

St. Charles Region Local Policy Cover Sheet

Policy Subject: Priority of Service Levels
Based on OWD Issuance: 20 CFR 680.600(c) and OWD Issuance 08-2021
Effective Date: Ongoing
Revision Date: April 01, 2021 September 22, 2021
Expiration Date: Continuous, until further notice
Does this require Local Plan Modification? No

**ST. CHARLES COUNTY REGION
PRIORITY OF SERVICE & SERVING WORKFORCE INNOVATION & OPPORTUNITY
ACT (WIOA) ADULT PARTICIPANTS WHO ARE OVER INCOME GUIDELINES**

Recognizing the priorities made available in the implementing regulations for WIOA [20 CFR 680.600(c)] and OWD Issuance 08-2021, the St. Charles Region will make participant funds available according to the following priority policy:

A minimum of 51% of Title I WIOA Adult funds will be allocated to Priority Level I participants receiving individualized career services **and/or training level services** (although our goal will be to reach 75% of participants in the Priority Level I category).

Note: Priority Level II will only be used if there are no Priority Level I participants awaiting enrollment into training level services.

Priority Levels are as follows:

Note: Veteran and covered individual's priority overrides all other priority preferences

Priority of Service does not change the *eligibility requirements* or the *intended function* of a program or service. To receive priority for a program or service, covered persons still must meet all statutory eligibility and program requirements for participation.

Priority Level I

1. An individual who receives or is a member of a family who receives Temporary (cash) Assistance or Food Stamps or
2. An individual whose family annualized income does not exceed the higher of either the Department of Health and Human Services (HHS) poverty guidelines or the Department of Labor's Lower Living Standard Income Level (LLSIL) or
3. An individual who is basic skills deficient including English Language Learners as defined in the Local Plan

Priority Level II

1. An individual whose family annualized income does not exceed 250% of the higher of either the HHS poverty guidelines or the LLSIL, if services are needed to achieve or maintain employment that allows self-sufficiency under the following conditions:
 - The individual has a need for additional training to learn new technologies or processes in order to retain or advance their employment

- An employed individual's employer needs to retrain workers to enable the company to be more competitive or to avoid loss of jobs in the community
- An employed individual needs services to upgrade skills due to working less than full time hours, earning a low hourly wage or is employed in a declining industry within the region