for in Section 630.050(A)]. An electrical contractor is not exempt from this licensure requirement even if that individual is also registered pursuant to Chapter 327, RSMo., as an architect or professional engineer trained in design criteria for electrical systems and qualified to design such systems is not exempt from the Electrical Contractor Business License requirements when performing and / or overseeing Electrical Work, subject to the exceptions to the licensure requirement contained in Section 630.050.

Section 630.050 Exceptions [to Licensure Requirement.

A. Section 630.040's licensure requirements shall not apply when an individual:
1. Is performing [e]Electrical [w]Work for a public utility on construction, maintenance, and development of its facilities;

2. Is performing [e]Electrical [w]Work on motor vehicles [or irrigation equipment] or agricultural equipment;

3. Is an [e]Owner-Occupant of a single-family dwelling;[5] [and] is performing [e]Electrical [w]Work on that dwelling or accessory buildings;[5] and demonstrates to the satisfaction of the Code Official (by written examination, if necessary, in the Code Official's sole discretion) the knowledge and skill to perform such work;

4. Is trained and employed by a Public Entity to service or repair its own electrical systems, and is performing Electrical Work on those systems;

5. Is [an electrician] employed by [an electrical] a Licensed Electrical [e]Contractor [licensee] and is performing electrical work authorized by and under the direct supervision of that [electrical contractor] [1]Licensee[2]; or

6. Is employed by a contractor installing the following public utilities or public improvements and is working on installing the following public utilities or public improvements: